

10TH REPORT OF THE
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE

Meeting held on March 26, 2012, commencing at 1:00 PM, in Committee Room No. 3, Second Floor, London City Hall.

PRESENT: Mayor J.F. Fontana (Chair), Councillors J.L. Baechler, N. Branscombe, D. Brown and P. Hubert and L. Rowe (Secretary).

ALSO PRESENT: Councillors D.G. Henderson, S. Orser and H.L. Usher; T.L. Dobbie, J. Braam, R.L. Fair, M. Hayward, G. Barrett, B. Campbell, I. Collins, A. Dunbar, J. Edward, J.M. Fleming, G.T. Hopcroft, T.A. Johnson, J. Leunissen, J. Logan, S. Maguire, V. McAlea Major, M. McErlain, D. Munteer, L. Palarchio, C. Saunders, M. Turner and B. Warner.

I. DISCLOSURES OF PECUNIARY INTEREST

1. Councillor Branscombe disclosed a pecuniary interest in clause 16 of this Report having to do with the Westminster Outdoor Pool and Bathhouse Upgrades by indicating that the subject contractor is doing work on her husband's building.

II. CONSENT ITEMS

2. 2011 Compliance Report in Accordance with the Procurement of Goods and Services Policy

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer the report dated March 26, 2012 regarding 2011 compliance in accordance with the Procurement of Goods and Services Policy **BE RECEIVED** for information. (2012-F13-00)

3. Mayor's Office Expenses

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer, the report dated March 26, 2012 regarding additional details with respect to the Mayor's 2011 expenses **BE RECEIVED** for information. (2012-F07-00)

4. Shamrock Subdivision - Possible Agreement with Property Owner

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer, the Civic Administration **BE DIRECTED** to take the following actions with respect to property located on the south side of Exeter Road, west of Wellington Road, consisting of an area of 17 hectares subdivided into 34 roll numbers, known as Shamrock Subdivision (Plan 33M-272), and 595 Exeter Road, which currently has two (2) existing commercial buildings located on the premises:

- a) not proceed with a third tax sale or vest the subject lands after any such tax sale at this time; and
- b) execute an agreement substantially in the form attached as Appendix A, and to the satisfaction of the City Solicitor. (2012-D26-00)

5. Changes to Council Policies 28(1) and 28(2) Travel and Expenses and Council Members' Expense Account

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer, with the concurrence of the City Clerk, the following actions be taken with respect to travel and business expenses as well as the Council Members' Expense Account:

- a) the attached revised proposed by-law (Appendix "B") **BE INTRODUCED** at the Municipal Council meeting on April 10, 2012 to repeal and replace

Council Policy 28(2) entitled "Council Members' Expense Account" with a new policy; and,

- b) the attached proposed by-law (Appendix "A") **BE INTRODUCED** at the Municipal Council meeting on April 10, 2012 to repeal and replace Council Policy 28(1) entitled "Travel & Expenses Policy" with a new policy entitled "Travel & Business Expense Policy". (2012-G01-00)

6. 2011 Capital Budget Status - Fourth Quarter Report

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer, the 2011 Capital Budget Status - Fourth Quarter Report **BE RECEIVED** for information. (2012-F05-00)

7. 2011 Operating Budget Status - Fourth Quarter Report

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer, the following actions be taken with respect to the 2011 Operating Budget Status – 4th Quarter Report for the General (Property Tax Supported), Water and Wastewater Budgets:

- a) the Status Report **BE RECEIVED** for information; it being noted that the 2011 corporate operating savings resulted from:
 - i) a \$5.9 million in net savings realized from the General (Property Tax Supported) budget as identified by Civic Departments, Boards and Commissions; it being noted that the year-end savings is \$1.3 million higher than what was projected in the 2011 Operating Budget Status - 3rd Quarter Report. The \$5.9 million operating surplus was contributed to the Operating Budget Contingency Reserve, consistent with Council resolution;
 - ii) a \$0.8 million deficit in the Water rate supported budget was realized primarily as a result of lower than anticipated water consumption. This year end deficit is \$ 0.7 million greater than the \$0.1 million deficit reported in the 2011 Operating Budget Status – 3rd Quarter Report. The \$0.8 million operating deficit was offset by a revenue draw from the Water Capital Reserve Fund, consistent with Council resolution. As a result of this draw, the 2012 to 2021 water capital budget and plan will be amended; and
 - iii) a \$0.1 million deficit in the Wastewater rate supported budget primarily as a result of higher than anticipated operational expenditures in Sewer Operations. The realized year end deficit is an approximate \$1.1 million change from the projected \$1.0 million surplus reported in the in 2011 Operating Budget Status – 3rd Quarter Report. The \$0.1 million operating deficit was offset by draw down from the Wastewater Rate Stabilization Reserve, consistent with Council resolution.
- b) the Civic Administration **BE AUTHORIZED** to draw down from the Operating Budget Contingency Reserve \$ 5.9 million as follows:
 - i) \$ 4.6 million to contribute to the Economic Development Reserve Fund in order to provide a funding source for investments in community initiatives as outlined as part of the City of London's Investment and Economic Prosperity Plan;
 - ii) \$ 1.0 million to be contributed to a Technology Services Reserve Fund to provide for a source of funding in order to invest in information technology as set out in the City of London Information Technology Strategy that was received by Municipal Council back in January;
 - iii) \$ 0.3 million be allocated back to the London & Middlesex Housing Corporation (LMHC) recognizing that during 2012 budget deliberations, LMHC reduced their 2012 budget request from the City of London provided that they could utilize prior year savings;

and

- iv) \$5,854 be allocated to the London Advisory Committee on Heritage (LACH) and \$1,000 be allocated to the Trees and Forests Advisory Committee (TFAC) in 2012 based on requests received and approved by Council for one-time funding initiatives.
- c) the Civic Administration's contribution of \$1,406,803 (\$1,272,784 – property tax supported; \$117,364 – wastewater; and \$16,655 – water) to the Efficiency, Effectiveness, and Economy reserves in 2011 **BE NOTED**;

it being understood that the above amounts are subject to the year-end Financial Statement audit and adjustments related to the accounting for Tangible Capital Assets (PSAB 3150). (2012-F05-00)

8. Elected Officials and Appointed Citizen Members - 2012 Remuneration

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer and the City Clerk, the following actions be taken with respect to the 2012 remuneration for Elected Officials and appointed citizen members of local boards and commissions where stipends are paid:

- a) it **BE NOTED** that the remuneration for 2012 will be adjusted by 3.1% over 2011, in keeping with Council policy 5(32), which provides for the salaries and honorariums of elected officials and appointed citizen members of local boards and commissions where stipends are paid to be adjusted "...annually on January 1st by the percentage increase reflected in the Labour Index (monthly Index, Table 3), on the understanding that if such an index reflects a negative percentage, the annual adjustment to the salaries of the elected officials and appointed citizen members will be 0%; and on the further understanding that if the Labour Index (monthly Index, Table 3) has increased by a percentage greater than the Consumer Price Index, Ontario, the annual percentage increase in the salaries and honorariums of the elected officials and appointed citizen members will be no greater than the increase in the Consumer Price Index, Ontario; it being understood that in 2012 wages were not frozen for non-union employees; and
- b) the attached proposed by-law **BE INTRODUCED** at the Municipal Council meeting on April 10, 2012 to amend Council Policy 5(32) entitled "Remuneration for Elected Officials and Appointed Citizen Members" to incorporate the January 24, 2011 direction of Council, arising from the recommendations of the 2010 Council Compensation Review Task Force, whereby the escalator for annual adjustment purposes shall not be applied in those years where the non-union staff wages are frozen, and to correct the policy number reference contained in the by-law. (2012-G06-00)

9. London Downtown Business Association - 2012 Proposed Budget - Municipal Special Levy

Recommendation: That, on the recommendation of the Deputy City Treasurer, the following actions be taken with respect to the 2012 proposed budget and municipal special levy for the London Downtown Business Association:

- a) the London Downtown Business Association (LDBA) proposed 2012 budget submission in the amount of \$881,325 **BE APPROVED** as outlined in attached Schedule A;
- b) the amount to be raised by the Corporation for the 2012 fiscal year for the purposes of the London Downtown Business Association and pursuant to subsection 208(1) of the *Municipal Act, 2001* **BE FIXED** at \$933,025 (which accounts for \$850,025 for the City of London levy as required by the LDBA to help support its 2012 budget and an estimated allowance of \$83,000 to provide for vacancy rebates);
- c) a special charge **BE ESTABLISHED** for the amount referred to in section 2 above by a levy in accordance with By-law CP-2 as amended; it being

noted that the said special charges shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*;

- d) the attached proposed by-law (Schedule C) **BE INTRODUCED** at the Municipal Council meeting on April 10, 2012 with respect to municipal special levy for the London Downtown Business Improvement Area. (2012-F05-00)
10. Old East Village Business Improvement Area - 2012 Proposed Budget - Municipal Special Levy

Recommendation: That, on the recommendation of the Deputy City Treasurer, the following actions be taken with respect to the 2012 proposed budget and municipal special levy for the Old East Village Business Improvement Area:

- a) the Old East Village Business Improvement Area (OEVBIA) proposed 2012 budget submission in the amount of \$387,990 **BE APPROVED** as outlined in attached Schedule A;
- b) the amount to be raised by the Corporation for the 2012 fiscal year for the purposes of the Old East Village Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* **BE FIXED** at \$15,781 (which accounts for \$14,781 for the City of London levy as required by the OEVBIA to help support its 2012 budget and an estimated allowance of \$1,000 to provide for vacancy rebates);
- c) a special charge **BE ESTABLISHED** for the amount referred to in Recommendation 2 above by a levy in accordance with By-law CP-1 as amended; it being noted that the said special charges shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the attached proposed by-law (Schedule B) **BE INTRODUCED** at the Municipal Council meeting on April 10, 2012 with respect to municipal special levy for the Old East Village Business Improvement Area. (2012-F05-00)

11. Infrastructure Ontario - 165 Elmwood Avenue East (Normal School)

Recommendation: That, on the recommendation of the Director, Land Use Planning and City Planner, the following actions be taken with respect to the property located at 165 Elmwood Avenue East (the former Normal School):

- a) Infrastructure Ontario (IO) **BE ADVISED** of the previous position of Municipal Council (September 21, 2004, as attached to the March 26, 2012 staff report) regarding the "Village Green", noting that this remains the position of the Municipal Council regarding this significant community open space;
- b) Infrastructure Ontario (IO) **BE ADVISED** that Municipal Council considers the retention of the former Normal School and its re-use in an appropriate manner as important and significant to the City and the Old South community; and
- c) Infrastructure Ontario (IO) **BE REQUESTED** to provide a minimum of six months for the City to undertake a process to determine possible municipal needs and potential community partners for the appropriate re-use of the Normal School building, and to undertake the due diligence required should the City wish to acquire the Normal School to ascertain the requirements and costs associated with ensuring that the building meets current Building Code and accessibility requirements for possible future public use;

it being noted no funds have been identified for the acquisition of this property. (2012-L15-00)

12. Historical Restoration Flint Cottage Phase 2 - Project No. Z08-PD2324-12 - Tender No. 12-36

Recommendation: That, on the recommendation of the Director, Land Use Planning and City Planner and the Managing Director–Corporate Assets the following actions be taken with respect to the historical restoration flint cottage phase 2:

- a) the bid submitted by Van Boxmeer Construction Co. Ltd., R. R. #1, Elginfield Rd., Lucan, Ontario N0M 2J0 at its tendered price of \$273,850.00 (HST excluded) for the Historical Restoration Flint Cottage Phase 2 **BE ACCEPTED**; it being pointed out that the bid submitted by Van Boxmeer Construction Co. Ltd., was the lowest bid received and meets the City's specifications and requirements in all areas;
- b) the financing for this project **BE APPROVED** as set out in the Source of Financing Report appended to the staff report dated March 26, 2012, with respect to this matter;
- c) the Civic Administration **BE AUTHORIZED** to undertake all the administrative acts which are necessary in connection with this project; and
- d) the approval given herein **BE CONDITIONAL** upon the Corporation entering into a formal contract with the contractor for the work. (2012-D13-00)

13. ISO Audits and Certification of Election Processes

Recommendation: That, on the recommendation of the City Clerk, the ISO certification of the municipal election process **BE DISCONTINUED** after this year's certification process. (2012-A04-00/G08-00)

14. Corporate Human Rights Program, Code of Conduct Program and Corporate Training Initiatives as of December 31, 2011

Recommendation: That, on the recommendation of the Chief Human Resources Officer the report dated March 26, 2012 regarding the Corporate Human Rights Program, Code of Conduct Program and Corporate Training Initiatives **BE RECEIVED** for information purposes. (2012-H14-00)

15. Property Disposition - 567 Rosecliffe Terrace - Block 66 and 73, Plan 33M-119

Recommendation: That, on the recommendation of the Managing Director - Corporate Assets, on the advice of the Manager Realty Services, with respect to the vacant, City-owned land known as 567 Rosecliffe Terrace, legally described as Blocks 66 and 73, Plan 33M-119, measuring approximately 20m x 38m and containing an area of 760 square meters, as shown on Schedule "A" attached, the following actions be taken:

- a) Block 73, Plan 33M-119, **BE DECLARED SURPLUS**, and the subject lands **BE TRANSFERRED** to Drewlo Holdings Limited (the corporate successor of Ardshell Limited), pursuant to a Subdivision Agreement, registered as Instrument Number 75277 dated July 24, 1984; and
- b) Block 66, Plan 33M-119, **BE DECLARED SURPLUS**, and the subject lands **BE TRANSFERRED** to the adjoining land owner, 1767127 Ontario Limited, for a nominal sum of \$2.00. (2012-L15-01)

16. Westminster Outdoor Pool and Bathhouse Upgrades - Project No. PRK098-RC2201-12 - Tender No. 12-02

Recommendation: That, on the recommendation of the Managing Director – Corporate Assets, with respect to the Westminster outdoor pool and bathhouse upgrades, the following actions be taken:

- a) the bid submitted by Norlon Builders London Limited, 151 York Street,

London Ontario, N6A 1A8 at its tendered price of \$1,746,500.00 (HST excluded) for the Westminster Outdoor Pool & Bathhouse Upgrades **BE ACCEPTED**; it being pointed out that the bid submitted by Norlon Builders London Limited was the lowest bid received and meets the City's specifications and requirements in all areas;

- b) the financing for this project **BE APPROVED** as set out in the Source of Financing Report appended to the staff report dated March 26, 2012, with respect to this matter;
- c) the Civic Administration **BE AUTHORIZED** to undertake all the administrative acts which are necessary in connection with this project;
- d) the approval given herein **BE CONDITIONAL** upon the Corporation entering into a formal contract with the contractor for the work; and
- e) future additional annual operating costs of \$5,000 **BE APPROVED** as a first priority from available assessment growth in 2013 subject to final budget approval. (2012-A09-04)

17. Property Acquisition - 121 Briscoe Street West - Briscoe Woods Parkland

Recommendation: That, on the recommendation of the Managing Director - Corporate Assets, on the advice of the Manager Realty Services, with respect to the vacant property owned by Peter Brander Inc., In Trust, municipally known as 121 Briscoe Street West, the Civic Administration **BE AUTHORIZED** to take the following actions:

- a) accept the offer submitted by Peter Brander Inc., In Trust, to sell to the City land municipally known as 121 Briscoe Street, located on the north side of Briscoe Street West, further described as Lot 520, Plan 488, containing an area of approximately 4,795 square feet, for the purpose of the addition of parkland to the City's Briscoe Woods, for the nominal sum of \$2.00, subject to the following condition:
 - i) the City being given thirty (30) days to investigate the soil and environmental conditions of the subject property; and
- b) the attached proposed by-law **BE INTRODUCED** at the Municipal Council meeting to be held on April 10, 2012 to approve this acquisition and to authorize the Mayor and City Clerk to execute the Agreement of Purchase and Sale. (2012-L15-02)

18. Request for Proposal 11-20 Hewlett-Packard - Value Added Reseller

Recommendation: That, on the recommendation of the Chief Technology Officer with the concurrence of the City Manager, the following actions be taken, subject to contract approval, for a three (3) year term, with an optional for two (2) additional one (1) year extensions, with respect to the supply of Hewlett-Packard (HP) Personal Computers (PCs), Laptops, Printers, Enterprise Servers and Data Storage:

- a) the proposal submitted by OnX Enterprise Solutions Ltd., 231 Shearson Crescent, Suite 204, Cambridge, ON N1T 1J5 to provide HP Value Added Reseller (VAR) Distributor services **BE ACCEPTED**;
- b) the Civic Administration **BE AUTHORIZED** to undertake all administrative acts that are necessary in connection with this matter;
- c) the Approvals hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or having a purchase order relating to the subject matter of this approval; and
- d) the Mayor and City Clerk **BE AUTHORIZED** to execute any contract or other documents, if required, to give effect to these recommendations. (2012-V02-00)

19. Cellular Services

Recommendation: That, on the recommendation of the Chief Technology Officer, with the concurrence of the City Manager, the following actions be taken with respect to the provisioning of Cellular services for The Corporation of the City of London:

- a) the Civic Administration **BE AUTHORIZED** to enter into a formal Request for Tender (RFT), for cellular services; (1) To perform a market analysis; (2) To enter into a one (1) year contract with up to four; (4) six (6) month extensions provided there are tangible business benefits. (3) To stay month to month if there are no tangible business benefits in moving with fixed term contract;
- b) the Civic Administration **BE AUTHORIZED** to undertake all the necessary administrative acts in connection with this matter, including the execution of an Agreement; and
- c) the approval of clause b) above **BE CONDITIONAL** upon the Corporation negotiating satisfactory prices, terms and conditions with the contract award to the satisfaction of the Chief Technology Officer and the Manager of Purchasing and Supply. (2012-F13-00)

III. SCHEDULED ITEMS

20. Amendments to Fees and Charges By-law A-42 Display Fireworks Permit/Inspection Fees and Parking Fees

Recommendation: That the following actions be taken with respect to fees and charges:

- a) the attached revised proposed by-law (Appendix "A") **BE INTRODUCED** at the Municipal Council meeting on April 10, 2012 to amend By-law No. A-42 entitled "A by-law to provide for Various Fees and Charges" in order to exclude certain permit fees for display fireworks conducted by the City of London and certain non-for-profit organizations and to incorporate new parking fees approved as part of the 2012 Budget process; it being pointed out that there were no oral submissions made at the public participation meeting held in connection with this matter; and
- b) the Civic Administration **BE REQUESTED** to report back to the Finance and Administrative Services Committee on how other churches might be exempted from fees and charges for display fireworks.

21. Year 2012 Tax Policy

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer, the following actions be taken with respect to property taxation for 2012:

- a) a by-law be enacted in accordance with Sub-sections 308(4) and 308.1(4) of the *Municipal Act, 2001* to set tax ratios in the multi-residential, pipeline and farm property classes as indicated on Schedule G and such attached proposed by-law (Appendix A) **BE INTRODUCED** at the Council meeting of April 10, 2012;
- b) a by-law be enacted in accordance with Sub-section 308(4) of the *Municipal Act, 2001* to set tax ratios in the commercial and industrial property class as indicated in Schedule G of this report; so that tax ratios for these classes are maintained at Provincial thresholds/averages and such attached proposed by-law (Appendix A) **BE INTRODUCED** at the Council meeting of April 10, 2012;
- c) a by-law be enacted to fully utilize options available in 2012 to exclude properties in capped property classes which have reached current value assessment tax levels or higher in 2011 from being capped again in 2012 and future years and such attached proposed by-law (Appendix B) **BE INTRODUCED** at the Council meeting of April 10, 2012;

- d) a by-law be enacted in accordance with Section 330 of the *Municipal Act, 2001* to claw back a portion of tax decreases in each of the commercial, industrial, and multi-residential classes sufficient to fully finance the capping of increases as required under Section 329 of the *Municipal Act, 2001* and such attached proposed by-law (Appendix C) **BE INTRODUCED** at the Council meeting on April 10, 2012;
- e) a by-law be enacted in accordance with Section 329.1 of the *Municipal Act, 2001* for 2012 to adopt the same capping formulae for the commercial, industrial and multi-residential property classes as was applicable in 2011 and such attached proposed by-law (Appendix D) **BE INTRODUCED** at the Council meeting on April 10, 2012; and
- f) a phase-in program for tax changes resulting from the reassessment of properties in the residential, farmland, and managed forests property classes in accordance with Section 318 of the *Municipal Act, 2001* not be adopted;

it being noted that the Finance and Administrative Services Committee heard a verbal presentation from the City Treasurer, Chief Financial Officer with respect to this matter. (2012-F16-00)

22. Sponsorship of Southwest Economic Alliance (SWEA)

Recommendation: That, on the recommendation of the Director of Intergovernmental and Community Liaison, a City of London sponsorship contribution of \$5,000 to the 2012 Southwest Economic Alliance **BE APPROVED**, it being noted that this expenditure can be accommodated within existing budget of the City Manager's Office, and that this will be combined with a London Economic Development Corporation (LEDC) contribution of \$5,000 for a "Gold" sponsorship status; it being noted that the Finance and Administrative Services Committee heard the attached presentation from S. Lavoie, Southwest Economic Alliance. (2012-F12-00)

IV. ITEMS FOR DIRECTION

23. National Board of Directors - Federation of Canadian Municipalities – Councillor H.L. Usher

Recommendation: That the following resolution **BE ADOPTED** by the Municipal Council with respect to the attached communication dated March 12, 2012 from Councillor Usher:

**FEDERATION OF CANADIAN MUNICIPALITIES (FCM) –
ELECTION TO THE NATIONAL BOARD OF DIRECTORS**

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's National Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

WHEREAS the 75th FCM Annual Conference is from June 1 to 4, 2012, during which the Annual General Meeting will be held and followed by the election of FCM's National Board of Directors;

BE IT RESOLVED that Council of The Corporation of the City of London endorse Councillor Harold Usher to stand for election on the FCM's National Board of Directors for the 2012/2013 term; and

BE IT FURTHER RESOLVED that Council assume all costs associated with Councillor Harold Usher attending FCM's Board of Directors meetings, during the 2012/2013 term. (2012-A02-02)

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

24. Advisory Committee Appointment Extension

Recommendation: That, on the recommendation of the City Clerk, the term for current advisory committee appointments be extended until such time as new appointments have been made under the revised Terms of Reference and Policies for the Advisory Committees.

25. Standing Committee Expenses – Federation of Canadian Municipalities – Councillor J.L. Baechler

Recommendation: That subject to the approval of her application to serve on the Federation of Canadian Municipalities (FCM) Standing Committee(s), Councillor Baechler **BE AUTHORIZED** to attend the FCM Standing Committee meetings from September 5 to 8, 2012, Laval, Quebec; from November 20 to November 23, 2012 Ottawa, Ontario; and from March 6 to 9, 2013, Prince George, British Columbia and the Annual General Meeting to be held May 31, to June 3, 2013, Vancouver, British Columbia; and that she **BE REIMBURSED** for her associated expenses outside of her annual expense allocation subject to the annual budget approval process, and in accordance with Council's Travel & Expense Policy. (2012-A02-02)

26. Enquiry – Councillor Hubert – Contingency – Taxpayer Appeals

Recommendation: That the City Treasurer, Chief Financial Officer **BE REQUESTED** to report back at a future meeting of the Finance and Administrative Services Committee regarding an appropriate contingency for taxpayer appeals.

VI. CONFIDENTIAL

(See Confidential Appendix to the 10th Report of the Finance and Administrative Services Committee enclosed for Members only.)

The Finance and Administrative Services Committee convened in camera from 3:09 PM to 3:27 PM after having passed a motion to do so, with respect to the following matter:

- C-1. A matter pertaining to the purpose of instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- C-2. A matter pertaining to litigation currently before the Ontario Municipal Board, File No. PI030543, AAR-CON enterprises Corporation v. the City of London et al. or potential litigation affecting the municipality and arising out of the; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

VII. ADJOURNMENT

The meeting adjourned at 4:29 PM.