

MEETING REPORT

Monday, March 6, 2017

Present: (in alphabetical order) Michael Cairns, Chantel Da Silva, Ashton Forrest, Jim Sanders, others??

Location: North London Community Centre-1345 Cheapside Street

8pm

A number of suggestions were made regarding the Accessibility Themed Open Houses:

1 Ashton mentioned that the Open Houses should be held in June. We shouldn't put it off until September. We can always have another one in September if we'd really like the student involvement. The problem with hoping for the student involvement is that during the first 2 weeks of September is Orientation and there are many events with the new students. There is a lot of competition for students' attention as they explore classes, sign up for clubs, volunteer positions, start new jobs, and reconnect with friends from the summer. October would be better and if in October and the student input is needed, then it would have to be on campus with food to attract students to the event. If it's not easy to get to, they will not come.

2. Ashton noted that Londoners are tired of having events that determine where the City goes based on when the students are around. Our priority should be the people that live here throughout the year.

3. There were questions about the goals of the Open Houses. It was determined the end goal was to get information on what the City needs to do over the next 5 years to improve accessibility. Chantel recommended that we look at the current 5 year plan and get a sense of how to direct the discussions. It was also recommended that ACCAC get someone to talk about what the aims of the past 5 year plan and see what was accomplished and what still needs to be done.

4. Registration. Chantel recommended that we use Eventbrite to get a better sense of the number of people planning on attending.

5. Using technology. Chantel also mentioned looking into using a program where participants could text answers in or click their answers in. She saw it as a way to facilitate the collection of information.

6. Chantel also mentioned the need for the event to be structured so that there is a time keeper to keep everyone on task.

7. It was also suggested that examples of innovative technology (such as browseallow) be featured somehow within the open house.

Michael D. and Kash H. have also made suggestions by phone or by email. **These suggestions together with all of these items listed above are under discussion at the moment at the Subcommittee level. Once the programme of the Open Houses has been determined, an Open House committee will be organized for those interested in participating in the execution of the different tasks of the Open House.**

A number of suggestions were made regarding the translation of the pamphlets on the City Website:

1. The group recommended advertising the accessible features of the website such as Browseallow so more people are aware of them.
2. It was suggested that a link to Browseallow be included within the accessibility website as a tool for those that may need brochures translated.

These items will continue to be discussed at the Education and Awareness Subcommittee level.