From: Janette MacDonald [mailto:janette@downtownlondon.ca]

Sent: Thursday, October 08, 2015 10:18 AM

To: Saunders, Cathy

Subject: Fwd: Letter and FAQs-

Good morning Cathy:

I hope this e mail finds you well.

Could you please include the attached document to the next Corporate Services Agenda?

I suspect we will require delegation status at that meeting if deemed appropriate.

Also can you let me know the date of the next meeting?

Thank you in advance for your assistance.

Best regards,

Janette.

Janette MacDonald, CEO and General Manager.

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