



London  
CANADA

13 October, 2016

Chair and Members  
Corporate Services Committee

**Re: Ontario Good Roads Association**

I have elected to run for the Ontario Good Roads Association (OGRA) board. This association represents the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.

I respectfully request that I be **REIMBURSED** for expenses I should incur related to campaign material, (up to \$500.00), outside my annual expense allocation, subject to the annual budget approval process, and in accordance with Council's Travel and Business Expense Policy 28(1).

Additionally, subject to successful election, I respectfully request that I be **REIMBURSED** for expenses (over and above those which the board covers), related to attending the 2017/18 meetings, outside my annual expense allocation, subject to the annual budget approval process, and in accordance with Council's Travel and Business Expense Policy 28(1).

Thank you for your consideration of this matter.

Virginia Ridley  
Councillor, Ward 10