

**3RD REPORT OF THE**  
**CHILDCARE ADVISORY COMMITTEE**

Meeting held on October 24, 2016, commencing at 1:32 PM, in Committee Room #4, Second Floor, London City Hall.

**PRESENT:** D. Gordon (Chair), T. Blaney, S. Carter, B. Jackson, J. Keens, S. McKee, A. Ryan and C. Wagg and J. Martin (Committee Secretary).

**ABSENT:** N. Elhayek and J. Rinker.

**ALSO PRESENT:** E. De Freitas, H. Gerrits and A. Rae.

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**I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

**II. SCHEDULED ITEMS**

None.

**III. CONSENT ITEMS**

2. 2nd Report of the Child Care Advisory Committee

That it BE NOTED that the 2nd Report of the Child Care Advisory Committee, from its meeting held on May 3, 2016, was received.

3. Municipal Council Resolution - 2nd Report of the Child Care Advisory Committee

That it BE NOTED that the Municipal Council resolution adopted at its meeting held May 31, 2016, with respect to the 2nd Report of the Child Care Advisory Committee, was received.

4. Municipal Council Resolution - Provision of Child Minding Services for the Public at Public Participation Meetings

That the Civic Administration BE REQUESTED to consider the following, with respect to the proposed provision of child minding services for the public at public participation meetings and/or advisory committee meetings:

- a) Financial Costs:
- i) qualified staff for program time as well as time associated with program planning; it being noted that the afternoon meetings could be a challenge for providing qualified staff; and,
  - ii) program supplies including costs associated with purchases materials and developing the program budget;
- b) Liability Issues:
- i) overall risk liability; and,
  - ii) the transfer of responsibility (parent/guardian sign in and sign out);
- c) Administration Responsibility;
- i) registration process including deadlines for participation (pre-registration);
  - ii) child information (medical needs, special needs, age, allergies, emergency procedures);
  - iii) no shows and unregistered children showing up;
  - iv) parent/guardian responsibilities (supplying of personal supplies such as formula, diapers etc); and,
  - v) budget planning for program administration;

- d) Location
  - i) potential accommodation and size requirements for up to three age groups;
  - ii) onsite and in close proximity to the meeting area for ease of accessibility to the parent in case of emergency; and,
  - iii) washroom access including accessible washrooms; and,
- e) Material Provisions
  - i) materials for engaging children in age appropriate activities; and,
  - ii) snacks and/or meals to meet nutritional requirements;

it being noted that Childcare Advisory Committee (CCAC) considers that childcare provision for an advisory committee meeting and a public participation meeting would be very different scenarios, with a different set of needs, that the above-noted comments are a preliminary list of feedback, not a full report and the CCAC would be willing to be consulted if this proposal is moved forward; and,

it being further noted that a similar process is in place with the Thames Valley District School Board (TVDSB) and the Thames Valley Parent Involvement Committee (TVPIC), whereby the TVDSB partners with licensed childcare providers through an expression of interest to provide this service.

#### 5. Child Care Updates

That it BE NOTED that the following updates were received:

- a) the Child Subsidy Application and Placement stats and the attached child care vacancy stats from A. Rae, Manager, City of London;
- b) a verbal update from H. Gerrits, Thames Valley District School Board;
- c) a verbal update from D. Gordon, on behalf of the London District Catholic School Board; and,
- d) a verbal update from B. Jackson, Partners, with respect to a marketing update.

### IV. SUB-COMMITTEES & WORKING GROUPS

#### 6. Adopt a Councillor/Trustee Sub-committee

That it BE NOTED that the Child Care Advisory Committee received verbal updates from its members with respect to the Adopt a Councillor/Trustee program; it being noted that Councillors Hubert, Morgan, Ridley and Usher have completed a tour of child care services in their respective wards.

#### 7. Terms of Reference Sub-committee

That it BE NOTED that the Child Care Advisory Committee held a general discussion and reviewed the Terms of Reference for the Child Care Advisory Committee.

### V. ITEMS FOR DISCUSSION

None.

### VI. DEFERRED MATTERS/ADDITIONAL BUSINESS

#### 8. (ADDED) Thank you

That it BE NOTED that the Child Care Advisory Committee (CCAC) extended their appreciation to I. Gibb, Neighbourhood, Children and Fire Services, for including the CCAC in all discussions with respect to the shaping of Child Care services in the City of London and for all his hard work, dedication and

commitment to Child Care Services in the City of London.

9. (ADDED) Meeting Dates

That it BE NOTED that the Child Care Advisory Committee (CCAC) set January 26, 2017 and April 27, 2017 as their next meeting dates.

**VII. ADJOURNMENT**

The meeting adjourned at 4:01P.M.

**NEXT MEETING DATES:** January 26, 2017 and April 27, 2017

Child Subsidy Application and Placement Stats												
	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
# paid child placements	2,639	2,724	2,841	2,839	2,774	2,817	2,795	2,726	3,058			
# of applications	115	119	155	129	113	125	83	193	177			
# of ineligible applications	21	23	35	30	21	35	25	37	9			
% ineligible	18.3%	19.3%	22.6%	23.3%	18.6%	28.0%	30.1%	19.2%	5.1%			
# of children on wait list...beginning of month	370	292	163	257	252	270	332	265	372			
# of wait list placements	260	0	129	0	65	0	114	0	156			
OW Placements into DNA due to Earnings or OSAP	4	4	6	N/A	7	8	4	3	10			
Emergency Placements due to Professional Referrals for immediate care	3	2	0	1	3	1	1	3	1			