

ACCAC-Education and Awareness Sub-Committee

MEETING REPORT

Monday, July 11, 2016

Present: M. Cairns, M. Dawthorne, Larry F. , J. Sanders, F. de Lasa

Location: South London Community Center

8:15-8:45pm

1. ACCAC Brochure-

- a) discussed changes to be made
- b) send final version to Betty by Next Tuesday to put on Agenda for ACCAC meeting
- c) ask Betty to print one copy in colour to present at ACCAC meeting
- d) put forward a motion to accept revisions of the ACCAC Brochure and to accept the number of brochures to be printed based on budget. "

2. Push Button and Door Operator Brochure

- a) discussed changes to be made
- b) send final version to Betty by Next Tuesday to put on Agenda for ACCAC meeting
- c) discussed changes to be made **on Resources for Push Buttons and Power Door Operator Page**. Send final version to Betty to put on agenda for next ACCAC-Resources page would go on the City of London Accessibility Website
- d) put forward a motion to accept the Push Button and Power Door Operator Brochure and to accept the number of brochures to be printed based on budget. "

3. Parking Brochure-changes to be made:

- a) no changes to be made
- b) send to Betty by Next Tuesday to put on Agenda for ACCAC meeting
- c) put forward a motion to accept the Parking Leaflet and to accept the number of brochures to be printed based on budget. "

4. Financial Resources update

- a) Jill Bell sent her half of the work to Michael D.
- b) connect with Ashton about her half of the work.

5. Magnets

- a) Florencia tried to contact Kash regarding magnet template-was not able to get in touch
- b) will ask at next ACCAC meeting

6. Community Outreach

- a) will focus on finishing brochures and getting them printed before reaching out and deciding what community event to participate in.

7. Cost of Brochures

- a) Find out about costs and amounts of brochures to be printed. Discuss at ACCAC meeting