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CANADA

February 16, 2017

Chair and Members of
Corporate Services Committee

Re: Administrative Policies

From time to time, during deliberations at Standing Committee and Council meetings, the Civic Administration references requirements or guidelines that are set out in what they describe as "administrative policies". They bring that information forward in order to assist the Municipal Council in its decision-making process. With this in mind, it would be extremely helpful for Members of Council to have access to corporate administrative policies, in order to ensure we conduct Council business in a fully informed manner.

I am therefore seeking support of the following recommendation:

"That the Civic Administration BE DIRECTED to provide Members of Council with electronic access to corporate administrative policies."

Respectfully submitted,

Tanya Park
Councillor, Ward 13