

**7TH REPORT OF THE**  
**ACCESSIBILITY ADVISORY COMMITTEE**

Meeting to be held on November 26, 2015, commencing at 3:00 PM, in Committee Room #4, Second Floor, London City Hall.

**PRESENT:** M. Dawthorne (Chair), J. Bell, M. Cairns, C. Dodman, J. Ehiwario, L. Firby, A. Forrest, J. Quigg and D. Tam and B. Mercier (Secretary).

**ABSENT:** J. Cunningham, F. de Lasa and J. Sanders.

**ALSO PRESENT:** J. Bennett, G. Bridge, S. Crawford, J. Devito, K. Husain, J. Michaud, N. Steinburg and T. Wellhauser.

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**I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

That it **BE NOTED** that no pecuniary interests were disclosed.

**II. SCHEDULED ITEMS**

2. History of Facilities Accessibility Design Standards (FADS)

That it **BE NOTED** that a presentation from J. DeVito, Manager, Facilities Design and Construction, with respect to the history of the Facilities Accessibility Design Standards (FADS), was received.

3. AODA Input Session - Trails in Parks

That it **BE NOTED** that the delegation from J. Michaud, Parks Project Coordinator and A. Macpherson, Manager, Environmental Parks Planning, with respect to the Trails in Parks AODA input session, was not available at this meeting.

**III. SUB-COMMITTEES & WORKING GROUPS**

4. Built Environment and Facilities Sub-Committee

That the following actions be taken with respect to the Built Environment and Facilities Sub-Committee (BEFSC) Report from its meeting held on November 4, 2015:

- a) the Civic Administration **BE REQUESTED** to provide the BEFSC the Municipal Policy with respect to the working mechanics of pedestrian crosswalk signals, such as the timing protocol of the various signals relative to walking speeds;

- b) the matter of the "Accessibility Regulation Summary" proposed for inclusion on the Accessibility Advisory Committee webpage on the City website **BE DEFERRED** to the January meeting of the Accessibility Advisory Committee (ACCAC); and,
- c) it **BE NOTED** that the BEFSC minutes from its meeting held on November 4, 2015, were received.

#### **IV. CONSENT ITEMS**

##### 5. 6th Report of the Accessibility Advisory Committee

That it **BE NOTED** that the 6th Report of the Accessibility Advisory Committee from its meeting held on October 22, 2015, was received.

##### 6. Accessibility Advisory Committee - Resignation

That it **BE NOTED** that the communication dated October 22, 2015, from S. Abrey, with respect to her resignation from the Accessibility Advisory Committee, was received.

##### 7. International Name Plate Supplies Limited - FADS

That it **BE NOTED** that a communication, dated October 22, 2015, from T. Wellhauser, Division Manager, Facilities, with respect to the adoption of the Facilities Accessibility Design Standards (FADS) by International Name Plate Supplies Limited, was received.

##### 8. David C. Onley Award for Leadership in Accessibility

That it **BE NOTED** that a communication dated October 14, 2015, from B. Duguid, Minister, Ministry of Economic Development, Employment and Infrastructure, with respect to the 2016 David C. Onley Award for Leadership in Accessibility, was received.

##### 9. Human Resource Staff - ACCAC

That it **BE NOTED** that a communication dated November 10, 2015, from G. Bridge, Manager, Human Resources and Corporate Services, with respect to his position as the lead staff responsible for the AODA portfolio, was received.

#### **V. ITEMS FOR DISCUSSION**

##### 10. Partnership for Accessible Employment Pilot Initiative Consultation Session - Update

That it **BE NOTED** that a verbal update from L. Firby and A. Forrest, with respect to the Partnership for Accessible Employment Pilot Initiative Consultation Session, was received.

11. Community Conversation with the Mayor's Advisory Panel on Poverty

That it **BE NOTED** that a verbal report from A. Forrest, with respect to her attendance at the Community Conversation with the Mayor's Advisory Panel on Poverty, was received.

12. Independent Living Centre London and Area - Access Guide

That the following actions be taken with respect to the Independent Living Centre London and Area Access Guide, a guide detailing the accessibility of various locations throughout the City of London:

- a) it **BE NOTED** that the Accessibility Advisory Committee (ACCAC) were encouraged to follow-up directly with the Independent Living Centre if they wish to volunteer in the updating of the Guide, with periodic updates to the ACCAC;
- b) the Independent Living Centre **BE ENCOURAGED** to consider involving a professional accessible consultant during this process; and
- c) it **BE NOTED** that a communication from R. Westelaken, Program Coordinator, Independent Living Centre London and Area, with respect to this matter, was received.

13. ACCAC 2016 Work Plan

That the revised attached 2016 Work Plan for the Accessibility Advisory Committee **BE FORWARDED** to the Municipal Council for consideration.

**VI. DEFERRED MATTERS/ADDITIONAL BUSINESS**

None.

**VII. ADJOURNMENT**

The meeting adjourned at 5:08 PM.

**NEXT MEETING DATE: January 28, 2016**

**ACCESSIBILITY ADVISORY COMMITTEE  
2016 WORK PLAN**

<b>Project/Initiative</b>	<b>Background</b>	<b>Lead/Responsible</b>	<b>Proposed Timeline</b>	<b>Proposed Expenses</b>	<b>Proposed Budget</b>	<b>Relation to London Strategic Plan</b>
Accessibility themed open-houses/community consultations	ACCAC has identified a need to better represent the incredibly diverse needs of ALL disabilities and aspects of accessibility that cannot be sufficiently met by a committee of 13 members. Consultations will solicit information on existing barriers and successes that could be expanded upon. Solicited information will form the basis of the development of the 2017 Accessibility Advisory Committee Work Plan and will contribute to the writing of the City's Accessibility Plan (required in 2017/18). Proposing 4 to 6 consultations spread across all wards, potentially working with Ward Councillors.	Education and Awareness Sub-committee	Fall 2016	Food, Marketing, Promotional materials	\$1000-\$1200	Leading in Public Service 1A; 4A; Strengthening Communities 2B; 3A; 5C; 5H
Long Term Planning	Host a Strategic Planning Session with all ACCAC members to develop short term (2017 Work Plan), mid-range (balance of term) and long term (for consideration in the 2018-2022 Accessibility Plan) goals. Ensures city compliance with aspects of the Accessibility for Ontarians with Disabilities (AODA) implementation.	Chair/Vice-Chair	Fall 2016	Food, Space	NIL	Strengthening Communities 3A Note: development of Accessibility plan in conjunction with ACCAC is mandated under Accessibility for Ontarians with Disabilities (AODA) legislation
Review/Discuss Employment for Persons with Disabilities	Unemployment and/or under employment for persons with disabilities are disproportionately high Intention is to determine strategies and initiatives for future Work Plans. This work is timely as it overlaps to	All members	Spring/Summer 2016	NIL	NIL	Strengthening Communities 2B; 3A; Growing our economy 1B; 5C

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	some degree with the current poverty work undertaken by the City.					
Review Accident data/prevention strategies (re. cycling, pedestrian)	Accidents are a leading cause of preventable acquired disability. May require consultation with other Advisory Committees (Transportation Advisory Committee, Cycling) and requests for information and data from city partners (e.g. MLHU). No action is expected at this time, however this information may inform the development of future ACCAC goals and work plans.	Chair/Vice Chair; in consultation with partners as described	Spring/Summer 2016	NIL	NIL	Strengthening Communities 3A; Building a Sustainable City 2C
Mental Health/Stigma Reduction Initiative	From June 26, 2014 Council Resolution "9. <i>That the following actions be taken with respect to the 5th Report of the Accessibility Advisory Committee (ACCAC), from its meeting held on May 22, 2014: a) the matter of the naming of Sanitorium Road BE REFERRED to the Civic Administration, and more particularly to the Child and Youth Network, for engagement and conversations to break down potential barriers and to assist in eliminating stigmas specific to children's mental health;</i> "	Proposing a new ACCAC Working Group (Chair to be determined) to address solely this Project/Initiative; Working Group will consist of ACCAC members and community agency representatives in the area of Mental Health Services	2016-2017	Most expenses will likely be incurred in the implementation of recommendations developed throughout this process. These cost will be variable dependent on recommendation and are expected to be incurred in 2017 or later	\$1000-\$1200 noting the implementation costs are Variable; ultimately Council will have the authority to endorse and support recommendations from this initiative in full or in part and can assess cost benefit at that time.	Strengthening Communities 2B; 3A; 5C; 5H Leading in Public Service 1A

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Complete review of Audible Pedestrian Signals, considering recommendations provided by CNIB	City staff requested a review of the existing implementation timeline/priorities in Fall 2015	Built Environment Sub-Committee	Jan/February 2016	NIL	NIL	Strengthening Communities 5H; 5I
Development of a Playground Accessibility Design Standard (to be included in future FADS revisions)	Historically ACCAC has had a member sit in on Playground RFP evaluations. Existing legislation and standards are either poor or silent on minimum accessibility requirements for playgrounds. In 2014 early 2015 ACCAC developed a playground survey (available on london.ca) to solicit feedback on existing perception of accessibility in city parks.	Built Environment Sub-Committee	Ongoing - compiling existing standards and best practices Review of survey data Fall 2016 Development of recommended London Playground Standard - Fall 2016-Winter 2017	NIL	NIL	Strengthening our Community 4C; 5H Building a Sustainable City 2A, 4D
Develop best practices/accessibility guidelines and considerations for Site plan review process	Site Plan review is mandated responsibility of ACCAC since the ODA (2001). Changes to Accessibility for Ontarians with Disabilities (AODA), Ontario Building Code and FADS have ensured most accessibility requirements are now met. Legislation still has some gaps or variances (e.g. applicable to different parties). Best practices/accessibility guidelines and considerations may include a review checklist or information document available/distributed with building or renovation permit requests.	Built Environment Sub-Committee	Fall 2016	NIL	NIL	Leading in Public Service 5A

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Awareness campaign - Automatic Doors	Many door buttons throughout London are poorly located, non-functional or not present at all. Outreach materials could provide recommendations on placement, rationale for investing in the door mechanism (Return on investment), and potential sources of funding. Intended to be provided to local businesses in outreach similar to past accessible parking campaign by ACCAC.	The Education and Awareness Sub-Committee with support of Built Environment Sub-Committee	Spring/Summer 2016	Print Materials	>\$1000	Leading in Public Service 1B; Strengthening our Community 3A
Update Financial Resources for Persons with Disabilities Guide currently available on ACCAC section of london.ca	Financial resource guide was developed in 2011 by ACCAC. Focused on funding sources available to persons with a disability (related to the disability). Most extensive and comprehensive guide of its kind at the time. New funding has since become available, others have been discontinued. Discussions of adding new segments for corporate funding for accessibility initiatives (e.g. renovations, employment, etc.)	Education and Awareness Sub-committee	Spring 2016	NIL	NIL	Leading in Public Service 1B; 1C Strengthening our Community 3A

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Review ACCAC brochure/marketing outreach materials	Originally designed at the creation of ACCAC Structure of ACCAC (non-voting member composition, sub-committees) has changed over time. Revise duties and role of ACCAC to mirror ACCAC Terms of Reference. Ensure contact information is correct. These materials are required for other initiatives in this work plan.	Education and Awareness Sub-committee	Winter 2015	Design costs (Note printing costs are included in budget of other proposed initiatives)	>\$1000 including printing; Dependent on whether existing brochure template is available for edit	Leading in Public Service 1B
Review/Revise Parking Awareness leaflet	Accessible Parking leaflet was produced in early days of ACCAC to be used as an Awareness tool (place on windshield of illegally parked vehicles or those not properly displaying a parking pass).	Education and Awareness Sub-committee	Fall 2016	Design costs, printing costs,	>\$1000 including printing; Dependent on whether existing leaflet template is available for edit	Leading in Public Service 1B; Strengthening our Community 3A1
Review/Revise ACCAC Terms of Reference	Developed at the onset of ACCAC (after its inception in 2001) Legislation changes have negated some duties originally included in Terms of Reference while new responsibilities or roles have evolved over time.	Policy Sub Committee	February 2016	NIL	NIL	Leading in Public Service 2A; 4C
Review City's compliance to meet existing/upcoming Accessibility for Ontarians with Disabilities (AODA) implementation requirements	This has been ongoing collaboration between ACCAC and the City. Timeline is tentative dependent on the hiring of a municipal policy (AODA) specialist.	Policy Sub Committee	Winter/Spring 2016	NIL	NIL	Per ACCAC Terms of Reference; Accessibility for Ontarians with Disabilities (AODA) Legislation



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Transportation Advisory Committee (TAC) Representative	Designated ACCAC representative on TAC.	As elected by ACCAC	Ongoing	NIL	NIL	The strategic plan repeatedly references the Transportation Master plan, one of the primary documents used to direct the actions of TAC
Trails Advisory Group (TAG) Representative	Designated ACCAC representative on TAG.	As elected by ACCAC	Ongoing	NIL	NIL	Building a sustainable City 2.A (pg 11)
Site Plan Reviews	This is mandated under Accessibility for Ontarians with Disabilities (AODA) legislation (See Site Plan Process best practice Initiative).	Chair/Vice-Chair	Ongoing	NIL	NIL	This is mandated under Accessibility for Ontarians with Disabilities (AODA) legislation
Review Poverty Initiative recommendations throughout process/at completion from Accessibility-specific perspective	ACCAC received a presentation from Deputy Mayor Cassidy at the October 2015 meeting outlining the Poverty Initiative. ACCAC stressed the overlap between this initiative and some aspects of ACCAC's mandate. Although ACCAC believes the panel will develop a comprehensive plan, we want to ensure our population is not inadvertently missed in any aspect of the plan.	All members	Ongoing; dependent on reports delivered by the poverty initiative panel	NIL	NIL	Strengthening Communities 3A; Leading in Public Service 1A
Work with City Staff to fill Non-voting positions on ACCAC	ACCAC is mandated to have 10 non-voting members Historically (and currently) only about 3 to 4 are filled at any time. Non-voting members increase the scope and breadth of knowledge available to ACCAC when formulating recommendations for the City.	Chair/Vice-Chair in conjunction with City staff as needed	Immediate/On-going as needed	Marketing/outreach	Variable depending on vacancies, minimal, within existing city budgets	Per ACCAC Terms of Reference

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Advise City on Accessibility aspects of the implementation of the Community Gardens Strategic Plan	On the recommendation of city staff Council approved the Community Garden Strategic Plan and Year one implementation plan (Late summer 2015). The Strategic Plan calls for increased focus on Accessibility but does not detail how this will be achieved. ACCAC has already made offers to support this implementation, which were accepted by staff.	Built Environment Sub-Committee	Ongoing per Community Garden implementation plan	Proposed expenses should be included under the existing approved Community Garden budget	NIL	Strengthening Communities 1A; 2B; 3A; 4C; 5B; 5C; 5H Building a Sustainable City 4D
Participate in annual FADS review	Recurring role of ACCAC since FADS was adopted by the City. It is expected areas specific to Parks, Playgrounds and Community Gardens will be impacted by other initiatives undertaken in this Work Plan.	Built Environment Sub-Committee	Ongoing as requested by City Staff -	Nil	NIL	Per ACCAC Terms of Reference
Consult/Advise members of the public/external; parties upon requests or referral from city staff	Historically ACCAC has received, often through City staff or accessibility@london.ca, requests to advise builders, architects, businesses, and citizens (amongst many other groups) on aspects of accessibility.	Variable sub-committees or ACCAC Chair/Vice Chair; as appropriate	Ongoing	NIL	Nil	Strengthening our Community 1A; 5B; 5C; 5H
Undertake Community Outreach to raise Awareness of ACCAC and its role within the city; Promote resources developed by ACCAC to Londoners	ACCAC has historically partaken in outreach varying from hosting full day conferences, to Lunch 'N' Learns, to exhibiting at community events (e.g. Car-free Sundays). Opportunities will focus primarily on exhibiting at events, and may include King's College Social Work Week, Dundas	Education and Awareness Sub-committee	Ongoing	registration costs, ACCAC materials	>\$100 per session; not to exceed \$600 annually	Leading in Public Service 1A; Strengthening Communities 2B; 3A;

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	Street Festival, etc.					
				Total	not to exceed \$6000 (ACCAC's current approved Annual budget)	