

LDRRAC Awards and Recognition Celebration Agenda

December 8, 2015

City Hall: TBD

3:30 - 5:30 pm

Attendees: 5 Winners + 5 Guests + 5 Nominators (30)

City Representation: Council and all LDDRAC members (20)

	TIME	DESCRIPTION
1. Welcome	3:50 – 3:55 Council Member	<ul style="list-style-type: none">• Council overview of city's commitment to LDRRAC• Intro of C. Callendar
2. LDRRAC Overview	3:55 – 4:05 (C. Callendar)	<ul style="list-style-type: none">• Welcome and intro of Committee• Review Today's Agenda• LDRRAC and history of Awards and Recognition
3. Winners Present their Initiative	4:05 – 4:30 (5X5min)	<ul style="list-style-type: none">• Overview
4. Call to Council Meeting	4:35 – 5:00	<ul style="list-style-type: none">• Awards ceremony
5. Wrap Up	5:00 – 5:30	<ul style="list-style-type: none">• Clean up

LDRRAC Awards and Recognition Celebration Budget

Item	Description	Estimated Expense
Plaques	5 (1 per winner)	\$ 750*
Food & Drink	50 people @ \$10	500
Multi-cultural calendars	For all nominations	200
Program	City to produce	N/A
Photos	City to provide	
		\$1,450

*Cost to be confirmed