

Urban Agriculture Conference, Nov. 19 2016 - budget

Donations	\$ amt.	in kind donation	Notes
ACE	800		
AAC	500		
TFAC	300		
Tanya Park	300		earmarked for an educational speaker
London Public Library		Space: Wolf Hall, 3 meeting rooms, foyer/display space outside of Wolf Hall	
		Publicity: ad in Access Magazine and poster (design and printing)	
		Registration: through LPL	
		AV and presentation equipment	
		Tables, chairs, flip chart paper, display boards, book display, clip boards as needed	
		Staff time	
Reforest London		3 fruit trees as photo contest prizes	
Total	1900		
Expenses			
Keynote speaker	200		
Out of town sessions leaders	750		5 out-of-town session leaders are each paid an honorarium of \$150.00. The keynote speaker is the 6th session leader
Local session leaders	350		7 local session leaders are each paid an honorarium of \$50.00
Out of town travel	450		6 out-of town presenters/session leaders are being are reimbursed \$75.00 each for travel
Friday night session	100		\$50.00 donation to UnLondon for use of space; \$50.00 gratuity to volunteer staff
Coffee/tea	150		
Apples	50		
Box-lunches	300		Box-lunches are \$10.00 each supplied by Joe & Edgar Cafe. 30 lunches are being ordered for volunteers and speakers
supplies	30		paper, tape, other as needed
Total expenses	2370		