

12TH REPORT OF THE
CORPORATE SERVICES COMMITTEE

Meeting held on March 28, 2017, commencing at 10:30 AM, in the Council Chambers, Second Floor, London City Hall.

PRESENT: Councillor J. Helmer (Acting Chair); Councillors J. Morgan, T. Park and H.L. Usher; and L. Rowe (Secretary).

ABSENT: Councillor P. Hubert.

ALSO PRESENT: Councillor M. van Holst, M. Hayward, B. Baar, A.L. Barbon, G. Bridge, B. Card, J. Freeman, K. Graham, J. Kovacs, J. Logan, A. Macpherson, V. McAlea Major, M. Ribera, C. Saunders, K. Scherr and B. Warner.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

II. CONSENT ITEMS

2. STAFF REPORT - Advance Voting Days and Use of Vote Counting Equipment, Voting Machines, Voting by Mail, and Proxy Voting

That, on the recommendation of the City Clerk, the following actions be taken with respect to the 2018 Municipal Election:

- a) the proposed by-law included as Appendix "A" to the staff report dated March 28, 2017 BE INTRODUCED at the Municipal Council meeting to be held on April 4, 2017 to establish the following advance voting dates and times:

Saturday, October 6, 2018 from 10:00 AM to 8:00 PM

Tuesday, October 9, 2018 to Saturday, October 13, 2018, inclusive, from 10:00 AM to 8:00 PM; and

- b) the proposed by-law included as Appendix "B" to the staff report dated March 28, 2017 BE INTRODUCED at the Municipal Council meeting to be held on April 4, 2017 to authorize the use of poll optical scanning vote tabulators, touch screen voting machines, voting by mail, advance voting and proxy voting for the 2018 Municipal Election.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

3. STAFF REPORT - Vacant Unit Rebate and Vacant/Excess Land Subclass Tax Reductions

That, on the recommendation of the Managing Director Corporate Services and City Treasurer, Chief Financial Officer & Acting City Manager, the following actions be taken with respect to vacant unit tax rebates and vacant/excess land subclass tax reductions in the commercial and industrial property classes:

- a) a policy BE ADOPTED IN PRINCIPLE to phase out the current vacancy rebate program and eliminate the subclass tax reductions on vacant commercial and industrial land and excess land either immediately beginning with the calendar year 2018, or over a two-year period beginning in the year 2018 with complete elimination before the 2020 calendar year; it being noted that any timing will be determined after consultation with the business community as described in (b) below; and

- b) the City Clerk BE DIRECTED to send this report to the London Economic Development Corporation, the boards of management of Business Improvement Areas in the City and the London Chamber of Commerce in order to obtain comments on behalf of their clients and members in the commercial and industrial sectors with respect to the elimination or phase-out as described in (a) above, and for the City to make contact with property owners that received a vacancy rebate or subclass reduction in 2016 to inform them of the process being undertaken by the City, with such comments to be returned to the City no later than August 31, 2017 for review by Council.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

4. STAFF REPORT - Appointed Citizen Members 2017 Remuneration

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer & Acting City Manager and the City Clerk, the 2017 remuneration for appointed citizen members of local boards and commissions where stipends are paid BE ADJUSTED by 1.8% over 2016, effective January 1, 2017, in keeping with Council Policy 5(32), "Remuneration for Elected Officials and Appointed Citizen Members"; it being noted that Council Members remuneration will not be adjusted at this time in accordance with the Policy, as Council resolved at its meeting held on April 14, 2015, that this action be deferred.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

5. STAFF REPORT - 2016 Compliance Report in Accordance with the Procurement of Goods and Services Policy

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer and Acting City Manager the following actions be taken with respect to the 2016 Compliance Report in accordance with the Procurement of Goods and Services Policy:

- a) as per the Procurement of Goods and Services Policy, Section 8.11 (c), an annual report of total payments where a supplier has invoiced the City a cumulative total value of \$100,000 or more in a calendar year, BE RECEIVED for information (included as Appendix "A" to the staff report dated March 28, 2017);
- b) the administrative contract awards for Professional Consulting Services with an aggregate total greater than \$100,000, as per Section 15.1 (g) of the Procurement of Goods and Services Policy, decentralized from Purchasing and Supply that have been reported to the Manager of Purchasing and Supply and have been reviewed for compliance to the Procurement of Goods and Services Policy, BE RECEIVED for information (included as Appendix "B" to the staff report dated March 28, 2017);
- c) the list of administrative contract awards for Tenders with a value up to \$3,000,000 that do not have an irregular result, as per Section 13.2 of the Procurement of Goods and Services Policy, BE RECEIVED for information (included as Appendix "C" to the staff report dated March 28, 2017); and
- d) the City Treasurer or delegate BE DELEGATED authority to, at any time, refer questions concerning compliance with the Procurement of Goods and Services Policy to the City's internal auditor and the City Treasurer or delegate also BE AUTHORIZED to ratify and confirm completed awards or purchases between \$10,000 and \$50,000 where the City Treasurer or delegate is of the opinion that the awards or purchases were in the best interests of the Corporation.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

6. STAFF REPORT - Sherwood Forest Public School Request for Proposals - Update and Next Steps

That, on the recommendation of the Managing Director, Planning and City Planner, the staff report with respect to additional consultation with constituents within the subject area to discuss the disposition of City-owned lands on the site of the former Sherwood Forest Public School BE RECEIVED for information and that staff BE DIRECTED to proceed with a tender sale of the surplus land.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

7. STAFF REPORT - Public Sector Salary Disclosure Act Report for Calendar Year 2016

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the staff report dated March 28, 2017, regarding the Public Sector Salary Disclosure Act report for the calendar year 2016, BE RECEIVED for information.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

8. STAFF REPORT - Declare Surplus – Closed Road Allowance – Part of Riverside Drive

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer & Acting City Manager, on the advice of the Manager of Realty Services, the closed road allowance on Riverside Drive, described as Part of Block 269, Plan 33M-189, designated as Part 1, Reference Plan 33R-19674, containing an area of approximately 303 square feet (28.18 m²), BE DECLARED SURPLUS.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

9. STAFF REPORT - Ontario 150 Community Celebration Program and Ontario 150 Partnership Program Transfer Payment Agreements

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer & Acting City Manager, the by-law included as Appendix "A" to the staff report dated March 28, 2017, BE INTRODUCED at the Municipal Council meeting to be held on April 4, 2017 to:

- a) approve the Ontario 150 Community Celebration Program Transfer Payment Agreement between The Corporation of the City of London and Her Majesty the Queen in right of Ontario hereby represented by the Minister of Tourism, Culture and Sport;
- b) approve the Ontario 150 Partnership Program Transfer Payment Agreement between The Corporation of the City of London and Her Majesty the Queen in right of Ontario hereby represented by the Minister of Tourism, Culture and Sport;
- c) authorize the Mayor and the City Clerk to sign the Ontario 150 Community Celebration Program Transfer Payment Agreement, attached as Schedule A to the by-law; and,

- d) authorize the Mayor and the City Clerk to sign the Ontario 150 Partnership Program Transfer Payment Agreement, attached as Schedule B to the by-law.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

III. SCHEDULED ITEMS

None.

IV. ITEMS FOR DIRECTION

- 10. Consideration of Appointment to the Accessibility Advisory Committee

That the following individuals BE APPOINTED as Voting Persons with Disabilities to the Accessibility Advisory Committee for the term ending February 28, 2019:

Stephanie McKee
Bonnie Quesnel
Julie Quigg
Daryl Thomas

it being noted that the above individuals were appointed in accordance with the attached ranked ballot.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

- 11. Consideration of Appointment to the Transportation Advisory Committee

That Hani Moussa BE APPOINTED as a Voting Member at Large to the Transportation Advisory Committee for the term ending February 28, 2019; it being noted that the above individual was appointed in accordance with the attached ranked ballot.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

- 12. Confirmation of Appointment to the Outstanding London Ambassador Award Committee

That Lissa Foster, representing Pillar Non-Profit Network, BE APPOINTED as a Voting Member to the Outstanding London Ambassador Award Committee.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

- 13. Consideration of Appointment to the London Police Services Board

That Susan Toth BE APPOINTED to the London Police Services Board to fill the vacancy created by the resignation of P. Paolatto, effective March 31, 2017; it being noted that the above individual was appointed in accordance with the attached ranked ballot.

Motion Passed

YEAS: J. Helmer, J. Morgan, T. Park, H.L. Usher (4)

VI. CONFIDENTIAL

(See Confidential Appendix to the 12th Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 10:32 AM to 12:50 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to personal matters about an identifiable individual, including communications necessary for that purpose, as it relates to interviews for nomination to the London Police Services Board.
- C-2. A matter pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose, related to the Procurement of Goods and Services Policy.
- C-3. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a lease of office space; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed lease of office space; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed lease that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed lease of office space.
- C-4. A matter pertaining instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

VII. ADJOURNMENT

The meeting adjourned at 1:46 PM.