

October 23, 2015

Chair and Members
Corporate Services Committee

Re: Advisory Committee Review

The City Clerk and the City Solicitor have been requested to review and report back on the appointment and recruitment process for advisory committees, board and commissions.

It is my understanding that the last comprehensive review of the advisory committee structure occurred in 2012. Given that there currently is a review being undertaken by the Civic Administration, and given that it has been almost four years since the last comprehensive review, I believe that it would be appropriate for a review to be undertaken of the advisory committee structure to consider the following matters:

- the terms of reference and mandate of each of the advisory committees to determine what, if any, amendments should be made;
- best practices of other municipalities with respect to the function of advisory committees;
- consideration of amending the mandate of advisory committee to seek their advice only on specific matters, as requested by Municipal Council;
- recommendations brought forward by the advisory committees over the last four years and how those recommendations enhanced the City's ability to respond to emergent matters.

I understand that the London Advisory Committee on Heritage (LACH) and the Accessibility Advisory Committee (AAC) are required to be in place by legislation.

I respectfully request that the Corporate Services Committee recommend to Municipal Council that the Civic Administration BE REQUESTED to undertake a comprehensive review of the Advisory Committee structure including, but not limited to, the matters noted above.

Your consideration of this request is appreciated.

Respectfully submitted,

Virginia Ridley
Councillor Ward 10