

DEFERRED MATTERS

**CORPORATE SERVICES COMMITTEE
(as of January 16, 2017)**

FILE No.	SUBJECT	REQUEST DATE/ CLAUSE NO.	REQUESTED/ EXPECTED REPLY DATE	PERSON RESPONSIBLE	STATUS
1.1	That the General Manager of Environmental and Engineering Services and City Engineer BE REQUESTED to review and report back with respect to what steps can be taken to ensure that privately-owned and operated parking lots are effective partners in promoting visitors to the Downtown by ensuring their parking rates and fines achieve a reasonable balance between their business considerations and the ability of visitors to the Downtown to pay those rates and fines, so as to maximize visitors to the Downtown and thereby benefit all stakeholders, including the operators and owners of private parking lots.	2011/03/21 8/8/FAC	2nd Quarter 2017	K. Scherr	In progress.
1.2	The City Clerk to liaise with the LYAC and other stakeholders to establish an award that recognizes local youth.	2015/03/10 14/8/CSC	2nd Quarter 2017	C. Saunders	In progress.
1.3	The City Clerk be requested to report back to CSC with required changes to Council Policy 5(16) General Policy for Advisory Committees to reflect the implementation of the use of a ranked voting system for boards, commissions and advisory committees. That Councillor J. Morgan BE REQUESTED to report back, in conjunction with the City Clerk, on alternative options for counting ranked ballots which would incorporate technology to assist in the tabulating process, particularly when there are multiple vacancies to fill.	2015/07/28 4/20/SPPC 2015/09/01 12/20/CSC	1st Quarter 2017	C. Saunders/ J. Morgan	In progress. Options currently being reviewed.
1.4	Council Policy 28(2) – Council Members' Expense Account; c) consideration of potential amendments to expense eligibility during an election year BE DEFERRED until such time as any amendments to the Municipal Elections Act are known;	2015/09/01 7ce/20/CSC	1st Quarter 2017	C. Saunders	
1.5	That the Municipal Council resolution dated April 15, 2015 regarding a process for reviewing Council policies; reporting of expenditures that the Civic Administration has been delegated authority to approve; potential methods for enhancing public participation at public participation meetings, including the use of social media; and expanded utilization of the electronic agenda and voting system, including use of the data generated by the system BE REFERRED to the appropriate members of the Civic	2015/05/19 12/13/CSC	2nd Quarter 2017	A. Zuidema	In progress.

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	Administration, for review and report back, with the understanding that the Civic Administration's review of these various matters will incorporate input from Members of Council who have raised these potential improvements, as well as input from other Council Members who may also have input to offer on these matters.				
1.6	Civic Administration BE REQUESTED to review and report back on innovative funding mechanisms for the funding of various community events, including the potential reallocation of funds from Councillors' Expense Accounts.	2015/09/15 6/21/CSC	1st Quarter 2017	L. Livingstone	In progress.
1.7	Report back one-year after the Integrity Commissioner is in place regarding the advisability of appointing an Ombudsman and Lobbyist Registry for the City of London.	2015/10/06 8a)i)/23/CSC	2nd Quarter 2017	Integrity Commissioner	
1.8	Civic Admin BE REQUESTED to scope out the potential parameters for a comprehensive review of the Advisory Committee structure and report back to the appropriate Standing Committee in order for Municipal Council make an informed decision with respect to next steps.	2015/11/10 8/25/CSC	1st Quarter 2017	C. Saunders	
1.9	Provisions of child minding services for the public at ppm's related to Standing Committees: b) the Civic Administration BE AUTHORIZED to undertake a Request for Proposal process to seek proposals from Third Party Service Providers for the provision of child minding services for the public at public participation meetings of Municipal Council Standing Committees with the proposals providing the costs and associated protocols for a 12-month "pilot project", commencing upon the selection of a preferred Proponent; c) the Civic Administration BE REQUESTED to canvass the Advisory Committees to determine the need for child minding services for Advisory Committees; and d) upon the completion of b) above, the Civic Administration BE DIRECTED to report back at a future meeting of the Corporate Services Committee with detailed costs, operating protocols and a	2016/03/23 11/8/CSC	1st Quarter 2017	L. Livingstone C. Saunders	

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	recommended Purchase of Service Agreement, as well as information pertaining to c), above.				
1.10	Request for delegation status by William Komer, Executive Director, Campus Creative, with respect to the use of Lorne Avenue Public School BE DEFERRED until such time as staff provide an update on the Lorne Avenue Public School Request for Proposal process.	2016/06/23 5/15/CSC	1st Quarter 2017	A. Zuidema	
1.11	Council Procedure By-law: b) the City Clerk BE REQUESTED to report back on an annual basis with respect to what changes might be in order to ensure the Council Procedure By-law continues to meet the needs of the Municipal Council.	2016/05/31 7/13/CSC	3rd Quarter 2017	C. Saunders	
1.12	Civic Admin BE REQUESTED to provide a report at a future meeting of the CSC, outlining what processes and practices The Corporation of the City of London has in place to ensure that provincial legislation regarding pay equity is being met, identifying any gaps that are currently in place, advising what enhancements and steps Municipal Council could take to address any gaps and the timelines to address those gaps; it being noted the City of London must demonstrate leadership in this area for employers across the city.	2016/09/13 6/20/CSC	2nd Quarter 2017	V. McAlea Major	
1.13	City Clerk BE DIRECTED to bring forward, at a future meeting of the CSC, an amendment to Council Policy 16(21) Flags at City Hall to provide for the flying of the First Nations flag on the Community Flag Pole on Sept. 7 of each year to recognize the anniversary of the "London Township Treaty".	2016/09/13 8/20/CSC	1st Quarter 2017	C. Saunders	
1.14	Councillor Morgan enquired if staff could report back with respect to a potential solution for streaming Standing Committee meetings that have to be held outside City Hall because a large number of members of the public are expected to be in attendance.	2016/09/27 (Council)	1st Quarter	M. Hayward	

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1.15	Civic Admin BE DIRECTED to take the necessary steps to implement audio recording of closed meeting sessions, which would include a report back on the necessary policies and procedures, etc. that would need to be put in place as part of the implementation process.	2016/10/11 2/23/CSC	1st Quarter 2017	C. Saunders	Draft report currently under review.
1.16	That the City Clerk BE DIRECTED to report back with the necessary proposed amendments to the Terms of Reference for the Advisory Committee on the Environment and the Diversity, Inclusion and Anti-Oppression Advisory Committee in order to permit two non-voting student representatives, one from each of the University Students' Council, Western University and the Fanshawe Students' Union, should both of those entities be interested in putting forward nominees from their respective organizations.	2016/11/08 18/26/CSC	1st Quarter 2017	C. Saunders	
1.17	Workforce Diversity: b) the Civic Admin BE DIRECTED to report back to the CSC with: i) details of the implementation for the City of London's workplace diversity; and ii) quarterly reports regarding metrics and the results associated with workforce diversity/demographics and the implementation of the plan.	2016/10/25 16/13/CPSC	1st Quarter 2017	V. McAlea Major	
1.18	Celebrate Canada 150: b) Civic Admin BE REQUESTED to determine if there is a way we can have a community celebration on Flag Day or on another potential date, at a sufficiently large location such as Budweiser Gardens, and to report back on this matter including details of a potential source of funding of up to \$50,000 for such an event.	2016/11/22 (8/27/CSC)	January 2017	K. Graham	
1.19	Civic Admin BE DIRECTED to solicit input from Council Members and report back to the CSC with proposed Terms of Reference for the allocation of funds included in the Community Investment Reserve Fund, with a view to ensuring that any allocation of those funds is done in a consistent and appropriate manner.	2016/11/22 (10/27/CSC)		M. Hayward	

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1.20	Council Policies: c) Civic Admin BE DIRECTED to report back at the earliest possible date with proposed changes to the Council Policy Manual in order to ensure that all policies are updated, with priority given to any policies that do not reflect applicable legislation and current administrative practices.	2016/12/06 (7/28/CSC)	January 2017	A. Zuidema	
1.21	Council Policy 8(5) "Uncollectible Accounts Receivable": b) the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer BE DIRECTED to report back to the CSC with potential amendments to the authorization thresholds for Provincial Offences Act accounts receivable and miscellaneous accounts receivable that would delegate a higher degree of decision-making authority to the Civic Admin.	2016/12/19 (7/3/CSC)		M. Hayward	
1.22	Review of Corporate Assets: Initial Scoping Report: f) the Civic Admin BE DIRECTED to report back on options for municipally-owned assets and the potential proceeds for the sale of assets for the following categories: i) Class A – Vacant land and buildings (First Quarter, 2017) ii) Class C – Major venues, non-core services and assets (Third Quarter 2017)	2016/12/19 (14/3/CSC)		M. Hayward	