

13TH REPORT OF THE
CORPORATE SERVICES COMMITTEE

Meeting held on April 11, 2017, commencing at 12:32 PM, in the Council Chambers, Second Floor, London City Hall.

PRESENT: Councillor P. Hubert (Chair); Mayor M. Brown; Councillors J. Helmer, J. Morgan, T. Park and H.L. Usher and L. Rowe (Secretary).

ALSO PRESENT: Councillor M. van Holst; M. Hayward, A.L. Barbon, B. Card, I. Collins, B. Coxhead, A. Drost, A. Dunbar, K. Graham, R. Lamon, L. Livingstone, A. Macpherson, V. McAlea Major, D. Mounteer, L. Palarchio, M. Ribera, A. Ripepi, K. Scherr, J. Senese, T. Wellhauser, B. Warner, S. Whitmore and P. Yeoman.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

II. CONSENT ITEMS

2. STAFF REPORT - 2016 Operating Budget Year-End Monitoring Report – Property Tax, Water, Wastewater & Treatment Budgets

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer & City Manager, the following actions be taken with respect to the 2016 year-end monitoring:

- a) the 2016 Operating Budget Year-End Monitoring Report for the Property Tax Supported Budget (refer to Appendix A included in the staff report dated April 11, 2017), Water, and Wastewater and Treatment Budgets BE RECEIVED for information. An overview of the net corporate positions are outlined below:
 - i) Property Tax Supported Budget surplus is \$4.6 million as identified by the Civic Administration, Boards and Commissions, noting that clause b) is included in the \$4.6 million surplus. The year-end surplus is \$0.1 million more than projected in the 2016 Operating Budget Mid-Year Monitoring Report. The \$4.6 million operating surplus was contributed to the Operating Budget Contingency Reserve;
 - ii) Water Rate Supported Budget surplus is \$2.1 million. The year-end surplus is \$1.8 million more than projected in the 2016 Operating Budget Mid-Year Monitoring Report. The \$2.1 million surplus was contributed to the Water Capital Reserve Fund; and
 - iii) Wastewater and Treatment Rate Supported Budget surplus is \$3.3 million. The year-end surplus is \$3.2 million more than projected in the 2016 Operating Budget Mid-Year Monitoring Report. The \$3.3 million surplus was contributed as follows: \$2.2 million to the Wastewater Rate Stabilization Reserve and \$1.1 million to the Sewage Works Reserve Fund;
- b) the request to fund the 2016 London & Middlesex Housing Corporation operational deficit of \$50,565, which has been included in the above noted surplus of \$4.6 million, BE APPROVED, noting that historically surpluses have been returned to the City while deficits have been funded by the City (see Appendix F for Letter of Request included in the staff report dated April 11, 2017);

- c) notwithstanding the Council approved Surplus/Deficit Policy, the Civic Administration BE AUTHORIZED to allocate \$3.0 million of the \$4.6 million surplus from the Property Tax Supported Budget to the Lorne Avenue Public School Project for estimated demolition, hazardous materials abatement, and site restoration costs;
- d) one-time funding of \$1.6 million for the Housing Development Corporation (HDC) for additional investment in affordable housing development BE APPROVED;
- e) the Civic Administration's contribution of \$3,507,019 (\$3,099,699 – property tax supported; \$146,774 – water; and \$260,546 – wastewater) to the Efficiency, Effectiveness and Economy reserves in 2016 BE RECEIVED for information; and
- f) the Civic Administration and the Housing Development Corporation BE REQUESTED to report back at key points throughout the year as to how the housing funds approved in d), above, are being invested and, if available and appropriate, what other City funds may be available to be redirected to the Housing Development Corporation to bring the total investment up to the original request of \$2 million.

Note: The reported year-end surplus is subject to the financial statement audit and adjustments related to the accounting for Tangible Capital Assets (PSAB 3150).

Voting Record:

Motion to Approve parts a), b), c) and e).

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

Motion to Approve parts d) and f).

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, T. Park, H.L. Usher (5)

NAYS: J. Morgan (1)

3. STAFF REPORT - 2016 Life-To-Date Capital Budget – 2016 Year-End Capital Monitoring Report

That on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer & City Manager, the following actions be taken:

- a) the 2016 Life-to-Date Capital Budget – 2016 Year-End Capital Monitoring Report BE RECEIVED for information;
- b) the active 2014 life-to-date capital budgets (2014 and prior) that have no future budget requests (Appendix B) containing project status updates BE RECEIVED for information; and
- c) the capital projects included in Appendix C to the staff report dated April 11, 2017, with a total of \$6.2 million of net surplus funding, BE CLOSED and the following actions be taken in connection therewith:

Rate Supported

- i) pay-as-you-go funding of \$87,341 BE TRANSFERRED to the capital receipts account;
- ii) authorized debt financing of \$611,081 BE RELEASED resulting in a reduction of authorized, but unissued debt;

- iii) uncommitted reserve fund draws of \$2,423,788 BE RELEASED from the reserve funds which originally funded the projects;

Non-Rate Supported

- i) authorized debt financing of \$94,147 BE RELEASED resulting in a reduction of authorized, but unissued debt;
- ii) uncommitted reserve fund draws of \$3,135,334 BE RELEASED from the reserve funds which originally funded the projects; and
- iii) other net non-rate supported funding sources of -\$165,894 BE ADJUSTED in order to facilitate project closings.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

4. STAFF REPORT - Expropriation of Land - Implementation of the Medway Valley Trail Master Plan - North of Fanshawe Park Road

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer and City Manager, and the Manager Director, Planning and City Planner, on the advice of the Manager of Realty Services, approval BE GIVEN to the expropriation of a permanent easement interest in lands to complete the permanent pathway, as approved by Council – Medway Valley Trail North – Option 5B, Further Enhanced Accessibility and Community Connections, and the following actions be taken in connection therewith:

- a) application BE MADE by The Corporation of the City of London as Expropriating Authority, to the Council of The Corporation of the City of London as Approving Authority, for the approval to expropriate the land required for the implementation of the Medway Valley Trail Master Plan North of Fanshawe Park Road;
- b) notice of the above application BE SERVED AND PUBLISHED by The Corporation of the City of London, in accordance with the terms of the Expropriations Act;
- c) any requests for a hearing that may be received BE FORWARDED to the Chief Inquiry Officer and BE REPORTED to the Council of The Corporation of the City of London for its information; and
- d) the by-law included as Schedule “C” to the staff report dated April 11, 2017 BE INTRODUCED at the Municipal Council meeting to be held on April 18, 2017 to authorize the foregoing and direct the Civic Administration to carry out all necessary administrative actions.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

5. COUNCIL MEMBER SUBMISSION - Report of the Federation of Canadian Municipalities Board of Directors Meeting - Whistler, BC March 13 - 17, 2017

That the communication dated March 30, 2017 from Councillor H.L. Usher, regarding the Federation of Canadian Municipalities Board of Directors meeting held March 13-17, 2017 in Whistler, B.C., BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

III. SCHEDULED ITEMS

None.

IV. ITEMS FOR DIRECTION

6. PUBLIC SUBMISSION - London Cycle Link and Squeaky Wheel Bike Co-Op - Request for Designation as a Municipally Significant Event

That the London Cycle Link and Squeaky Wheel Bike Co-Op, to be held Saturday, April 29, 2017 between 12:00 p.m. and 4:00 p.m., at the UnLab, 792 Dundas Street, London, ON, BE DESIGNATED as an event of municipal significance in the City of London.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park (5)

NAYS: H.L. Usher (1)

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

7. Corporate Services Committee Deferred Matters List

That the Corporate Services Committee Deferred Matters List, as of April 3, 2017, BE RECEIVED, with the addition of the previously-requested report back on ward boundaries.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

8. ADDED - COUNCIL MEMBER SUBMISSION - Board of Directors - Federation of Canadian Municipalities

That the following actions be taken with respect to Councillor H.L. Usher's communication dated April 3, 2017, with respect to the Federation of Canadian Municipalities (FCM) Board of Directors:

- a) Councillor H.L. Usher BE ENDORSED to stand for election on the FCM Board of Directors for the period starting in June 2017 and ending June 2018;
- b) in the event that Councillor H.L. Usher is elected to the FCM Board of Directors, all costs associated with Councillor H.L. Usher attending FCM Board of Directors meetings BE ASSUMED by the City of London; it being noted that the Board of Directors meetings include September 12 - 15, 2017 – Wood Buffalo, AB; November 21 - 24, 2017 – Ottawa, ON; March 6 - 9, 2018 – Laval, QC; the Sustainable Community Conference & Trade Show – February 6 – 8, 2018 – Ottawa, ON, and the Annual Conference & AGM – May 31 – June 3, 2018 – Halifax, NS; and
- c) Councillor H.L. Usher BE REIMBURSED by The Corporation of the City of London, outside of his annual expense allocation, for his campaign expenses in seeking election to the Board of Directors, in an amount of up to \$750, upon submission of eligible expenses.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

9. ADDED - PUBLIC SUBMISSION - London Police Services Board Composition

That the communication dated March 30, 2017, from the Honourable Marie-France Lelonde, Minister, Ministry of Community Safety and Correctional Services, regarding the Municipal Council's request to increase the size of the London Police Services Board, BE RECEIVED.

Motion Passed

YEAS: P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

10. ADDED - STAFF REPORT - Canada 150 Community Infrastructure Program Intake Two Contribution Agreement

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer and City Manager, the following actions be taken with respect to the execution of the Canada 150 Community Infrastructure Program Contribution Agreement Intake Two:

- a) the by-law included as Appendix "A" to the staff report dated April 11, 2017, BE INTRODUCED at the Municipal Council meeting to be held on April 18, 2017 to:
 - i) approve the Canada 150 Community Infrastructure Program Intake Two Contribution Agreement between The Corporation of the City of London and Her Majesty the Queen in Right of Canada hereby represented by the Minister responsible for Federal Economic Development Agency for Southern Ontario;
 - ii) authorize the Mayor and the City Clerk to sign the Contribution Agreement, attached as Schedule A to the by-law; and,
 - iii) authorize the Director, Community and Economic Innovation to execute any financial reports required as a condition of the Contribution Agreement authorized and approved in a)i) above;
- b) funding for the Canada 150 Community Infrastructure Program Intake Two (CIP 150) BE APPROVED as set out in the Sources of Financing Reports appended to the staff report dated April 11, 2017 as:
 - i) Appendix B – New Capital Project No. RC2401 Improvement of Covent Garden Market Outdoor Rink;
 - ii) Appendix C – Capital Projects No. RC2772 Improvement of Constitution Park – New Spray Pad and PD223017 – Improvement of Constitution Park – New Field House;
 - iii) Appendix D – New Capital Project No. PD2138 Expansion of Kiwanis Park Pathway System; and
 - iv) Appendix E – New Capital Project No. PD2139 Addition of Splash Pad at Queen's Park.

Motion Passed

YEAS: P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

11. ADDED - STAFF REPORT - Vacancy - London Hydro Inc. Board of Directors

That the Civic Administration BE REQUESTED to:

- a) seek interested applicants for filling an upcoming vacancy (Director – Second Class) on the London Hydro Inc. Board of Directors;
- b) invite Mr. G. Holborn and Ms. M. Parks to the final interview process; it being noted that Mr. Holborn and Ms. Parks were on the shortlist of candidates interviewed in 2016 for a previous vacancy on the London Hydro Inc. Board of Directors; and
- c) inform London Hydro Inc. of the Shareholder's intention with respect to filling the vacancy.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park (3)

NAYS: P. Hubert, H.L. Usher (2)

VI. CONFIDENTIAL

(See Confidential Appendix to the 13th Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 1:34 PM to 2:25 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter to be considered for the purpose of instructions and directions to officers and employees of the Corporation pertaining to a proposed disposition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed disposition of land; commercial and financial information supplied in confidence pertaining to the proposed disposition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed disposition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed disposition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed disposition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed disposition.
- C-2. A matter to be considered for the purpose of instructions and directions to officers and employees of the Corporation pertaining to a proposed disposition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed disposition of land; commercial and financial information supplied in confidence pertaining to the proposed disposition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed disposition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed disposition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed disposition.
- C-3. A matter to be considered for the purpose of instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation

pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

- C-4. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition or disposition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition or disposition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition or disposition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition or disposition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition or disposition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition or disposition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition or disposition.
- C-5. A matter pertaining to labour relations; employee negotiations; personal matters about an identifiable individual, including a municipal employee, with respect to employment-related matters; litigation or potential litigation; advice that is subject to solicitor-client privilege including communications necessary for that purpose; and advice and recommendations of officers and employees of the Corporation including communications necessary for that purpose.
- C-6. A matter pertaining to reports, advice and recommendations of officers and employees of the Corporation, concerning labour relations and employee negotiations in regard to one of the Corporation's associations or unions and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality and communications necessary for that purpose.

VII. ADJOURNMENT

The meeting adjourned at 2:46 PM.