

1ST REPORT OF THE
ACCESSIBILITY ADVISORY COMMITTEE

Meeting to be held on January 28, 2016, commencing at 3:00 PM, in Committee Room #3, Second Floor, London City Hall.

PRESENT: M. Dawthorne (Chair), M. Cairns, F. de Lasa, C. Dodman, J. Ehiwario, A. Forrest, J. Higgins, J. Sanders and D. Tam and B. Mercier (Secretary).

ABSENT: J. Bell, L. Firby, K. Husain and J. Quigg.

ALSO PRESENT: J. Bennett, O. Katolyk, L. Lalonde, J. Michaud and N. Turner.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

That it **BE NOTED** that no pecuniary interests were disclosed.

II. ORGANIZATIONAL MATTERS

2. Election of Chair and Vice-Chair for the term ending November 30, 2016

That M. Dawthorne and J. Sanders **BE APPOINTED** as Chair and Vice Chair, respectively, for the term ending November 30, 2016.

III. SCHEDULED ITEMS

3. Accessible Cabs

That the matter of accessible taxis and the availability of this form of public transportation service **BE REFERRED** to the Policy and By-law Sub-Committee for consideration and to provide recommendations at the next Accessibility Advisory Committee (ACCAC) meeting; it being noted that the ACCAC heard a verbal delegation from the Chief Municipal Law Enforcement Officer, with respect to this matter.

4. Playground Survey

That the Civic Administration **BE REQUESTED** to formally launch the Playground Accessibility Survey on May 28, "World Day of Play"; it being noted that the Accessibility Advisory Committee heard a verbal update from J. Michaud, Parks Project Coordinator, with respect to this matter.

IV. SUB-COMMITTEES & WORKING GROUPS

5. Policy and By-law Sub-Committee

That it **BE NOTED** that a verbal update from the Policy and By-law Sub-Committee, was received; it being noted that item 6 of this report is part of the update received.

6. Terms of Reference

That the following actions be taken with respect to the Terms of Reference for the Accessibility Advisory Committee

- a) the Municipal Council **BE ADVISED** that the ACCAC supports the attached revised proposed amendments to its Terms of Reference, it being noted that a summary of the proposed changes is attached to this Report; and,
- b) the City Clerk **BE DIRECTED** to amend the ACCAC Terms of Reference in accordance with the amendments noted in part a), above;

it being noted that the ACCAC received a communication from its Policy and By-law Sub-Committee, with respect to this matter.

V. CONSENT ITEMS

7. 7th Report of the Accessibility Advisory Committee

That it **BE NOTED** that the 7th Report of the Accessibility Advisory Committee from its meeting held on November 26, 2016, was received.

8. Municipal Council Resolution - Appointments to the Accessibility Advisory Committee

That it **BE NOTED** that the Municipal Council resolution adopted at its session held on November 24, 2015, with respect to the Appointments of Julie Quigg, Nicole Turner and Nick Steinburg to the Accessibility Advisory Committee, was received.

9. Municipal Council Resolution - 6th Report of the Accessibility Advisory Committee

That it **BE NOTED** that the Municipal Council resolution adopted at its session held on November 24, 2015, with respect to the 6th Report of the Accessibility Advisory Committee from its meeting held on October 22, 2015, was received.

10. Municipal Council Resolution - Appointment to the Accessibility Advisory Committee

That it **BE NOTED** that the Municipal Council resolution adopted at its session held January 4, 2016, with respect to the Appointment of Laurie Lalonde to the Accessibility Advisory Committee, was received.

11. Municipal Council Resolution - 7th Report of the Accessibility Advisory Committee

That it **BE NOTED** that the Municipal Council resolution adopted at its session held January 4, 2016, with respect to the 7th Report of the Accessibility Advisory Committee from its meeting held on November 26, 2015, was received.

12. Sterling Frazer Associates - FADS

That it **BE NOTED** that a communication dated November 18, 2015, from T. Wellhauser, Division Manager, Facilities, with respect to the adoption of the Facilities Accessibility Design Standards (FADS) by Sterling Frazer Associates, was received.

13. Letter of Resignation - Julia Cunningham

That it **BE NOTED** that a communication from J. Cunningham, with respect to her resignation from the Accessibility Advisory Committee, was received.

VI. ITEMS FOR DISCUSSION

14. Municipal Council Resolution - Draft 2016-2019 Multi-Year Budget

That the matter of the 2016-2019 Multi-Year Budget **BE REFERRED** to the Policy and By-law Sub-Committee, to provide the Accessibility Advisory Committee (ACCAC) budget recommendations at its next meeting.

15. Accessibility Advisory Committee Representative - Trails Focus Group

That M. Dawthorne and J. Sanders **BE APPOINTED** as the ACCAC representatives on the Trails Focus Group; it being noted that the Accessibility Advisory Committee (ACCAC) received a communication, from L. McDougall, Ecologist, with respect to this matter.

VII. DEFERRED MATTERS/ADDITIONAL BUSINESS

None.

VIII. ADJOURNMENT

The meeting adjourned at 4:44 PM.

NEXT MEETING DATE: February 25, 2016

Accessibility Advisory Committee Terms of Reference

Role

The role of an advisory committee is to provide recommendations, advice and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee, to facilitate public input to City Council on programs and ideas and to assist in enhancing the quality of life of the community, in keeping with the Municipal Council's Strategic Plan principles. Advisory committees shall conduct themselves in keeping with the policies set by the Municipal Council pertaining to advisory committees, and also in keeping with the Council Procedure By-law.

Definitions

"the organizations" refers to:

- the City of London and may refer to the City's Agencies, Boards and Commissions, to be determined subject to the *Accessibility for Ontarians with Disabilities Act (AODA 2005)* and its regulations. It is intended that the Accessibility Advisory Committee shall advise comprehensively upon issues for a barrier-free London which may entail forwarding recommendations to the City's Agencies, Boards and Commissions and/or other outside organizations;

"barrier" means:

- anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including a physical barrier, an architectural barrier, an information or communication barrier, an attitudinal barrier, a technological barrier, a policy or a practice ("obstacle");

"disability" means:

- any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
- a condition of mental impairment or a developmental disability;
- a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- a mental disorder; or
- an injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997; ("handicap").

Mandate

The mandate of the Accessibility Advisory Committee is to develop an awareness and understanding of issues and concerns of all citizens of the City of London, including persons with disabilities, to identify, prevent and remove barriers with the goal to improving the quality of life for those with disabilities.

The Accessibility Advisory Committee reports to Municipal Council, through the Community and Protective Services Committee. The Accessibility Advisory Committee is responsible for the following:

Duties - Required by the *Accessibility for Ontarians with Disabilities Act (AODA 2005)*

1. Participate in the preparation and implementation of the City's Accessibility Plan and advise on its effectiveness with the Identification, Prevention and Removal of barriers to persons with disabilities;
2. Select and review, in a timely manner, site plans and drawings for new development, described in section 41 of the *Planning Act*;
3. Review and monitor existing and proposed procurement policies for the purpose of accessibility for persons with disabilities to the goods or services being procured;
4. Review access for persons with disabilities to buildings, structures and premises (or parts thereof) that the City purchases, constructs, significantly renovates, leases, or funds for compliance with the City of London's Facility Accessibility Design Standards (FADS);

Other Duties

5. Be an ongoing resource to Council, Businesses, Organizations, Agencies, Individuals and Others about measures to improve the quality of life for persons with disabilities, through the identification, prevention and removal of barriers to make London an increasing accessible, livable City for all people.
6. Review City Design and Engineering Standard, Policies and other Documents related to the "Built Environment" and advise Council their impact on persons with disabilities;
7. Advise Council on transportation issues, including conventional transit, specialized transit (Para-Transit) and taxi services related to measures to enable barrier-free access for persons with disabilities;
8. The Advisory Committee shall be informed of Government (Municipal, Provincial, Federal) Policy, Legislation, and Information impacting persons with disabilities and shall inform Council on the impact of these policies on the citizens of London;
9. Participate with Staff in the review and update of the City of London's Facility Accessibility Design Standards (FADS);
10. Advise Council on accessibility issues relating to buildings, structures or premises owned or leased by the City or which are subject to a Municipal Capital Facilities Agreement; and any other project that is specifically identified by Council as a P3 project.

11. Coordinate the dissemination of information to the disabled community and the public at large regarding the Advisory Committee and any pertinent Corporate decisions;
12. Provide a forum for persons with disabilities to raise issues and concerns;
13. The Accessibility Advisory Committee may advise council on any issues which relate to the prevention or risk reduction of acquired disabilities.

Composition

Voting Members

A maximum of thirteen members consisting of:

- a majority of the members (minimum 7) shall be persons with disabilities. The Committee members shall be representative of gender, ethnicity and different types of visible and invisible disabilities such as persons with physical (visual, speech, hearing, deaf, brain injury, use of a wheelchair); cognitive (intellectual impairments); perceptual (learning disability) and mental health disabilities; and
- a maximum of six members who may have a disability, including:
 - one member (parent/guardian) representing children with disabilities; and
 - five members at large, interested in issues related to persons with disabilities

Non-Voting Resource Group

Members from each of the following specific sector organizations;

- Two representatives from the Boards of Education
- One representative from the *Accessibility for Ontarians with Disabilities Act (AODA 2005)* Regional Committee
- One representative from the Employment Sector
- One representative from the seniors' community of London
- One representative from the housing and development sector
- One Health Care or Wellness Practitioner
- One representative from the Multicultural or New Comers to Canada sector
- One representative from Mental Health Sector
- One Post-Secondary Student Representative
- One past chair or vice chair of the Accessibility Advisory Committee (priority to past chair)

Staff Resources

- The committee shall request staff support at meetings of the whole or sub committee meetings in accordance with the City of London's General Policy for Advisory Committees

Sub-committees and Working Groups

The Advisory Committee may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide secretariat support to these groups. These sub-committees and working groups

shall draw upon members from the Advisory Committee as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Advisory Committee.

Term of Office

Appointments to advisory committees shall, in all but one case, be for a four-year term, commencing March 1 of the first year of a Council term and ending on February 28 or, in the case of a leap year, February 29 of the first year of the following Council term. In the case of the Non-Voting Post-Secondary Student Member, the term shall be for one year, commencing March 1 of each year and ending on February 28 or, in the case of a leap year, February 29 of the following year.

Appointment Policies

Appointments shall be in keeping with Council Policy. Non-voting Post-Secondary Student Members shall be cooperatively nominated by the Fanshawe Student Union and the University Students' Council, Western University.

Qualifications

Each voting member of the Committee is an independent representative to the Committee and does not represent the concerns of only one disability or group. The members of this Committee shall work together for the purpose of developing a common approach which is reasonable and practical.

Members shall be chosen for their special expertise, experience, dedication and commitment to the mandate of the Committee in promoting and facilitating a barrier-free London to persons of all abilities. Non-voting representatives from local resource groups shall be members or employees of the organization they represent. Non-voting Post-Secondary Students shall be current students at either Fanshawe College, Western University, Brescia University College, Huron University College or King's University College.

Conduct

The conduct of Advisory Committee members shall be in keeping with Council Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the advisory committee. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Advisory Committee may meet at any time and at any location and are in addition to the regular meetings of the Advisory Committee.

Remuneration

Advisory committee members shall serve without remuneration.

Summary of changes made on January 28th, 2016 to Accessibility Advisory Committee Terms of Reference

Role

Removed: "While it is the legislative mandate of the Municipal Council to make the final decisions on all matters that affect the Municipality"

Definitions

Updated: *Ontarians With Disabilities Act, 2001 (ODA 2001)* to *Accessibility for Ontarians with Disabilities Act (AODA 2005)*.

Mandate

(Previous)

The Accessibility Advisory Committee (ACCAC) shall advise and assist "the organizations" in promoting and facilitating a barrier-free London for citizens of all abilities (universal accessibility), including persons with disabilities. This aim shall be achieved through the review of municipal policies, programs and services and the identification, removal and prevention of barriers faced by persons with disabilities.

The Accessibility Advisory Committee reports to Municipal Council, through the Community Services Committee. The Accessibility Advisory Committee is responsible for the following:

(Proposed)

The mandate of the Accessibility Advisory Committee is to develop an awareness and understanding of issues and concerns of all citizens of the City of London, including persons with disabilities, to identify, prevent and remove barriers with the goal to improving the quality of life for those with disabilities.

The Accessibility Advisory Committee reports to Municipal Council, through the Community and Protective Services Committee. The Accessibility Advisory Committee is responsible for the following:

Duties

Updated: *Ontarians With Disabilities Act, 2001 (ODA 2001)* to *Accessibility for Ontarians with Disabilities Act (AODA 2005)* and updated the required duties associated with the act.

Removed:

- participating in the annual development and/or refinement of "the organizations" Accessibility Plan(s) which are intended to improve the quality of life for all Londoners, including persons with disabilities;

Proposed:

7. Advise Council on transportation issues, including conventional transit, specialized transit (Para-Transit) and taxi services related to measures to enable barrier-free access for persons with disabilities;

13. The Accessibility Advisory Committee may advise council on any issues which relate to the prevention or risk reduction of acquired disabilities.

Composition:

Voting Members

(Previous)

- a majority of the members (minimum 7) shall be persons with disabilities. The Committee members shall be representative of gender, ethnicity and different types of visible and invisible disabilities noted in the "ODA 2001" such as persons with physical (visual, speech, hearing, deaf, brain injury, use of a wheelchair); cognitive (intellectual impairments); perceptual (learning disability) and mental health disabilities; and

(Proposed)

- a majority of the members (minimum 7) shall be persons with disabilities. The Committee members shall be representative of gender, ethnicity and different types of visible and invisible disabilities such as persons with physical (visual, speech, hearing, deaf, brain injury, use of a wheelchair); cognitive (intellectual impairments); perceptual (learning disability) and mental health disabilities; and

Non-Voting Resource Group

Updated:

Ontarians with Disabilities Act (ODA) Regional Committee to Accessibility for Ontarians with Disabilities Act (AODA 2005) Regional Committee

Removed:

- One representative from the Association for the Elimination of Hate

Added:

- One representative from the Multicultural or New Comers to Canada sector
- One past chair or vice chair of the Accessibility Advisory Committee (priority to past chair)

Staff Resources

Updated:

- The committee shall request staff support at meetings of the whole or sub committee meetings in accordance with the City of London's General Policy for Advisory Committees