



TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON TUESDAY FEBRUARY 2ND, 2016
FROM:	JOHN BRAAM, P.ENG. MANAGING DIRECTOR, ENVIRONMENTAL & ENGINEERING SERVICES AND CITY ENGINEER
SUBJECT:	REQUEST FOR PROPOSAL 15-59 LOCATE SERVICES

RECOMMENDATION

That, on the recommendation of the Managing Director, Environmental & Engineering Services and City Engineer, the following actions **BE TAKEN** with the respect to Locate Services:

- a) The proposal submission submitted by Multi-View Locates Inc. at their submitted rates with an estimated annual expenditure of \$925,065.00 HST extra for a three (3) year period, with an option to renew the contract for two (2) additional years **BE ACCEPTED**;
- b) That Civic Administration **BE AUTHORIZED** to undertake all the administrative acts which are necessary in connection with this contract.
- c) That approval hereby **BE GIVEN** conditional upon the Corporation entering into a formal contract relating to the subject matter of this approval.

2015 – 19 STRATEGIC PLAN

The following report supports the Strategic Plan through the strategic focus area of Building a Sustainable City. The Robust Infrastructure Strategy identifies the efficient management of water, wastewater and transportation infrastructure as a key element in building a sustainable city.

BACKGROUND

This report recommends the award of a contract for the provision of City locate services for buried linear infrastructure assets. The locate service provider shall provide all labour, equipment materials, facilities, accommodations, transportation, traffic control, and supervision to perform underground City services location and marking services.

DISCUSSION

In November of 2015 a Request for Proposal was issued for Locate Services which was posted on Biddingo website. The scope of work called for firm pricing for locate services (including sewer, watermain, street light, traffic signals and miscellaneous electrical and communication infrastructure) for a three (3) year period with an option to renew for two (2) additional one (1) year periods.

The RFP closed November 24th, 2015 and six (6) compliant proposal submissions were received. The RFP evaluation criteria consisted of the following:

- Experience performing locates in Ontario;
- Personnel experience, number of full-time staff, ability to scale to meet demand;
- Resources, types and number of equipment, transportation vehicles, materials and facilities available to perform the work;

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- The proposed locate process including technology and quality control measures; and
- Price

The MultiVIEW Locates Inc. submission meets all the terms, conditions and specifications for the locate contract as specified in RFP 15-59. City staff met with Multi-VIEW and reviewed details of their proposal to ensure the appropriate capability, quality and level of service. Civic Administration is recommending Multi-VIEW as their proposal represents the best value to the City, it being noted that Multi-View provided the lowest cost proposal. Funding for this project has been provided in the City’s 2016 operating budget.

Regulatory Coordination

In connection with the locate contract and to maintain compliance with the Ontario Underground Infrastructure Notification System Act, 2012, the City is required to continue use the services of Ontario One Call which provides mandatory one-call services to utility owners in Ontario. As required by the locate contract, Multi-VIEW will interface with Ontario One Call’s communication system and will fully comply with all aspects of the Ontario Underground Infrastructure Notification System Act, 2012 and associated regulations.

Acknowledgements

This report was prepared by Gary Irwin, Division Manager and Chief Surveyor, Geomatics and Terri Sue Wyatt, Purchasing and Supply.

PREPARED BY:	REVIEWED AND CONCURRED BY:
A. GARY IRWIN, O.L.S., O.L.I.P. DIVISION MANAGER, GEOMATICS AND CHIEF SURVEYOR	EDWARD SOLDI, P.ENG. DIRECTOR OF ROADS AND TRANSPORTATION
RECOMMENDED BY:	
JOHN M. BRAAM, P.ENG. MANAGING DIRECTOR ENVIRONMENTAL SERVICES AND CITY ENGINEER	

January 15, 2016
/agi

cc. S. Maguire, R. Pedlow, J. Simon