



Councillor Virginia Ridley, Ward 10

November 14, 2016

Chair and Member of Strategic Priorities and Policy Committee

RE: Absence from Meeting

In an effort to keep the community and staff updated and informed with respect to my absence, I regret to inform that I will not be available to attend the Strategic Priorities and Policy Committee meeting on the following dates:

Thursday November 24<sup>th</sup>, commencing at 1:00pm

Friday November 25<sup>th</sup>, commencing at 9:00am (as needed)

Respectfully submitted,

Virginia Ridley  
Councillor Ward 10

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