

Hi Susan, Jerri . . . please add this email and the attached report to the ACE agenda for the May meeting.

Back in 2013, the City of London provided the Advisory Committee on the Environment (ACE) with a brief **Discussion Primer** that provided an overview of what could be included in the Community Energy Action Plan (CEAP). We received a lot of positive feedback on this approach last time, so we have decided to create a similar **CEAP Update Primer** (attached to this email) for use during this mid-term review of our CEAP.

We would like to provide Council and Londoners with a high-level overview of the energy-related actions that ACE has already taken or are planning to take in 2017 and 2018 and/or how you have encouraged others to do so.

We would also like to hear about what ACE thinks about the City's progress to date. Are there any remaining City-led actions that ACE could support? Do you have better ideas for implementing these actions? Please let us know.

How can this be provided? Here are some options that ACE could use for providing the City this information for inclusion in our upcoming CEAP update to Council:

1. A Letter of Commitment outlining what ACE is planning to do in the near future.
2. Reference to an existing, publically-available document or website that outlines actions that have been taken, progress on new initiatives, and those under consideration.
3. A paragraph or two from ACE that could be included within the upcoming CEAP update to Council.

We would like to hear your comments, actions and ideas, ideally by **May 30, 2017**. If that date does not work, as early as possible in June will work.

WHAT HAPPENS NEXT? – The next step involves preparing a staff report to the Civic Works Committee this summer on the status of CEAP implementation that includes a summary of actions taken by London's key energy stakeholders and an outline of the remaining CEAP activities for 2017 and 2018.

May 30, 2017 is about 6 weeks away. In the interim, please do not hesitate to contact us.

Thank you,

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