

**3RD REPORT OF THE**  
**SERVICES REVIEW COMMITTEE**

Meeting held on April 4, 2012, commencing at 3:30 PM, in Committee Room No. 5, Second Floor, London City Hall.

**PRESENT:** Councillor N. Branscombe (Chair) and Councillors J.L. Baechler, M. Brown, D.G. Henderson, P. Hubert, J.B. Swan and H.L. Usher and B. Westlake-Power (Secretary).

**ABSENT:** Mayor J. Fontana and Councillor D. Brown.

**ALSO PRESENT:** Councillor J.P. Bryant, M. Hayward, R.L. Fair, A. Gilliam, L. Green, S. Houde, D. Ikeno, C. Keller, C. Saunders and R. Wilcox.

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**I. DISCLOSURES OF PECUNIARY INTEREST**

1. No pecuniary interests were disclosed.

**II. CONSENT ITEMS**

2. Councillor J. P. Bryant - Resignation from the Services Review Committee

Recommendation: That the Municipal Council resolution from its meeting held on January 10, 2012, with respect to the resignation of Councillor J.P. Bryant from the Services Review Committee **BE RECEIVED**.

3. Councillor B. Polhill - Resignation from the Services Review Committee

Recommendation: That the Municipal Council resolution from its meeting held on March 20 and 21, 2012, with respect to the resignation of Councillor B. Polhill from the Services Review Committee **BE RECEIVED**.

**III. SCHEDULED ITEMS**

4. Results Based on Accountability and the Business Planning Process 2012

Recommendation: That the following actions be taken with respect to results based accountability, the Business Planning Process for 2012 and the work of the Services Review Committee (SRC):

- a) on the recommendation of the City Treasurer and Chief Financial Officer, the Business Plan review process, as outlined in the report dated April 4, 2012, **BE ENDORSED**; it being noted that the SRC received the attached presentation with respect to this matter;
- b) the City Clerk **BE DIRECTED** to incorporate the following into the report currently being drafted related to the mandate and terms of reference for the SRC:
  - i) the necessary changes to reflect the role of the SRC as a part of the municipal budget process, such that the annual budget target will act as the guide for the work of the SRC; and,
  - ii) notwithstanding the current governance structure, the SRC report directly to Council and not through a Standing Committee;
- c) the following general guiding principles **BE ADOPTED**:
  - i) City Council to set multi-year budget targets;
  - ii) the above-noted targets be multi-faceted, including targets for investment, reserve funds, etc.;
  - iii) budget targets to be established prior to Summer to direct all of the related processes;

- iv) status reports to be provided annually, in early Spring, with respect to the current budget context and to include consultation with the City's Boards and Commissions; and,
- d) a revised public consultation and engagement strategy, related to the budget process, **BE ESTABLISHED**.

**IV. ITEMS FOR DIRECTION**

5. Next Meeting Dates

That the Services Review Committee held a general discussion with respect to upcoming meeting requirements **BE NOTED**; it being pointed out that the following meetings were proposed: June, July, September (2) and October (2).

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

**VI. ADJOURNMENT**

The meeting adjourned at 5:13 PM.