



TO:	CHAIR AND MEMBERS, COMMUNITY & PROTECTIVE SERVICES COMMITTEE MEETING ON DECEMBER 13, 2016
FROM:	VERONICA McALEA MAJOR MANAGING DIRECTOR HUMAN RESOURCES AND CORPORATE SERVICES AND CHIEF HUMAN RESOURCES OFFICER
SUBJECT:	ANNUAL EMERGENCY MANAGEMENT PROGRAM UPDATE

RECOMMENDATION

That, on the recommendation of the Managing Director, Human Resources and Corporate Services and Chief Human Resources Officer, the following actions be taken with respect to the Emergency Management Program:

- a) The attached by-law (Appendix “A”) **BE INTRODUCED** at the Municipal Council meeting to be held on December 19, 2016 to:
- i) Adopt the Emergency Management Program including the London Emergency Response Plan as set out in Schedule “A” of the by-law;
 - ii) Repeal Bylaw A.-7338-23.
- b) The balance of this Report **BE RECEIVED** for information.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Community and Protective Services Committee:
- December 25, 2013 “2012 Emergency Management Program Update”
 - December 18, 2014 “2013 Emergency Management Program Update”
 - January 4, 2016 “2014 Emergency Management Program Update”

- Community and Neighbourhoods Committee:
- May 3, 2011 “2010 Emergency Management Program Update”

- Public Safety Committee:
- March 6, 2012 “2011 Emergency Management Program Update”

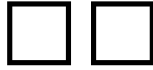
BACKGROUND

This Report is submitted to seek Council approval of a new by-law which will provide for the provision of necessary services during an emergency and update the London Emergency Response Plan. In addition the report provides a status update on the overall Emergency Management Program.

LONDON EMERGENCY RESPONSE PLAN

The London Emergency Response Plan is required pursuant to legislation. The Emergency Response Plan outlines the roles and responsibilities of community partners in the management of a major emergency. The *Emergency Management and Civil Protection Act* requires that the plan be reviewed, updated and approved by by-law annually.

For 2016, amendments to the London Emergency Response Plan include the following:



- Changes in titles to reflect current organizational structure;
- References to terminology related to Incident Management System;
- The associated annexes to the plan are listed.

The Corporation continues to meet or exceed the provincially legislated requirements under the *Emergency Management and Civil Protection Act* and Regulations, and has undertaken many recommended practices. These efforts have been completed in conjunction with the Community Emergency Management Program Committee (CEMPC) and include the following activities:

EMERGENCY MANAGEMENT PROGRAM COMMITTEE

London's Emergency Management Program Committee meets regularly to coordinate and collaborate on the city's emergency preparedness. Members include:

- London Police
- London Fire
- Middlesex-London EMS
- Middlesex-London Health Unit
- London Health Sciences Centre
- St. Joseph's Health Care - London
- London Transit
- London Hydro
- Engineering and Environmental Services (roads and water representatives)
- Neighbourhood, Children and Fire Services (emergency social services)
- Information Technology Services
- Middlesex County
- Corporate Security and Emergency Management

EMERGENCY PUBLIC NOTIFICATION PROGRAM

In October 2016 a request for proposal was issued to subscribe to the appropriate software to support a public notification system. It is anticipated the software component could be in place in 2017 and the procedures regarding activation and other program components could be completed in the next year. Emergency Management staff continue to monitor the National Public Alert System program and potential developments regarding wireless notification.

EMERGENCY OPERATIONS AND TRAINING CENTRE

The Emergency Operations and Training Centre in Byron officially opened in May of 2011. The facility is maintained in a constant state of readiness, through testing and maintenance of the equipment and technology. The centre is routinely used for training, meetings and other events by our emergency management partners and other public sector agencies. The centre adds significant value to our program by providing a collaborative environment where our partners can individually and jointly train on established best practices.

EMERGENCY PREPAREDNESS WEEK

A variety of public awareness and educational events were held throughout Emergency Preparedness Week in May including the mayor's opening press conference, several workshops and displays at libraries, and the Emergency Operations Centre Open House that drew over a 1000 Londoners. Fifteen partner agencies assisted Emergency Management staff throughout the week long event

TRAINING

EOC TRAINING AND EXERCISE

A day long training and exercise was held at the Emergency Operations and Training Centre to fulfil the requirements of the provincial legislation. The day focused on the risks of a possible hazardous material event and involved a private sector partner. Guest speakers provided information on managing a hazardous material event and the exercise involved response agencies working in collaboration with private sector partners in dealing with the event.

The exercise portion of the day is part of London's progressive emergency exercise program that included a table top (functional) exercise. The exercise was conducted using the Incident Management System model in the Emergency Operations Centre and was done in connection with eight weekly smaller site exercises held prior to the large exercise.



ADDITIONAL TRAINING

Emergency management staff continues to offer a full curriculum of courses that focus on best practices in support of keeping our staff and community partners prepared to manage emergency situations. These course include:

- Basic Emergency Management Courses
- Incident Management Systems Courses
- Incident Commander Courses
- Incident Management in the EOC Courses

The Community Emergency Management Program Committee continues to work with first responders to develop an Incident Commander training program with the goal of enhancing Incident Commanders skills related to the Incident management System and interoperability. This year we ran two sets of courses using simulation software and a live site scenario.

PUBLIC AWARENESS AND EDUCATION

Emergency Management staff continued to work with interested organizations to provide outreach on emergency preparedness and London’s Emergency Management Program. Over the past year Emergency Management staff engaged in over twenty five events with a wide range of community groups providing education, awareness and advice to the public on being prepared for emergency situations.

PARTNERSHIPS

Emergency Management staff continues to maintain partnerships with numerous community agencies, departments and organizations. We continue to explore opportunities that engage members of our community in our effort to be amongst the best prepared municipalities.

In addition, staff actively collaborated with other emergency management organizations through a number of avenues:

- Office of the Fire Marshal and Emergency Management - Sector meetings;
- Provincial Emergency Management Coordinating Committee;
- Regional and Single Tier Community Emergency Coordinators Group;
- Ontario Provincial Police Ground SAR Program;
- Ontario Association of Emergency Managers; and
- International Association of Emergency Managers.

SUMMARY

The requirements of the *Emergency Management and Civil Protection Act* continue to be met. The Emergency Management Division continues to strive toward making London one of the best prepared communities when managing emergency events. We have strong support from our emergency management partners across our community. Many of the accomplishments to date could not have been completed without the commitment and expertise of these partners. We will continue to build our program in accordance with best practises and teamwork.

PREPARED BY:	RECOMMENDED BY:
DAVE O'BRIEN DIVISION MANAGER, CORPORATE SECURITY AND EMERGENCY MANAGEMENT	VERONICA McALEA MAJOR MANAGING DIRECTOR, HUMAN RESOURCES AND CORPORATE SERVICES AND CHIEF HUMAN RESOURCES OFFICER

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