

**8TH REPORT OF THE**  
**CORPORATE SERVICES COMMITTEE**

Meeting held on March 8, 2016, commencing at 12:06 PM, in the Council Chambers, Second Floor, London City Hall.

**PRESENT:** Deputy Mayor M. Cassidy (Chair); Mayor M. Brown and Councillors J. Morgan, V. Ridley, H.L. Usher and J. Zaifman and L. Rowe (Secretary).

**ALSO PRESENT:** Councillors J. Helmer, T. Park, M. Salih and M. van Holst; A. Zuidema, W. Abbott, B. Baar, J.P. Barber, A.L. Barbon, D. Bordin, J. Braam, G. Bridge, P. Foto, I. Gibb, A. Hagan, M. Hayward, J. Kovacs, L. Livingstone, V. McAlea Major, D. O'Brien, C. Saunders, J. Senese, S. Spring, J. Stanford, S. Swance, and B. Warner.

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**I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

That it BE NOTED that Councillor J. Zaifman disclosed a pecuniary interest in clause 10 of this Report, having to do with the Tax Adjustment Agenda, by indicating that some properties on the Tax Adjustment Agenda are related to family members.

**II. CONSENT ITEMS**

2. Queen Elizabeth Scholarship Policy Update

That, on the recommendation of the City Clerk, the proposed by-law attached as Appendix "A" to the staff report dated March 8, 2016 BE INTRODUCED at the Municipal Council meeting to be held on March 22, 2016 to amend Council Policy 1(3) Queen Elizabeth Scholarships, in order to reflect the current educational system in Ontario, which phased out Ontario Academic Credits in 2003.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

3. Ontario Lottery and Gaming Corporation's Community Recognition Program

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the staff report dated March 8, 2016, fulfilling the requirement of the Ontario Lottery and Gaming Corporation's Community Recognition Program, BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

4. Statement of Remuneration and Expenses for Elected and Appointed Officials

That the following actions be taken with respect to reporting out the remuneration and expenses of elected and appointed officials:

- a) in accordance with Section 284 of the Municipal Act, 2001, the Statement of Remuneration and Expenses for Elected and Appointed Officials for 2015 BE RECEIVED for information;
- b) in accordance with the Municipal Council's Travel and Business Expense Policy, the Statement of Travel Expenses for senior administrative staff BE RECEIVED for information;

- c) in accordance with the Municipal Council resolution of March 20 and 21, 2012, the annual report on the Mayor's Office's annual expenditures BE RECEIVED for information; and
- d) in accordance with the Municipal Council's resolution of October 28, 2015, the Council compensation and estimated taxable equivalent BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

5. London Downtown Business Association 2016 Proposed Budget - Municipal Special Levy

That, on the recommendation of Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken:

- a) the London Downtown Business Association proposed 2016 budget submission in the amount of \$1,743,210 BE APPROVED as outlined in Schedule A of the staff report dated March 8, 2016;
- b) the amount to be raised by the Corporation for the 2016 fiscal year for the purposes of the London Downtown Business Association and pursuant to subsection 208(1) of the Municipal Act, 2001 BE FIXED at \$1,839,210;
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law No. CP-2 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the Municipal Act, 2001; and
- d) the by-law attached as Schedule "C" to the staff report dated March 8, 2016 BE INTRODUCED at the Municipal Council meeting to be held on March 22, 2016 with respect to the municipal special levy for the London Downtown Business Association.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

6. Argyle Business Improvement Area 2016 Proposed Budget - Municipal Special Levy

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken:

- a) the Argyle Business Improvement Area proposed 2016 budget submission in the amount of \$170,168 BE APPROVED as outlined in Schedule A attached to the staff report dated March 8, 2016;
- b) the amount to be raised by the Corporation for the 2016 fiscal year for the purposes of the Argyle Business Improvement Area and pursuant to subsection 208(1) of the Municipal Act, 2001 BE FIXED at \$124,496;
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law No. A.-6873-292 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the Municipal Act, 2001; and
- d) the by-law attached as Schedule "B" to the staff report dated March 8, 2016 BE INTRODUCED at the Municipal Council meeting to be held on March 22, 2016 with respect to the municipal special levy for the Argyle Business Improvement Area.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

7. Old East Village Business Improvement Area 2016 Proposed Budget - Municipal Special Levy

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken:

- a) the Old East Village Business Improvement Area proposed 2016 budget submission in the amount of \$212,557 BE APPROVED as outlined in Schedule A of the staff report dated March 8, 2016;
- b) the amount to be raised by the Corporation for the 2016 fiscal year for the purposes of the Old East Village Business Improvement Area and pursuant to subsection 208(1) of the Municipal Act, 2001 BE FIXED at \$15,781;
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law No. CP-1 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the Municipal Act, 2001; and
- d) the by-law attached as Schedule "B" to the staff report dated March 8, 2016 BE INTRODUCED at the Municipal Council meeting to be held on March 22, 2016 with respect to the municipal special levy for the Old East Village Business Improvement Area.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

8. Employee Absenteeism 2015 Update

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the staff report dated March 8, 2016 regarding an update on employee absenteeism in 2015 BE RECEIVED for information purposes.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

9. Report on Corporate Human Rights and Code of Conduct Inquiries, Requests, Complaints and Training Initiatives as of December 31, 2015

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the staff report dated March 8, 2016 regarding Corporate Human Rights and Code of Conduct inquiries, requests, complaints and training initiatives BE RECEIVED for information purposes.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

### III. SCHEDULED ITEMS

10. Tax Adjustment Agenda

That the recommendations contained in the Tax Adjustment Agenda dated March 8, 2016 BE APPROVED; it being noted that Ms. B. Pierotti was present at the public hearing associated with this matter in order to seek clarification as to what next steps, if any, were required by her in order to have the adjustment being sought under Application No. 2015-52 approved.

## VOTING RECORD:

Motion to Open the public participation meeting.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher (5)

Motion to Close the public participation meeting.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher (5)

Motion to Approve the Tax Adjustment Agenda, as submitted.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher (5)

#### IV. ITEMS FOR DIRECTION

11. Child Minding for the Public at Public Participation Meetings of Municipal Council Standing Committees

That, on the recommendation of the City Clerk and the Managing Director of Neighbourhood, Children and Fire Services, the following actions be taken with respect to the provision of child minding services for the public at public participation meetings related to a Standing Committee Meeting:

- a) the staff report entitled "Child Minding for the Public at Public Participation Meetings of Municipal Council Standing Committees", dated March 8, 2016, BE RECEIVED;
- b) the Civic Administration BE AUTHORIZED to undertake a Request for Proposal process to seek proposals from Third Party Service Providers for the provision of child minding services for the public at public participation meetings of Municipal Council Standing Committees with the proposals providing the costs and associated protocols for a 12-month "pilot project", commencing upon the selection of a preferred Proponent;
- c) the Civic Administration BE REQUESTED to canvass the Advisory Committees to determine the need for child minding services for Advisory Committees; and
- d) upon the completion of b) above, the Civic Administration BE DIRECTED to report back at a future meeting of the Corporate Services Committee with detailed costs, operating protocols and a recommended Purchase of Service Agreement, as well as information pertaining to c), above;

it being noted that the provision of this service is directly linked to the Leading in Public Service strategy included in the City's Strategic Plan to be an open, accountable and responsive government; and it being further noted that funding to support this initiative is not currently budgeted in the City's proposed 2016–2019 Multi-year Operating Budget.

## VOTING RECORD:

Motion to Approve clause 11.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

Motion to request the Civic Administration to canvass the Advisory Committees to determine the need for child minding services for the Advisory Committees.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

12. Request for Designation of the 1st Annual Colombia Gastronomy Festival as a Municipally Significant Event

That the Colombia Gastronomy Festival to be held Saturday, July 23, 2016, at the Covent Garden Market, BE DESIGNATED as an event of municipal significance in the City of London.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

13. Request for Designation of the Forest City Beer Fest as a Municipally Significant Event

That the Forest City Beer Fest to be held Saturday, August 13, 2016, at the Covent Garden Market, BE DESIGNATED as an event of municipal significance in the City of London.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

14. Forked River Brewing Corporation Liquor Sales Licence Application

That the application of the Forked River Brewing Corporation for a Manufacturer's Limited Liquor Sales License, from the Alcohol and Gaming Commission of Ontario, for the purpose of serving beer for consumption by patrons at its manufacturing site, BE SUPPORTED.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

15. Consideration of Appointments to the Accessibility Advisory Committee

That the following individuals BE APPOINTED to the Accessibility Advisory Committee for the term ending February 28, 2019;

Voting:

Jacqueline Madden (Member-at-Large)  
Jay Menard (Member-at-Large)

Non-Voting Post-Secondary Student:

Kathleen Walsh

it being noted that J. Madden and J. Menard were appointed in accordance with the attached ranked ballot.

VOTING RECORD:

That the following individuals BE APPOINTED to the Accessibility Advisory Committee for the term ending February 28, 2019:

Voting:

Jacqueline Madden (Member-at-Large)  
Jay Menard (Member-at-Large)

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

That Kathleen Walsh BE APPOINTED to the Accessibility Advisory Committee as a Non-Voting Post-Secondary Student, for the term ending February 28, 2019

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

16. Consideration of Appointment to the London Advisory Committee on Heritage

That Benjamin A. Vazquez BE APPOINTED to the London Advisory Committee on Heritage as a Voting Member for the term ending February 28, 2019, in accordance with the attached ranked ballot.

17. Confirmation of Appointment to the Community Safety and Crime Prevention Advisory Committee

That, Rhonda Brittan BE APPOINTED to Community Safety and Crime Prevention Advisory Committee as a Non-Voting Representative from the Middlesex-London Health Unit for the term ending February 28, 2019.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

18. Ontario Ombudsman - Municipal Council Meeting June 10, 2015

That the following actions be taken with respect to the Ontario Ombudsman's investigation of the June 10, 2015 meeting of Municipal Council:

- a) the report of the Ontario Ombudsman, dated February, 2016, BE RECEIVED;
- b) the Civic Administration BE DIRECTED to review the recommendations outlined in the report noted in a), above, and report back with the necessary policies and procedures to address the concerns raised by the Ontario Ombudsman;
- c) the Ontario Ombudsman BE REQUESTED to put in place a process that publicly discloses that an investigation is being undertaken;
- d) the Ontario Ombudsman BE REQUESTED to confirm, in writing, that the municipality may publicly disclose that an investigation has been commenced and the general nature of the investigation; and
- e) upon receipt of the written confirmation requested in d), above, the Civic Administration BE DIRECTED to prepare a policy outlining the process that will be followed when the City of London has been advised by the Ontario Ombudsman that an investigation has been commenced and the process that will be undertaken by the City of London with respect to public disclosure of the Ontario Ombudsman's Final Report related to the closed meeting investigation.

Motion Passed

YEAS: M. Brown, M. Cassidy, J. Morgan, V. Ridley, H.L. Usher, J. Zaifman (6)

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

None.

**VI. CONFIDENTIAL (Confidential Appendix to the 8th Report of the Corporate Services Committee enclosed for Members only.)**

The Corporate Services Committee convened in camera from 2:00 PM to 2:56 PM after having passed a motion to do so with respect to the following matters:

- C-1. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- C-2. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- C-3. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition or disposition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition or disposition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition or disposition of land the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any

person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition or disposition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition or disposition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition or disposition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition and disposition.

## **VII. ADJOURNMENT**

The meeting adjourned at 3:04 PM.