Meeting held on September 24, 2015, commencing at 12:15 PM, in Committee Room #5, Second Floor, London City Hall.

PRESENT:  L. Norman (Chair), P. Arcese, I. Bielaska-Hornblower, S. Davis, B. Hall, M. Melling, M. Sherritt and B. Spearman and H. Lysynski (Secretary).

ABSENT:  M.L. Albanese, J. Bennett, D. Judson, S. Pont, B. Rankin, L. Steel and J. Walter.

ALSO PRESENT:  N. Collister, D. Lebold, D. MacRae, S. Maguire, M. O’Halloran and E. Van Kesteren.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

II. ORGANIZATIONAL MATTERS

2. Orientation - Accessibility for Ontarians with Disabilities Act (AODA) - Integrated Accessibility Standards

That the Accessibility for Ontarians with Disabilities Act (AODA) - Integrated Accessibility Standards BE POSTPONED to the next meeting; it being noted that some members have previously completed training in their individual workplaces.

III. SCHEDULED ITEMS

3. Community Mailboxes

That the following comments related to the negotiations with Canada Post for the placement of Community Mailboxes (CMB) BE FORWARDED to the Civic Administration for consideration:

a) safety and precautions against the potential to fall when retrieving the mail;

b) the potential for elder abuse, should seniors need to rely on someone else to retrieve their mail;

c) signage requirements for increased pedestrian traffic on the street if there is not a sidewalk on the same side as the CMB;

d) the lack of public consultation by Canada Post with respect to public safety and the proposed locations of the community mailboxes;

e) that community mailboxes not be placed near where school buses pick up or drop off children;

f) that community mailboxes not be placed near stop signs or on narrow streets;

g) proper lighting where the proposed community mailboxes are to be placed;

h) that persons with disabilities may only be able to receive their mail once a week; and,
i) winter maintenance to allow access to the mailboxes and prevent potential ice build-up on the cement pads;

it being noted that the CSCP heard verbal delegations from J. Pennycook, 333 Regal Drive and L. Purser-Conley, 337 Regal Drive and D. MacRae, Division Manager, Transportation Planning and Design, with respect to this matter; and,

it being further noted that the CSCP reviewed and received the following communications with respect to this matter:

- a communication dated May 6, 2105, from L. Purser-Conley, 337 Regal Drive;
- a communication dated May 1, 2015 from J. Pennycook, 333 Regal Drive; and,
- staff reports from the Managing Director, Environmental and Engineering Services & City Engineer dated February 3, 2015, March 3, 2015 and September 14, 2015.

4. School Speed Zones

That the following comments related to the review of reducing the speed limit near schools BE FORWARD to the Civic Administration for consideration:

a) the previous comments of the Community Safety and Crime Prevention Advisory Committee (CSCP), from its meeting held on March 26, 2015;

b) the CSCP supports the reduction of speed limits in school zones while having concern with the ability to enforce the reduced speed lanes;

c) the need for consultation with the School Boards when designing access points to schools;

d) the roadway design influences the speed at which people travel the road;

e) the installation of traffic calming measures when existing streets are being reconstructed;

f) the installation of flashing yellow lights that operate during high-traffic times during the day; and,

g) consideration of a sign with a face that frowns when people are driving too quickly and a happy face when people are driving at the correct speed;

it being noted that the CSCP reviewed and received a staff report dated May 20, 2015, from E. Soldo, Director, Roads and Transportation and heard a verbal delegation from S. Maguire, Division Manager, Roadway Lighting and Traffic Control, with respect to this matter; it being further noted that the CSCP has previously and consistently recommended and supported speed limit reductions near schools.

IV. CONSENT ITEMS

5. 3rd Report of the Community Safety and Crime Prevention Advisory Committee

That it BE NOTED that the 3rd Report of the Community Safety and Crime Prevention Advisory Committee from its meeting held on March 26, 2015, was received.

6. Canada Post Community Mailboxes

That it BE NOTED that the Municipal Council resolution adopted at its meeting held on September 15, 2015, with respect to the Canada Post Community Mailbox installations, was received.
V. SUB-COMMITTEES & WORKING GROUPS
None.

VI. ITEMS FOR DISCUSSION

7. London Block Parent® Program Updates

That it BE NOTED that the Community Safety and Crime Prevention Advisory Committee heard a verbal update from M. O'Halloran, Executive Director, London Block Parent® Program, with respect to the activities undertaken by the organization.

8. Neighbourhood Watch London

That it BE NOTED that the Community Safety and Crime Prevention Advisory Committee reviewed and received the attached Executive Director’s Report for the period of June 17, 2015 to September 11, 2015, from S. Pont and heard a verbal update from P. Arcese, Neighbourhood Watch London, with respect to the activities undertaken by the organization.

9. 2016 Mayor's New Year's Honour List

That the communication dated August 5, 2015, from the City Clerk, with respect to the 2015 Mayor's New Year's Honour List nomination request BE RECEIVED; it being noted that Members were requested to bring nominations to the next meeting.

10. Crime Prevention Conference

That it BE NOTED that the Community Safety and Crime Prevention Advisory Committee (CSCP) received a communication with respect to the National Crime Prevention Council Conference to be held on November 10 to 12, 2015 in Montreal, Quebec. The CSCP approved L. Norman to attend the above-noted Conference, on behalf of the CSCP, from its 2015 Budget allocation.

VII. DEFERRED MATTERS/ADDITIONAL BUSINESS

11. Fire Department Statistics

That it BE NOTED that the attached Fire Department Statistics, as provided by D. Lebold, London Fire Services, were received.

VIII. ADJOURNMENT

The meeting adjourned at 2:30 PM.

Next Meeting Date: To be determined
### Executive Director's Report

**Executive Director:** Simon Pont

**Reporting period:** June 17th 2015 to September 11th 2015

### Core Funding Performance Indicators

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<thead>
<tr>
<th>RED</th>
<th>AMBER</th>
<th>GREEN</th>
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<tbody>
<tr>
<td>= Significant risk of not meeting targets.</td>
<td>= Cause for concern, trending below performance target. Risk of not meeting targets exists.</td>
<td>= On track.</td>
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</table>

#### Performance Indicators

<table>
<thead>
<tr>
<th>No.</th>
<th>Performance Indicator</th>
<th>Status</th>
<th>Monthly Activity / Impact</th>
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</table>
| 1   | Watch members feeling safer and better informed of crime and crime prevention measures. **(Qualitative)** | **GREEN** | The office takes a proactive stance in sending advisory notices (where appropriate) to help keep Watch Area Coordinators up to date and engaged. In the period from **June 17th 2015 to September 11th 2015**, the office sent out five (5) alerts:  
1. Air Transat scam calls  
2. Reducing theft from motor vehicles.  
3. Theft of Columbia sportswear.  
4. New Watch Initiative  
5. Old North Car Crime Pattern  
Feedback from Watch members continues to show that alert information is of use and is being acted upon.  
The September 2015 newsletter was published on **10th September**. There are currently **100** direct subscribers.  
Increasing use of Social Media will also have an impact on the use and frequency of alerts in future reports. |
| 2   | To increase the number of Watch Areas across the City, particularly in those Wards / Planning Districts where they are under-represented. **(Quantitative)** | **GREEN** | New Watch Enquiries: **6**  
Watches Launched: **0**  
Watches Saved: **1**  
Watches Closed: **0**  
Watches in Jeopardy: **2**  
Notes  
Currently there are only **2** watches flagged as ‘In Jeopardy’. We continue to offer to split or re-size watches rather than close them. |
| 3   | Watches to carry out Safety Audits. **(Quantitative)** | **GREEN** | Neighbourhood Watch London is now working to promote walking Safety Audits in the Medway area of London. A safety audit is planned for the Denlaw Road area on **29th September**. |
| 4   | To increase partnerships with local community groups and associations, improve crime prevention awareness, community safety and increase reporting of suspicious incidents to Police. **(Quantitative)** | **GREEN** | **20th June.** Discover Argyle Day and Launch of #TTYN (Talk To Your Neighbours) campaign.  
**30th June.** NWL now represented at the Medway Working Group – A community organization aimed at improving neighbourhoods in the Medway area of NW London.  
**8th July.** Presentation to group of 40 seniors on NWL and seniors safety.  
**8th July.** OEV Safety Team meeting.  
**12th July.** NWL presentation to community group. Church of St. Jude, |
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<tr>
<th></th>
<th>Executive Director’s Report</th>
<th>Executive Director: Simon Pont</th>
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</table>
| | Fanshawe and Adelaide.  
14<sup>th</sup> July. NWL meeting at 363 Colborne Street regarding vehicle crime and building security.  
18<sup>th</sup> July. OEV Block Party, Dufferin Avenue.  
26<sup>th</sup> July. NWL supported Allstate Insurance in the London Pride march.  
1<sup>st</sup> August. NWL present in community booth at RibFest (yummy).  
4<sup>th</sup> August. Meeting with Habitat For Humanity regarding future collaboration.  
6<sup>th</sup> August to 24<sup>th</sup> August. Office Closed.  
25<sup>th</sup> August. Medway Working Group meeting. NWL to promote walking safety audits.  
3<sup>rd</sup> September. NWL attended meeting at Forest Edge Community Pool regarding arson and damage incidents over the summer.  
8<sup>th</sup> September. Meeting with London Police to discuss initiative to expand NWL areas using data from RAIDSonline.  
9<sup>th</sup> September. NWL Executive Director presented at “IGNITE London” event, Aeolian Hall.  
**Social Media**  
Facebook ‘Likes’ - May (239), June (254), July (261), August (268). During July and August, our posts reached an average of 377 people.  
- A Motor Vehicle Theft message on 4<sup>th</sup> August reached 2,400 people.  
- The #TTYN campaign reached 145 people in the week of 15<sup>th</sup> June.  
Twitter ‘Followers’ June (201), August (238). “Retweeting” of our messages continues to rise.  
5 | Crime rates in Neighbourhood Watch Areas remain static or decrease. (Quantitative) | **GREEN**  
In the period from **June 1<sup>st</sup> 2015 to August 31<sup>st</sup> 2015** there were:  
37 Break & Enters reported inside Watch areas, a reduction of 27 on the same period in 2014.  
10 Vehicle-related crimes reported inside Watch areas, an increase of 1 on the same period in 2014.  
**London Police report that vehicle-related crime is still the most under-reported crime in the City.**
Executive Director's Report

Executive Director: Simon Pont

Government Payables

<table>
<thead>
<tr>
<th>Agency</th>
<th>Payable</th>
<th>Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Canada Revenue Agency (CRA)</td>
<td>For period: 1st to 30th June 2015</td>
<td>2nd June 2015</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For period: 1st to 20th July 2015</td>
<td>28th July 2015</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For period: 1st to 31st August 2015</td>
<td>26th August 2015</td>
</tr>
<tr>
<td>2</td>
<td>Workplace Safety &amp; Insurance Board (WSIB)</td>
<td>Latest statement dated 16th August 2015</td>
<td>16th August 2015</td>
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Notes:
- Next CRA payment due on 15th October 2015
- Next e-update to WSIB due on 30th September 2015

Strategic Planning

The NWL Strategic Plan was completed in July and is now in electronic and printed format. It is proposed that the plan be published on the NWL website and should be made available in limited numbers as a printed document.

City Support for IT

- Throughout April, May and June the office experienced increasing disruption to telephone and internet services. Both services are provided by the City IT department at very minimal cost to NWL. Further discussions with Cheryl Smith at the City showed that the line serving our office is shared by at least six other users and simply cannot sustain the level of performance we require. In addition, the City wishes to see NWL (and London Block Parent) become responsible for their own telephone and internet services through publically available sources (Bell, Rogers, etc.). At the same time, the City will remove the three computers and telephones currently in the office. We will also lose the use of the shared network printer/scanner/copier.

- To date research has shown that it may be possible to obtain a landline and internet through Teksavvy at a reasonable cost. The City has indicated that it will be able to fund the purchase of hardware to a maximum of $5,000. We have been looking at IT options and have fair quotes from Apple for two MacBook Air computers and a laptop for the database (running in Windows only). A meeting with Cheryl Smith is planned for 17th September when further options and timescales will be discussed.

Community Initiatives

- TTYN – Summer Campaign: Launched on 20th June at the “Discover Argyle” event, “Talk To Your Neighbours” has proved to be a popular campaign, capturing the imagination of many Watch members and London’s citizens. Attended by Mayor Matt Brown, supported by Allstate Insurance and promoted by Classic Rock – 98.1 FM, the simple idea of talking to each other spread quickly. NWL’s presence at Community Events and at Rib Fest this summer means that we have got our message out to a wide audience.

- TTYN – Autumn Watch Initiative: In August, we contacted Area Coordinators, suggesting that we target neighbourhoods, adjacent to existing Watch areas that are experiencing higher crime. By monitoring RAIDSonline, we can spot emerging crime patterns, check them with London Police and enlist the help of Watch members to deliver flyers to non-Watch areas. We asked AC’s if they would be prepared to deliver flyers to help recruit new watches. As at 9th September, of 27 responses, 25 were positive and were very keen to help.

Working with Newcomer Communities

- NWL was invited to join the Family Settlement Collaborative group in June and September.
Executive Director’s Report

Executive Director: Simon Pont

Sponsorship / Funding

- **HomeFinder**: Sales of HomeFinder™ plates rose significantly in June, providing a welcome income to supplement the #TTYN initiative.

- **New Horizons For Seniors**: In early June, NWL joined a number of London organizations (including Meals On Wheels, Hutton House and The Boys and Girls Club of London) in a collaborative bid for funding. The funding source is from the Federal Government under the “New Horizons For Seniors” banner. The deadline was very short (10th July) and a completed bid was submitted on time. NWL has bid to be part of the ‘backbone’ structure of the collaborative organization. If successful, the bid could provide funding for a three-year, full-time post for NWL, supporting and working with key seniors organizations in London.

- **New Funding Model for the City of London**: On 23rd June, representatives from the City of London hosted a consultation meeting to discuss the proposed new funding model for City-funded organizations. Proposals included moving to a four-year grant model and alternative sources of revenue being possible (OLG, Non Tax-Base). As a result of the feedback, a second meeting was held on 27th August. It was announced that the 2016 funding year will be the last single-year funding (no increases) with applications for new funding being invited in January 2016.

**Upcoming Events / commitments**

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<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Event</th>
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<tbody>
<tr>
<td>17th Sept</td>
<td>Market Tower</td>
<td>Meeting with Cheryl Smith to discuss IT matters.</td>
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<tr>
<td>18th Sept</td>
<td>NWL Office</td>
<td>Meeting with Security One to discuss sponsorship.</td>
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<tr>
<td>21st Sept</td>
<td>265 Maitland St.</td>
<td>Family Settlement Collaborative mtg.</td>
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<td>24th Sept</td>
<td>City Hall</td>
<td>CSCPC Meeting</td>
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<td>24th Sept</td>
<td>MLHU</td>
<td>NWL and CPTED presentation</td>
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<tr>
<td>28th Sept</td>
<td>NWL Office</td>
<td>Launch of TTYN – Autumn Initiative</td>
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<tr>
<td>29th Sept</td>
<td>Denlaw Road</td>
<td>Planned Walking Safety Audit</td>
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