

**5TH REPORT OF THE**  
**CORPORATE SERVICES COMMITTEE**

Meeting held on January 10, 2017, commencing at 12:00 PM, in the Council Chambers, Second Floor, London City Hall.

**PRESENT:** Councillor P. Hubert (Chair); Mayor M. Brown; Councillors J. Helmer, J. Morgan, T. Park and H.L. Usher and L. Rowe (Secretary).

**ALSO PRESENT:** Councillor M. van Holst; A.L. Barbon, L. Burgess, S. Corman, B. Coxhead, K. Graham, M. Hayward, L. Kolodiazny, L. Livingstone, J. Logan, V. McAlea Major, D. Munteer, K. Murray, J. Nolan, D. O'Brien, J. Rodrigues, C. Saunders, K. Scherr, S. Spring, A. Thompson, D. Thompson, B. Warner and T. Wellhauser.

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**I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

That it BE NOTED that the following pecuniary interests were disclosed:

- a) Councillor J. Morgan disclosed a pecuniary interest in clause C-1 of this Report having to do with a matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- b) Councillor T. Park discloses a pecuniary interest in clause 11 of this Report, having to do with consideration of an appointment to the Agricultural Advisory Committee, by indicating that one of the candidates is a close friend and also provides her family with babysitting services from time to time.

**II. CONSENT ITEMS**

2. STAFF REPORT - Proposed Election Sign By-law

That the proposed by-law included as Appendix 'B' to the staff report dated January 10, 2017 BE REFERRED to a future public participation meeting at the Corporate Services Committee in order to receive public input on the proposed Election Sign By-law, and the City Clerk BE REQUESTED to prepare an associated presentation that will clarify the proposed by-law in plain language in order to assist the public in the understanding of the implications of the proposed by-law.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

3. STAFF REPORT - RFP16-52 Microsoft Dynamics CRM Implementation Partner 2017 – 2019

That, on the recommendation of the Managing Director, Neighbourhood, Children and Fire Services, the following actions be taken with respect to the award of the work outlined in Request for Proposal (RFP) 16-52 Microsoft Dynamics Customer Relationship Management (CRM) Implementation Partner 2017 – 2019 of Phases Three, Four and Five:

- a) the proposal submitted by PricewaterhouseCoopers LLP, 18 York Street, Suite 2600, Toronto, ON M5J 0B2, for the provision of services with respect to Microsoft Dynamics CRM Implementation Partner Phase Three, at their proposed fee of \$245,016.00, excluding HST, BE ACCEPTED;
- b) Microsoft Dynamics CRM Implementation Partner Phase Four (2018) and Phase Five (2019) BE AWARDED to PricewaterhouseCoopers LLP and the Civic Administration BE DIRECTED to negotiate acceptable pricing for Phases Four and Five, upon successful completion of Phase Three, to the satisfaction of the Managing Director, Neighbourhood, Children and Fire Services, and contingent upon Council approval;
- c) the financing for the project BE APPROVED in accordance with the Sources of Financing Report appended to the staff report dated January 10, 2017 as Appendix "A";
- d) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with this project;
- e) approval hereby given BE CONDITIONAL upon the Corporation entering into a formal agreement, or having a purchase order, or contract record relating to the subject matter of this approval; and,
- f) the Mayor and the City Clerk BE AUTHORIZED to execute any contract, statement of work or other documents, if required, to give effect to these recommendations.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

4. STAFF REPORT - Biannual Meetings with MPs and MPPs - Proposal and Update

That, on the recommendation of the Director of Community and Economic Innovation, the staff report dated January 10, 2017 with respect to biannual meetings with local Members of Parliament and local Members of the Legislative Assembly of Ontario BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

5. STAFF REPORT - City of London Representation on Various Municipal Associations

That, on the recommendation of the Director, Community & Economic Innovation, the staff report dated January 10, 2017, regarding City of London representation on various municipal associations, BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

6. STAFF REPORT - Corporate Asset Management Plan 2016 Review

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Division Manager, Corporate Asset Management, the staff report dated January 10, 2017, with respect to the Corporate Asset Management Plan 2016 Review, BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

7. STAFF REPORT - Assessment Growth for 2017, Changes in Taxable Phase-In Values, and Shifts in Taxation as a Result of Reassessment

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the staff report dated January 10, 2017, with respect to assessment growth for 2017, changes in taxable phase-in values, and shifts in taxation as a result of reassessment, BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

8. STAFF REPORT - Provincial Dedicated Gas Tax Funds for Public Transportation Program

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law included as Appendix "A" to the staff report dated January 10, 2017 BE INTRODUCED at the Municipal Council meeting on January 17, 2017 to authorize the Mayor and the Chief Financial Officer/Treasurer to execute a Letter of Agreement between the Province of Ontario and the City of London with respect to the Dedicated Gas Tax Funds for the Public Transportation Program.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

9. COUNCILLOR SUBMISSION - Report of the Federation of Canadian Municipalities Board of Directors Meeting - Ottawa, ON, November 21-25, 2016

That the communication dated December 7, 2016, from Councillor H.L. Usher, regarding the Federation of Canadian Municipalities Board of Directors meeting held November 21-25, 2016, in Ottawa, Ontario, BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

**III. SCHEDULED ITEMS**

10. PUBLIC PARTICIPATION MEETING - Review of City of London Ward Boundaries

That the City Clerk BE DIRECTED to report back at the next Corporate Services Committee meeting with a revised by-law that incorporates the following additional proposed ward boundary changes to those contained in the staff report dated January 10, 2017:

- a) the area bounded by White Oak Road, Exeter Road, Southdale Road East and Wharncliffe Road being moved into Ward 12;
- b) the area bounded by Wonderland Road, Southdale Road West and Wharncliffe Road being moved into Ward 10; and
- c) potential adjustments being made where the highest growth wards do not continue to have the highest population numbers in order to mitigate the need for future adjustments;

it being pointed out that there were no members of the public at the public participation meeting associated with this matter.

Voting Record:

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

Motion to Open the Public Participation Meeting.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

Motion to Close the Public Participation Meeting.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

#### **IV. ITEMS FOR DIRECTION**

##### 11. Consideration of Appointment to the Agricultural Advisory Committee

That Louise Hollingsworth BE APPOINTED to the Agricultural Advisory Committee as a Voting Alternate Member at Large for the term ending February 28, 2019.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, H.L. Usher (5)

RECUSED: T. Park (1)

##### 12. PUBLIC SUBMISSION - Forest City Beer Fest Winter Pop Up - Request for Designation as a Municipally Significant Event

That the Forest City Beer Fest Winter Pop Up, to be held on February 24 and 25, 2017, at 142 Dundas Street, Hassan Law Gallery, BE DESIGNATED as an event of municipal significance in the City of London.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

#### **V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

##### 13. ADDED - STAFF REPORT - Leasehold Improvements Update - Citi Plaza 355 Wellington Street

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken:

- a) the existing leasehold improvement contract with I.F. Propco Holdings BE INCREASED by \$283,708.00 to an upset limit of \$1,133,708.00 (including HST) in accordance with Section 20.3 (e) of the Procurement of Goods and Services Policy; it being noted that the City Treasurer, with the concurrence of the City Manager, has authorized this work to proceed as

an urgent facilities matter in accordance with Schedule B of the Procurement of Goods and Services Policy;

- b) the financing for this project BE APPROVED as set out in the Sources of Financing Report included as Appendix "A" to the staff report dated January 10, 2017; and
- c) the Civic Administration BE AUTHORIZED to undertake all administrative acts which are necessary in connection with the project.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

14. ADDED - COUNCIL MEMBER SUBMISSION - Holocaust Remembrance Day Banners

That the City Clerk BE AUTHORIZED to make the necessary arrangements to permit the display of banners acknowledging International Holocaust Remembrance Day in City Hall, the week of January 23, 2017 to January 27, 2017.

Motion Passed

YEAS: M. Brown, P. Hubert, J. Helmer, J. Morgan, T. Park, H.L. Usher (6)

**VI. CONFIDENTIAL**

(See Confidential Appendix to the 5th Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 1:45 PM to 2:26 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- C-2. ADDED - A matter pertaining to advice subject to solicitor-client privilege, including communications necessary for that purpose, and advice and recommendations of officers and employees of the Corporation, including communications necessary for that purpose, concerning labour relations and employee negotiations in regard to the Corporations' associations or unions.

**VII. ADJOURNMENT**

The meeting adjourned at 2:27 PM.