

## **1ST REPORT OF THE**

### **AUDIT COMMITTEE**

Meeting held on December 7, 2016, commencing at 4:08 PM, in the Council Chambers, Second Floor, London City Hall.

**PRESENT:** Councillor P. Hubert (Chair), Councillors A. Hopkins and M. van Holst, S. Khullar and B. Westlake-Power (Secretary).

**ABSENT:** Councillor S. Turner.

**ALSO PRESENT:** Councillor J. Helmer; A. Zuidema, A.L. Barbon, S. Corman, M. Hayward, D. McLean (PwC), M. Ribera, J. Rodriguez, C. Saunders and C. Shah (PwC).

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#### **I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Election of Vice-Chair for the term ending November 30, 2017

That M. van Holst BE ELECTED Vice Chair of the Audit Committee for the term ending November 30, 2017.

#### **II. CONSENT ITEMS**

None.

#### **III. SCHEDULED ITEMS**

None.

#### **IV. ITEMS FOR DIRECTION**

3. PUBLIC SUBMISSION - Request for the City of London to Engage PricewaterhouseCoopers LLP on Behalf of the London & Middlesex Housing Corporation

That the request dated November 2, 2016, from J. Browne, Chief Executive Officer, London & Middlesex Housing Corporation, with respect to a request to complete a second phase of the shared services review, BE REFERRED to PricewaterhouseCoopers for completion; it being noted that a current audit project (Corporate Services: Post implementation review of software – CRM, Amanda and Time & Attendance) will be referred to the new outsourced internal auditor for the City of London, for incorporation into the new audit work plan.

4. PUBLIC SUBMISSION - Quarterly Report on Internal Audit Results

That, on the recommendation of PricewaterhouseCoopers (PwC), the following actions be taken:

- a) the action plans identified in the Report on Internal Audit Results - 2014 Municipal Election Audit BE RECEIVED and BE IMPLEMENTED as appropriate for the 2018 Municipal Election; and,
- b) the Status of Past Project Action Plans (Housing Access Centre Process Review, By-law Enforcement & Licensing, Facilities Design & Construction, Development & Compliance Services and Corporate Services) BE RECEIVED.

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

None.

**VI. CONFIDENTIAL**

*(See Confidential Appendix to the 1st Report of the Audit Committee, enclosed for Members only.)*

The Audit Committee convened in camera from 4:45 PM to 4:59 PM, after having passed a motion to do so, with respect to the following matter:

- C-1. A matter pertaining to the security of the property of the municipality, including communications necessary for that purpose and advice or recommendation of officers and employees of the Corporation, as it relates to internal controls.

**VII. ADJOURNMENT**

The meeting adjourned at 5:00 PM.