

**Child Care Advisory Committee Work Plan – 2016**

April 27, 2017

Project/Initiative	Completion Summary	Lead/Responsible	Proposed Timeline	Proposed Budget
Review of Terms of Reference	<ul style="list-style-type: none"> <li>• A sub-committee was struck to review the Terms of Reference</li> <li>• They met 2 times and brought recommendations back to the larger group</li> <li>• The final draft was approved at the January 2017 CCAC meeting</li> </ul>	Jo-elle, Sheri and Carol	February 2016	\$0
Adopt a Councillor	<ul style="list-style-type: none"> <li>• A sub-committee was struck to develop the “Adopt a Councillor” process</li> <li>• The sub-committee developed a binder of child care information for the councillors</li> <li>• Child Cares and Early Years programs volunteered to sponsor a councillor</li> <li>• Ward 4,7,8,10 and 12 councillors have participated in a tour of a child care/ family centre and have received the binder of information</li> <li>• We will continue this project through 2017</li> </ul>	Stephanie	Spring 2016	\$0
Invitation to CCAC	<ul style="list-style-type: none"> <li>• We did not invite the Mayor and Chair of the Community &amp; Protective Services Committee to attend a CCAC meeting in 2016</li> </ul>		Fall 2016	\$0
Evaluation of available child care spaces	<ul style="list-style-type: none"> <li>• We receive statistics from City Managers at our CCAC meetings including vacancy reports</li> </ul>			
Review priorities for child care subsidy	<ul style="list-style-type: none"> <li>• This will be completed in 2017 as part of the Child Care Policy revision</li> </ul>			
	<ul style="list-style-type: none"> <li>•</li> </ul>			