

2ND REPORT OF THE
COMMUNITY SAFETY & CRIME PREVENTION
ADVISORY COMMITTEE

Meeting held on February 25, 2016, commencing at 12:19 PM, in Committee Room #3, Second Floor, London City Hall.

PRESENT: L. Norman (Chair), M. Abbott, J. Bennett, B. Hall, D. Judson, B. Rankin, M. Sherritt, B. Spearman and L. Steel and H. Lysynski (Secretary).

ABSENT: P. Arcese, I. Bielaska-Hornblower and S. Davis.

ALSO PRESENT: R. Brittan, E. Van Kesteren and J. Walter.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

That it **BE NOTED** that no pecuniary interests were disclosed.

II. SCHEDULED ITEMS

None.

III. CONSENT ITEMS

2. 1st Report of the Community Safety and Crime Prevention Advisory Committee

That it **BE NOTED** that the 1st Report of the Community Safety and Crime Prevention Advisory Committee from its meeting held on January 28, 2016, was received.

IV. SUB-COMMITTEES & WORKING GROUPS

None.

V. ITEMS FOR DISCUSSION

3. Proposed 2016 Work Plan

That the attached 2016 Work Plan for the Community Safety and Crime Prevention Advisory Committee **BE FORWARDED** to the Municipal Council for consideration.

4. Block Parent Program Update

That it **BE NOTED** that the Community Safety and Crime Prevention Advisory Committee heard a verbal update from B. Spearman, London Block Parent® Program, with respect to the recent activities undertaken by the organization.

5. Neighbourhood Watch London Update

That it **BE NOTED** that the Community Safety and Crime Prevention Advisory Committee (CSCP) received the attached Executive Director's reports for the months of December, 2015, January and February, 2016, from S. Pont, Neighbourhood Watch London, with respect to the recent activities undertaken by the organization; it being further noted that the CSCP requested the following additional information with respect to London organizations:

- a) the number of Neighbourhood Watches;
- b) how many homes are in a Neighbourhood Watch;
- c) how many homes are in the entire Neighbourhood Watch Program;
- d) the locations of planning districts with higher numbers and with lower numbers of properties in a Neighbourhood Watch; and,

- e) the length of time after a homeowner has requested to not be a Watch location until the sign is removed.

6. Fire Services Update

That the Fire Services Update **BE POSTPONED** to the next meeting of the Community Safety and Crime Prevention Advisory Committee as the London Fire Services representative was unable to attend the meeting.

VI. DEFERRED MATTERS/ADDITIONAL BUSINESS

7. Age Friendly London Update

That it **BE NOTED** that the Community Safety and Crime Prevention Advisory Committee heard a verbal update from M. Sherritt, with respect to the recent activities undertaken by Age Friendly London.

8. Active and Safe Routes to School Update

That it **BE NOTED** that the Community Safety and Crime Prevention Advisory Committee heard a verbal update from E. Van Kesteren, Active and Safe Routes to School, with respect to the possible renovations to the Quebec Street bridge and the potential impacts these may have on pedestrians.

9. Business Case #17 – Winter Maintenance

That the Municipal Council **BE ADVISED** that the Community Safety and Crime Prevention Advisory Committee expressed support for Business Case #17, Winter Maintenance and requested that snow removal for schools and seniors' areas be made a higher priority.

10. London Police Services Budget – Community Resource Officers

That the Chair, Community Safety and Crime Prevention Advisory Committee, **BE DIRECTED** to write a letter to the Municipal Council, the London Police Services Board and the London Police Chief requesting consultation between the London School Boards and the London Police Services Board to discuss the continuation of support for Community Resource Officers in schools prior to the compilation and finalization of the London Police Services Budget to allow the School Boards to provide input on this important initiative.

11. London Police Services Budget – Children's Safety Village

That the Chair, Community Safety and Crime Prevention Advisory Committee, **BE DIRECTED** to write a letter to the Municipal Council, the London Police Services Board and the London Police Chief requesting consultation between the Children's Safety Village Board of Directors, the London School Boards and the London Police Services Board to discuss the continuation of support for the Children's Safety Village prior to the compilation and finalization of the London Police Services Budget to allow the School Board and Children's Safety Village Board to provide input on this important Program.

12. London Police Services Budget – School Crossing Guards

That the Chair, Community Safety and Crime Prevention Advisory Committee (CSCP), **BE DIRECTED** to write a letter to the Municipal Council requesting consultation with the CSCP to discuss the continuation of support for School Crossing Guards.

VII. ADJOURNMENT

The meeting adjourned at 2:23 PM.

NEXT MEETING DATE: March 31, 2016

Advisory Committee Work Plan – 2016

March, 2016

Activity	Background	Responsibility	Timeline	Strategic Plan Alignment
Public Consultation	<ul style="list-style-type: none"> Connect with existing community groups and meetings ie: Neighbourhood Associations, BIA's, Home & School Council's, Youth groups etc. to have conversations with residents about their concerns with respect to safety and crime prevention Collate conversation responses to determine themes Make recommendations based on findings Survey Community and Neighbourhood associations to find out what types of safety initiatives may be in place, what's working well and what could be replicated (ie: Neighbourhood Safety Plans, Survey Tools already in place, completed Safety Audit results) 	CSCP	Over one year	Strengthening Our Community/Leading in Public Service
Active & Safe Routes to School	<ul style="list-style-type: none"> Parent and youth surveys relating to barriers to active and safe routes to school are completed and will be provided to the Committee to review and make recommendations Improve winter sidewalk maintenance near schools as well as pathways to schools Collaborate with the School Boards and the City to ensure safety measures such as traffic calming and pedestrian crossings are included in the plans and implementation at time of the building of new schools. 	ASRTS/CSCP/TVDSB/LDCSB (Active & Safe Routes to School/ Thames Valley District School Board/ London District Catholic School Board)	Over one year/ongoing	Strengthening Our Community
Work collaboratively with existing initiatives	<ul style="list-style-type: none"> Identify current local initiatives that align with this committee and determine synergies for working together ie: London Strengthening Neighbourhoods – Neighbourgoodlondon.ca, (Safety Audits), London Block Parent® Program, Age Friendly London (AFL), Neighbourhood Watch London, Children's Safety Village, Active and Safe Routes to School, City of London Neighbourhood Children and Fire Services, etc. Identifying opportunities to actively engage in 	CSCP	Over one year/ongoing	Strengthening Our Community
Enhance walking routes for all ages	<ul style="list-style-type: none"> Using results from Neighbourhood Safety Audits, CSCP public consultation conversations, and work from ASRTS and AFL provide recommendations for reducing speed limits in school zones. Neighbourhood Safety Audits, Active and Safe Routes to School and Age Friendly London survey results and results of public 	CSCP/NW//ASRTS/AFL/City of London (Neighbourhood Watch/ Active & Safe Routes to School/ Age Friendly London)	Over one year/ongoing	Leading in Public Service

	<p>consultation will be used for input on the reduction of speed limits in school zones, speed limits in school zones</p> <ul style="list-style-type: none"> Review intersection and road crossing times to ensure they reflect the demographics of the area 			
Access to Safety Information	<ul style="list-style-type: none"> Request that safety information and tools are provided in other languages; it being noted that the City of London website will be multi-lingual in 2017 	CSCP/City of London	By 2017	Leading in Public Service
Booster Seats/Child Restraints	<ul style="list-style-type: none"> Support and promote public awareness and education campaigns and programs about the need for booster seats for safe travel Use and promote messaging that supports “safety first” over all other factors. Explore other partnerships to educate and promote awareness and increase proper usage ie: car dealerships Support child restraint initiatives such as the Buckle Up Baby Program 	Child Safety Middlesex-London/Family Centres	Over one year/ongoing	Leading in Public Service
Bicycle Safety	<ul style="list-style-type: none"> Collaborate with the Cycling Advisory Committee to promote public awareness of legal bicycle and rider feature requirements Contact local business owners to assist with this initiative 	CSCP/CAC	Over one year	Strengthening Our Community
Community Outreach	<ul style="list-style-type: none"> Work with local media to profile Community Safety and Crime Prevention Issues which may include: London Fire Services, London Police Services, Neighbourhood Watch London, London Block Parent® Program, Thames Valley Children’s Centre and the Middlesex-London Health Unit on their initiatives and activities to increase public awareness Connect with Family Centres and Community Hubs to develop a communications relationship Invite Emergency Medical Services, the London Youth Advisory Committee and student representatives to participate on the CSCP Committee 	CSCP	Over one year/ongoing	Strengthening Our Community
Mental Health	<ul style="list-style-type: none"> Obtain information from community mental health agency representatives regarding local mental health initiatives that impact public safety to identify concerns and consider recommendations 	CSCP	Over one year/ongoing	Strengthening Our Community/Leading in Public Service
Implement Community Safety Week	<ul style="list-style-type: none"> Look at implementing the City of London Community Safety Week again 	CSCP/	Over one year	Leading in Public Service
Children’s Safety Village	<ul style="list-style-type: none"> Request that the City, including Police and Fire Services support the Children’s Safety Village to provide full programming to serve all children and ensure continued viability 	CSCP/CSV/TVDSB/LDCSB/CAPS/LFD/LPS	Immediate/Over one year	Strengthening Our Community/Leading in Public Service

Executive Director's Report

Executive Director: **Simon Pont**

Reporting period: **November 25th 2015 to December 31st 2015**

Core Funding Performance Indicators

RED = Significant risk of not meeting targets.

AMBER = Cause for concern, trending below performance target. Risk of not meeting targets exists.

GREEN = On track.

No.	Performance Indicator	Status	Monthly Activity / Impact						
1	Watch members feeling safer and better informed of crime and crime prevention measures. (Qualitative)	GREEN	<p>The office takes a proactive stance in sending advisory notices (where appropriate) to help keep Watch Area Coordinators up to date and engaged.</p> <p>In the period from November 25th 2015 to December 31st 2015, the office sent out one (1) alert:</p> <ol style="list-style-type: none"> 1. Car Crime reminder. <p>The December newsletter was published on 12th December and the website link was sent to all AC's and City Councillors. We now have over 85 direct subscribers.</p> <p>Feedback from Watch members continues to show that alert information is of use and is being acted upon.</p> <p>Increasing use of Social Media will also have an impact on the use and frequency of alerts in future reports.</p>						
2	To increase the number of Watch Areas across the City, particularly in those Wards / Planning Districts where they are under-represented. (Quantitative)	AMBER	<table border="1"> <tr> <td>New Watch Enquiries: 2</td> <td>Watches Closed: 5</td> </tr> <tr> <td>Watches Launched / Opened: 1</td> <td>Watches in Jeopardy: 1</td> </tr> <tr> <td>Watches Saved: 2</td> <td></td> </tr> </table> <p>Notes</p> <p>As the year-end approached, our office volunteer chased number of outstanding 'in jeopardy' watches, resulting in the closure of 5 watches. In each case, the AC had stepped down / moved away and no replacements were found.</p>	New Watch Enquiries: 2	Watches Closed: 5	Watches Launched / Opened: 1	Watches in Jeopardy: 1	Watches Saved: 2	
New Watch Enquiries: 2	Watches Closed: 5								
Watches Launched / Opened: 1	Watches in Jeopardy: 1								
Watches Saved: 2									
3	Watches to carry out Safety Audits. (Quantitative)	GREEN	Neighbourhood Watch London is now actively promoting walking Safety Audits. The last safety audit was carried out for the Denlaw Road area on 29th September .						
4	To increase partnerships with local community groups and associations, improve crime prevention awareness, community safety and increase reporting of suspicious incidents to Police. (Quantitative)	GREEN	<p>3rd December. London Strengthening Neighbourhoods event.</p> <p>7th December. Watch launch – Bonaventure Public School.</p> <p>22nd December – Meeting with Willy Van Klooster (Paramed) re: possible partnership with Red Envelopes initiative.</p> <p>24th December to 4th January 2016. Office Closed.</p> <p>Social Media</p> <p>Facebook 'Likes' - October (290), November (290) and December (290). During November and December, our posts reached an average of 298 people.</p> <p>Twitter 'Followers' - October (264) and December (277). "Retweeting" of our messages continues to rise.</p>						
5	Crime rates in Neighbourhood	GREEN	In the period from November 1st 2015 to December 31st 2015 there						

Executive Director's Report

Executive Director: **Simon Pont**

	Watch Areas remain static or decrease. (Quantitative)		<p>were:</p> <p>17 Break & Enters reported inside Watch areas, a reduction of 22 on the same period in 2014.</p> <p>6 Vehicle-related crimes reported inside Watch areas, an increase of 4 on the same period in 2014.</p> <p>London Police report that vehicle-related crime (although showing increased reporting) is still the most under-reported crime in the City.</p>
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Government Payables

	Agency	Payable	Date	Status
1	Canada Revenue Agency (CRA) Employer contributions (Tax / EI / CPP)	For period: 1 st to 26 th November 2015 For period: 1 st to 21 st December 2015	7 th December 2015 15 th January 2016	\$1855.87 (Paid) \$1785.10 (Due)
2	Workplace Safety & Insurance Board (WSIB)	Latest statement dated 16 th December 2015 Premiums reported for period 1 st July to 30 th September 2015	16 th December 2015 1st October 2015	\$401.76 (Credit) \$30.26 (Paid)
Notes:		<ul style="list-style-type: none"> • Next CRA payment due on 15th January 2016 • Next e-update / payment to WSIB due on 31st January 2016 		

Succession Planning

- Following the resolution at the September Board meeting and in accordance with the process agreed by email on 6th October, the position of Executive Director has been posted on <http://www.workinnonprofits.ca> and <http://www.pillarnonprofit.ca/jobs>
- The Executive Director position is expected to be filled by 1st April 2016. To date:
 - There were 16 expressions of interest and 16 resumes and cover letters were received at the NWL office.
 - Deliberation for shortlisting and selection for initial interviews took place during December and 6 applicants were selected for initial interview (Of those selected, 5 applicants visited the office to discuss the role with the current Executive Director.)
- There will be two interviews during January 2016 (18th and 28th) and second interviews will be set for February 2016. Interviews will be by a selection panel comprised of Board members and the Executive Director.
- It is expected that a successor will be appointed by no later than 11th March 2016.
- The anticipated start date will be 1st April 2016.

Withdrawal of City Support for IT

- As at 3rd November, NWL has telephones, Internet and email services supplied by Rogers. We have been able to keep our 519-661-4533 office number.

Executive Director's Report

Executive Director: **Simon Pont**

- The transition was been fairly smooth and the City has now reimbursed NWL the full cost of IT setup.

Sponsorship / Funding

- **New Horizons For Seniors:** In early June, NWL joined a number of London organizations (including Meals On Wheels, Hutton House and The Boys and Girls Club of London) in a collaborative bid for funding.
As at the date of this report, no funding decisions have been announced for Pan-Canadian projects.
- **Agape:** On 23rd December, an application was submitted to the Agape Foundation of London. The Agape foundation of London makes grants for start up costs both capital and operating to new organizations intending to provide services of facilities that respond to a documented need in the community.

The purpose of The Agape Foundations of London is to assist in the development of the London area community through grants and special awards to non-profit, charitable groups concerned with education, the arts, recreation, social services, health and the environment.

The funding application is for \$5,000 to support an initiative to:

Build on the idea and momentum of the 2015 "Talk To Your Neighbours" campaign and develop a program to engage the experience of seniors in London to:

1. Promote active expansion of Neighbourhood Watch to all communities in London,
2. Develop and promote a range of resources for crime prevention,
3. Provide community mentoring in building strong, safe neighbourhoods.

The submission deadline is 6th January 2016 for consideration by the Agape Board on 27th January.

Upcoming Events / commitments

Date	Location	Event
24 th December	NWL Office	The NWL office will be closed from 12.00 on Thursday 24 th December 2015 and will re-open at 08.30 on Monday 4 th January 2016.

Executive Director's Report

Executive Director: **Simon Pont**

Reporting period: January 4th 2016 to January 19th 2016

Core Funding Performance Indicators

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1	Watch members feeling safer and better informed of crime and crime prevention measures. (Qualitative)	GREEN	<p>The office takes a proactive stance in sending advisory notices (where appropriate) to help keep Watch Area Coordinators up to date and engaged.</p> <p>Feedback from Watch members continues to show that alert information is of use and is being acted upon.</p> <p>Increasing use of Social Media will also have an impact on the use and frequency of alerts in future reports.</p>						
2	To increase the number of Watch Areas across the City, particularly in those Wards / Planning Districts where they are under-represented. (Quantitative)	GREEN	<table border="1"> <tr> <td>New Watch Enquiries: 1</td> <td>Watches Closed: 0</td> </tr> <tr> <td>Watches Launched / Opened: 1</td> <td>Watches in Jeopardy: 1</td> </tr> <tr> <td>Watches Saved: 0</td> <td></td> </tr> </table> <p>Notes</p> <p>As the year-end approached, our office volunteer chased number of outstanding 'in jeopardy' watches, resulting in the closure of 5 watches. In each case, the AC had stepped down / moved away and no replacements were found.</p>	New Watch Enquiries: 1	Watches Closed: 0	Watches Launched / Opened: 1	Watches in Jeopardy: 1	Watches Saved: 0	
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3	Watches to carry out Safety Audits. (Quantitative)	GREEN	Neighbourhood Watch London is now actively promoting walking Safety Audits. NWL staff took place in a City-organized event, promoting Safety Audits on 12th January .						
4	To increase partnerships with local community groups and associations, improve crime prevention awareness, community safety and increase reporting of suspicious incidents to Police. (Quantitative)	GREEN	<p>12th January. Safety Audit event.</p> <p>14th January. Watch launch – Elmwood Ave East.</p> <p>15th January – Meeting CEL Students (Western University: Working with newcomers).</p> <p>18th January – First round of ED interviews.</p> <p>Social Media</p> <p>Facebook 'Likes' – December (290) and January (291). During January, our posts reached an average of 46 people.</p> <p>Twitter 'Followers' - December (277) and January (280). "Retweeting" of our messages continues to rise.</p>						
5	Crime rates in Neighbourhood Watch Areas remain static or decrease. (Quantitative)	GREEN	<p>In December 2015, Police resource support for community organizations was further reduced through retirement. As a result some crime data over the year-end period was not sent to us. We are trying to get the data for the missing dates and we are working cooperatively with Police to close the gaps.</p> <p>London Police report that vehicle-related crime (although showing increased reporting) is still the most under-reported crime in the City.</p>						

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The Executive Director position is expected to be filled by 1st April 2016. To date there were 16 expressions of interest and 16 resumes and cover letters were received at the NWL office.

- Three candidates were interviewed on 18th January 2016 and three more candidates will be interviewed on 28th January. Second interviews will be set for February 2016. Interviews will be by a selection panel comprised of Board members and the Executive Director.
- It is expected that a successor will be appointed by no later than 11th March 2016.
- The anticipated start date will be 1st April 2016.

Sponsorship / Funding

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- **Agape:** On 23rd December, an application was submitted to the Agape Foundation of London. The Agape foundation of London makes grants for start up costs both capital and operating to new organizations intending to provide services of facilities that respond to a documented need in the community.

The submission deadline is 6th January 2016 for consideration by the Agape Board on 27th January.

Upcoming Events / commitments

Date	Location	Event
25 th January	Goodwill Building	City briefing on new funding system: "London Community Grants Program".
28 th January	NWL Offices	Second set of initial ED interviews

Executive Director's Report

Executive Director: **Simon Pont**

28 th January	Weldon Library	Meeting with CEL Students
29 th to 31 st January	Agriplex Building, Western Fair	LHBA London Lifestyle Home Show

Executive Director's Report

Executive Director: **Simon Pont**

Reporting period: **January 20th 2016 to February 16th 2016**

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1	Watch members feeling safer and better informed of crime and crime prevention measures. (Qualitative)	GREEN	<p>The office takes a proactive stance in sending advisory notices (where appropriate) to help keep Watch Area Coordinators up to date and engaged.</p> <p>In the period from January 20th 2016 to February 16th 2016, the office sent out one (1) alert:</p> <ol style="list-style-type: none"> 1. Door-To-Door scam <p>Feedback from Watch members continues to show that alert information is of use and is being acted upon.</p> <p>Increasing use of Social Media will also have an impact on the use and frequency of alerts in future reports.</p>						
2	To increase the number of Watch Areas across the City, particularly in those Wards / Planning Districts where they are under-represented. (Quantitative)	GREEN	<table border="1"> <tr> <td>New Watch Enquiries: 3</td> <td>Watches Closed: 0</td> </tr> <tr> <td>Watches Launched / Opened: 0</td> <td>Watches in Jeopardy: 4</td> </tr> <tr> <td>Watches Saved: 0</td> <td></td> </tr> </table> <p>Notes</p> <p>Currently there are only 4 watches flagged as 'In Jeopardy'. We continue to offer to split or re-size watches rather than close them.</p>	New Watch Enquiries: 3	Watches Closed: 0	Watches Launched / Opened: 0	Watches in Jeopardy: 4	Watches Saved: 0	
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4	To increase partnerships with local community groups and associations, improve crime prevention awareness, community safety and increase reporting of suspicious incidents to Police. (Quantitative)	GREEN	<p>28th January – Meeting with CEL students</p> <p>29th to 31st January – LHBA London Lifestyle Home Show</p> <p>2nd February – Watch Meeting - Bobbybrook</p> <p>9th February – Meeting with new Media Officer at LPS</p> <p>16th February – Second round of ED interviews.</p> <p>Social Media</p> <p>Facebook 'Likes' –January (291) and February (295). During February, our posts reached an average of 234 people.</p> <p>Twitter 'Followers' - January (280) and February (289). "Retweeting" of our messages continues to rise.</p> <p>Mailchimp Messages opened: average 52%, Newsletter opens: 79.8%</p>						
5	Crime rates in Neighbourhood Watch Areas remain static or decrease. (Quantitative)	AMBER	In December 2015, Police resource support for community organizations was further reduced through retirement. As a result we are experiencing some gaps in crime data. We are working cooperatively with Police to close the gaps.						

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Succession Planning

- Following the resolution at the September Board meeting and in accordance with the process agreed by email on 6th October:
 - Three final candidates were interviewed on 16th February 2016. Interviews were by a selection panel comprised of Board members and the Executive Director.
 - A place on the London Police CPTED course in May 2016 has been reserved for the new ED.

Annual General Meeting

The Annual General Meeting will be held at the Goodwill Conference Centre, 255 Horton Street, London, ON on Wednesday 20th April 2016. At this stage, we do not have an opening speaker to give a keynote speech before the main business of the meeting.

The format in 2015 was to divide members into informal groups and have Board members moving amongst the groups. Subsequent feedback from members was that they very much enjoyed the opportunity to speak with other Watch members and to Directors. This year, we have identified two groups to hold break-out discussions with Area Coordinators:

- **Group 1: Neighbourhood Safety Audits** – Karen Oldham and Ryan Craven, City of London.
- **Group 2: Community Emergency Response Volunteers (CERV)** – Pat Simone and Lynn Vander Vloet, Middlesex London Health Unit.

It is felt that talking about activities that can help build stronger, safer and empowered communities will again be well received by members.

End-Of-Year Financial Audit

In accordance with the requirements of our 2015 Grant Funding agreement with the City of London we are required to submit audited Financial Statements and a Special Purpose Statement by no later than 120 days after the end of the Service Plan Term (30th April 2016).

I am pleased to report that the Annual end-of-year audit is underway and will be completed on time. We should be able to have these documents for discussion and signature at the March Board meeting.

Executive Director's Report

Executive Director: **Simon Pont**

Sponsorship / Funding

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The submission deadline was 6th January 2016 for consideration by the Agape Board on 27th January. As at the date of this report, no funding decisions have been announced.

Upcoming Events / commitments

Date	Location	Event
17 th February	NWL Offices	Meeting with Fanshawe Student radio