

ACCAC-Education and Awareness Sub-Committee

**MEETING REPORT**

**Monday, June 6, 2016**

Present: M. Cairns, M. Dawthorne, Larry F. , F. de Lasa

8:30pm-9:05pm

**1. ACCAC Brochure-Changes to be made in new Brochure:**

- a) focus on this
- b) asked for Sub-Committee to give feedback
- c) Florencia mentioned to aim for a completion date of September 2016

**2. Push Button and Door Operator Brochure**

- a) Broadly mention "Provincial and Federal Grants available"
- b) "Building Permit not required for push buttons only" was found to be misleading. What if they decide to change the door? Would an Electrical Permit be required?
- c) Put this brochure on the back burner for now.

**3. Parking Brochure-changes to be made:**

- a) Focus on this for now
- b) make shorter
- c) Include:" Had this been a ticket it would have cost between \$300-\$5000"

- d) the displayed permit visible must be current
- e)"dash marks-Access Aisles w/ diagonal lines must not be obstructed"-  
Check Parking By-Law as to how they refer to angled marks.
- f)must have driver and/or passenger permit. If the permit is for a driver/passenger, they must abide to this respectively
- g) once changes are made, send out to ACCAC members
- h) present to ACCAC committee in July or August, depending on which months ACCAC takes off.

#### **4. Financial Resources update**

- a) Jill Bell and Ashton not present

#### **5. Magnets**

- a) ACCAC logo preferred. Contact Kash for magnet template

#### **6. Parkwood Mental Health Leisure Expo**

- a) ACCAC found not to be a good fit for this event
- b) City of London would be a good presence at the event
- c)recommended they call the City of London. To speak with Tony Kyle in Recreation Services. ext 5049. Spectrum is a city run initiative with cheaper programs and easier access to subsidies. ACCAC has made changes to Spectrum over the years to provide programs for persons of all abilities.

**Monday, June 13, 2016**

Present: M. Cairns, M. Dawthorne, Larry F. , F. de Lasa

9pm-9:10pm

### **1. ACCAC Brochure**

a) Michael D to scan ACCAC Brochure with markups and send to Florencia to make changes

b) revise and resend to Mike

c) Review again before printing

### **2. Push Button and Door Operator Brochure**

a) Michael D gave Florencia Push Button and Door Operator Brochure with markups to make changes

b) revise and resend to Mike D

c) Review again before printing

### **3. Parking Brochure-changes to be made:**

a) Michael gave Florencia Parking Brochure with markups to make changes

b) parking pass shown on leaflet is outdated-Jill Bell to send a picture-Florencia to check on Provincial website.

b) revise and resend to Mike D.

c) Review again before printing

