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TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON DECEMBER 1, 2015
FROM:	JOHN BRAAM, P. ENG MANAGING DIRECTOR, ENVIRONMENTAL & ENGINEERING SERVICES AND CITY ENGINEER
SUBJECT:	T15-96 IRREGULAR BID SUPPLY AND DELIVERY OF PRE-WETTING AND ANTI-ICING LIQUIDS FOR ROAD SURFACES

RECOMMENDATION

That, on the recommendation of the Managing Director, Environmental & Engineering Services and City Engineer:

- a) The tendered price submitted by Pollard Highway Products, P.O. Box 280, Harrow, Ontario, N0R 1G0 for the supply and delivery of pre-wetting and anti-icing liquids for road surfaces at their estimated annual price of \$187,500.00 HST extra for a one (1) year period with the option to renew annually up to four (4) additional years, **BE ACCEPTED**; it being noted that this is being reported as an irregular bid as per the Purchasing Policy 19.4 c) only one (1) bid was received for this tender.
- b) That Civic Administration **BE AUTHORIZED** to undertake all the administrative acts which are necessary in connection with this contract.
- c) That approval hereby **BE GIVEN** conditional upon the Corporation entering into a formal contract relating to the subject matter of this approval.

BACKGROUND

The City of London maintains roadways in accordance with the Provincial Minimum Maintenance Standards for Municipal Highways (MMS), Regulation 239/02. This Provincial regulation under the Municipal Act specifies minimum maintenance standards for roads, bridges, luminaries, road shoulders and signs, including the maintenance related to snow removal.

The City's Winter Maintenance Program includes a 24/7 winter response team equipped with; 68 pieces of road plowing equipment, 25 road salt/sanders and 41 sidewalk plows. The response team maintains the City's 3,555 kms of roadway; 1,475 kms of sidewalk; 720 cul-de-sacs; and 2,100 bus stops.

Salt Management

The City developed a Salt Management Plan in compliance with Environment Canada's "Code of Practice for the Environmental Management of Road Salts" in 2003. The plan identifies goals to better handle, store and spread road salt within the City. Salt use is kept to a minimum and spread only on main roads, primarily at the beginning of snowfalls, to establish a melting point and help keep streets clear. The use of salt is balanced between the need to keep roads and sidewalks safe at a reasonable cost and environmental stewardship.

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DISCUSSION

Winter liquids are used for anti-icing roads which are a proactive step to help break the bond of snow and ice to the road. Additionally, the winter liquids are used to pre-wet salt which allows for a reduced dry salt application rate.

Procurement Process

One (1) bid was received as a result of a tender which was issued September 2, 2015 to provide pre-wetting and anti-icing liquids for the road surfaces.

Pollard Highway Products, the incumbent for this contract, submitted an estimated annual price of \$187,500.00, HST extra which represents an 8% decrease over the previous year's contract. This contract is for a one (1) year period, with option to renew the contract annually up to four (4) additional years.

Financial Impact

Funding for this project has been provided in the City's 2015-2016 Operating Budget.

Acknowledgements

This report was prepared by Terri Sue Wyatt, Procurement Officer, John Parsons, Division Manager, Transportation and Roadside Operations.

SUBMITTED BY:	REVIEWED AND CONCURRED BY:
JOHN PARSONS DIVISION MANAGER TRANSPORTATION AND ROADSIDE OPERATIONS	EDWARD SOLDI, P. ENG. DIRECTOR, ROADS AND TRANSPORTATION
REVIEWED AND CONCURRED BY:	RECOMMENDED BY:
ANNA LISA BARBON, CPA, CGA DIRECTOR, FINANCIAL SERVICES	JOHN BRAAM, P. ENG. MANAGING DIRECTOR, ENVIRONMENTAL & ENGINEERING SERVICES AND CITY ENGINEER