

TO:	CHAIR AND MEMBERS FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING ON MARCH 26, 2012
FROM:	MARTIN HAYWARD CITY TREASURER, CHIEF FINANCIAL OFFICER
SUBJECT:	2011 COMPLIANCE REPORT IN ACCORDANCE WITH THE PROCUREMENT OF GOODS AND SERVICES POLICY

RECOMMENDATION

That, on the recommendation of the City Treasurer, Chief Financial Officer, this report **BE RECEIVED** for information.

BACKGROUND

Procurement Annual Reporting Process

In accordance with the Procurement of Goods and Services Policy, section 8.11 (b), (c) and 15.1 (g), the Manager of Purchasing and Supply shall prepare an annual report for submission to City Council including the awards made under section 8.5 (b), (c), 15.2 and 15.3 no later than April 30th.

Due to several organizational changes in addition to a new Council schedule, the report will be submitted to the Finance and Administrative Services Committee meeting on April 16th and the May 1st Council meeting.

SUBMITTED BY:	CONCURED BY:
JOHN FREEMAN MANAGER PURCHASING & SUPPLY	MIKE TURNER DEPUTY CITY TREASURER
RECOMMENDED BY:	
MARTIN HAYWARD CITY TREASURER, CHIEF FINANCIAL OFFICER	