

TO:	CHAIR AND MEMBERS STRATEGIC PRIORITIES AND POLICY COMMITTEE MEETING OF JULY 25, 2016
FROM:	JOHN M. FLEMING MANAGING DIRECTOR, PLANNING AND CITY PLANNER
SUBJECT:	RFP16-27 SMART CITY STRATEGY

RECOMMENDATION

That, on the recommendation of the Managing Director, Planning & City Planner, the following actions **BE TAKEN** with respect to the appointment of a consultant for the preparation of a comprehensive Smart City Strategy:

- a) IBI Group **BE APPOINTED** Consultants to prepare a comprehensive Smart City Strategy, in the amount of \$125,000, HST excluded, in accordance with Section 15.2 (e) of the Procurement of Goods and Services Policy;
- b) the financing for this project **BE APPROVED** as set out in the Source of Financing Report attached as Appendix 'A'.
- a) the Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this project;
- b) the approvals given herein **BE CONDITIONAL** upon the Corporation entering into a formal contract relating to the subject matter of this approval.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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March 9, 2015 - Strategic Priorities and Policy Committee, update on the draft of *The London Plan* and next steps.

February 26, 2015 - Strategic Priorities and Policy Committee, Council's 2015-2019 Strategic Plan.

June 23, 2014 - Strategic Priorities and Policy Committee, Public Participation Meeting on the draft of *The London Plan*.

May 22, 2014 - Strategic Priorities and Policy Committee, launch of the new draft Official Plan for the City of London.

April 14, 2014 - Strategic Priorities and Policy Committee, update on *ReThink London* and an overview of the next steps for public review and engagement on the draft of the new Official Plan in advance of its final adoption by Municipal Council.

August 26, 2013 - Planning Report to Strategic Priorities and Policy Committee (SPPC) regarding the information report on the public feedback to the *ReThink London* discussion papers.

June 10, 2013 - Planning Report to Strategic Priorities and Policy Committee (SPPC) regarding the *ReThink London* process and the discussion papers related to the eight key directions.

December 7, 2015 - Strategic Priorities and Policy Committee, proposed Terms of Reference for the *Smart City Strategy*.

PURPOSE

To seek Municipal Council Approval to award consulting services related to the preparation of a comprehensive *Smart City Strategy*.

BACKGROUND

In December 2015 a report was brought forward to advise Council of the proposed Terms of Reference for the *Smart City Strategy*. The *Smart City Strategy* is identified in the City's Strategic Plan (2015-2019) and the newly adopted Official Plan for the City of London (The London Plan) as a strategic initiative. This report identified the partners who are funding the preparation of the strategy, the proposed focus areas, the scope of work, the process to be undertaken and the timelines proposed for the project. At a subsequent meeting the proposed Terms of Reference for the *Smart City Strategy* was confirmed by Council.

The *Smart City Strategy* is an important initiative that will assist in building a prosperous London. From a strategic perspective, it will promote economic development, civic innovation, data sharing, while gaining efficiencies and effectiveness in municipal processes for the City of London, all in effort to improve our residents' overall quality of life. The strategy will coordinate existing and future smart city initiatives within the context of the City's Strategic Plan (2015-2019) and City of London's newly adopted Official Plan (The London Plan).

Purchasing Process

The City undertook a two-stage procurement process to select a qualified consultant to undertake the project. In the first stage the City issued a Request for Qualifications (RFQUAL) to assist the City in creating a short-list of consultants (a minimum of three (3) to a maximum of five (5) Proponents) who are qualified to prepare a comprehensive *Smart City Strategy*. The second stage of the process asked the short-listed firms to submit a detailed response to the Request for Proposal that was issued by the City.

On February 18, 2016 the City issued a Request for Qualifications (RFQUAL), RFQUAL 16-01, for the preparation of a comprehensive *Smart City Strategy*. The proposals were to address such elements as a readiness assessment, strategy development, branding, business process integration, infrastructure and program investments, development of governance models, project phasing, and an implementation plan. Nine (9) submissions were received on March 10, 2016: Arup Canada Inc, Campbell Patterson Communications, IBI Group, IBM Canada Ltd., Info-Tech Research Group, InvOrg Inc., KPMG LLP, MNP LLP and Red Mobile Consulting. The nine (9) firms were evaluated based on a predetermined evaluation criteria outlined below:

- Qualifications of project team members;
- Experience in the development of Smart City strategies;
- Experience in similar projects of comparable scope; and
- Quality of the response to the project description.

Based on the evaluation of the submissions that were provided to the City, Arup Canada Inc, IBI Group, IBM Canada Ltd., KPMG LLP and Red Mobile Consulting were selected to move forward to the RFP process. On May 9, 2016 the City issued a Request for Proposal (RFP), RFP 16-27, for the project. Four (4) submissions were received on June 8, 2016: Arup Canada Inc, IBI Group, IBM Canada Ltd., and KPMG LLP. The four (4) firms were evaluated based on a predetermined evaluation criteria outlined below:

- Project Methodology;
- Project Management Plan;
- Project Costing;
- Project Team; and
- Project Implementation.

Results

IBI Group was the firm that best met the evaluation criteria and submission deliverables and is a complaint bid. The firm is known to the City and has demonstrated the ability to complete other assignments in the past. It is recommended that the assignment be awarded to IBI Group.

Financial Impact

Funding for this consulting assignment is provided from contributions from Planning Services, Information Technology Services, and external project partners, LARG*NET, LEDC and London Hydro.

CONCLUSION

IBI Group met the requirements of the RFP, has the expertise and capability to prepare a comprehensive Smart City Strategy in partnership with the City, and delivers the best overall value to the corporation.

PREPARED BY:	
MARK JOHNSON PLANNER II, LONG RANGE PLANNING AND RESEARCH	
SUBMITTED BY:	RECOMMENDED BY:
SEAN GALLOWAY, MCIP, RPP MANAGER, URBAN DESIGN & GIS	JOHN M. FLEMING, MCIP, RPP MANAGING DIRECTOR, PLANNING AND CITY PLANNER
SUBMITTED BY:	SUPPORTED BY:
MAT DALEY DIRECTOR, INFORMATION TECHNOLOGY SERVICES	ANNA LISA BARBON DEPUTY CITY TREASURER
SUBMITTED BY:	SUPPORTED BY:
EDWARD SOLDI, P. ENG. DIRECTOR, ROADS AND TRANSPORTATION	JOHN BRAAM, P.ENG. MANAGING DIRECTOR, ENVIRONMENTAL & ENGINEERING SERVICES AND CITY ENGINEER

July 12, 2016
MJ/
Attach.

cc: John Freeman, Manager of Purchasing and Supply
Chris Ginty, Procurement Officer

Appendix "A"

APPENDIX 'A'

Chair and Members
Strategic Priorities and Policy Committee

#16128
July 15, 2016
(Award Contract)

RE: Smart City Strategy - RFP16-27
(Subledger NT16GG07)
Capital Project PD1018 - Smart City Strategy
IBI Group - \$125,000 (excluding H.S.T.)

FINANCE & CORPORATE SERVICES REPORT ON THE SOURCES OF FINANCING:

Finance & Corporate Services confirms that the cost of this project can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Managing Director, Planning and City Planner, the detailed source of financing for this project is:

<u>SUMMARY OF ESTIMATED EXPENDITURES</u>	<u>Approved Budget</u>	<u>This Submission</u>	<u>Balance for Future Work</u>
Engineering	\$127,200	\$127,200	\$0
NET ESTIMATED EXPENDITURES	<u>\$127,200</u>	<u>\$127,200</u> 1)	<u>\$0</u>
<u>SUMMARY OF FINANCING:</u>			
One-Time Operating Source	2) \$52,200	\$52,200	\$0
Other Contributions	3) 75,000	75,000	0
TOTAL FINANCING	<u>\$127,200</u>	<u>\$127,200</u>	<u>\$0</u>

1) **FINANCIAL NOTE:**

Contract Price	\$125,000
Add: HST @13%	16,250
Total Contract Price Including Taxes	141,250
Less: HST Rebate	14,050
Net Contract Price	<u>\$127,200</u>

- 2) Funding for this consulting assignment is provided with contributions from Planning Services and Information Technology Services.
- 3) External project partners include LARG*NET, LEDC and London Hydro.

Alan Dunbar
Manager of Financial Planning & Policy