



300 Dufferin Avenue  
P.O. Box 5035  
London, ON  
N6A 4L9

**London**  
CANADA

April 25, 2016

Chair and Members  
Corporate Services Committee

**Re: Standing Committee Agendas**

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I believe that there is an easy opportunity for improving the clarity of Standing Committee agendas for the public, Council Members and staff, by more clearly identifying the source of all items on an agenda. With that in mind, I would respectfully request that the Corporate Services Committee consider making the following recommendation to the Municipal Council:

'That the City Clerk BE DIRECTED to make the necessary process change to ensure that Standing Committee agenda items are clearly identified as either "Staff Report", "Communication from Public" or "Communication from Council Member", depending on the source of the item on the agenda.'

Respectfully submitted,

Mo Salih  
Councillor, Ward 3