

MINUTES

MEETING: LDRRAC Policy & Planning Sub-Committee
DATE: September 3, 2015
TIME: 12:00-1:30
LOCATION: HR Board Room 1

Attendees: Chad Callender, Aidan Prince, Kash Husain, Rifat Hussain, Anne-Marie Sanchez, Ian Silver
Regrets: Michelle Lynne Goodfellow, Shawna Lewkowitz, Forrest Bivens

Item	Discussion	Action
Committee name change	<ul style="list-style-type: none"> • The public consultation meeting has been set for October 15 from 6:00-8:00 at the North Optimist Community Centre • Refreshments will be served – not sure whether to cater or just pick up some items (e.g. bottled water and cookies) • Saleha Kahn has been confirmed as the facilitator – would like to have a teleconference with her at the next P&P meeting • Purpose of meeting is to obtain public reaction and input to the proposed change of LDRRAC’s name, for LDRRAC’s consideration in determining whether to move forward with its existing recommendation to Council or to revise it • Proposed agenda below • Recommend room set up to include apx. 8 tables, which will allow for small group discussion Seating • Will require flip chart paper, markers, pens, sticky notes, tape • Important to have LDRRAC members promote and actively encourage people to come so there is a broad representation of the full range of diversity dimensions • Will require Civic Administration support to promote the meeting – similar to activities done with LDRRI Award – will seek support from Communications Division, as the meeting is a directive of Council 	<ul style="list-style-type: none"> • Chad to make motion to LDRRAC for budget approval for refreshments and facilitator gift • Rifat to coordinate conference call with Saleha Oct 1, 12:30 • Chad to ask Jackie for support with room set-up and materials • LDRRAC members to actively promote meeting and attendance, looking to ensure broad representation of dimensions of diversity • Chad to contact Communications Division for support with promotion of meeting • Chad to request from Jackie to have new e-mail set up

		for public queries to LDRRAC – diversity @london.ca – to be posted on LDRRAC web page, with mail going to Committee Secretary and Chair
Item	Notes	
Intro by Chad 6:00-6:20	<ul style="list-style-type: none"> • Welcome and introduction of LDRRAC members present (wearing name tags) and facilitator • Purpose of meeting • Overview of LDRRAC Terms of Reference (handouts provided), current work (highlight those related to race relations) and future vision (highlight items in work plan and discuss Community Diversity and Inclusion Strategy and recommended contents) • Proposed name change and rationale (dimensions of diversity wheel handout/poster?) • What will be done with the feedback received today • Invitation for further feedback sent via e-mail by XXXX date 	
Feedback facilitation by Saleha 6:20 – 7:50 (may include short break)	Proposed questions: <ol style="list-style-type: none"> 1. Given the current Terms of Reference of LDRRAC, what do you think of its current name and why? (may look to establish additional prompts for facilitator to use – e.g. What do you read from that? What does the name mean/say to you?) 2. Given the current Terms of Reference of LDRRAC, what do you think of the proposed name and why? 3. If you were to change LDRRAC’s name, within the context of its current mandate and to be as inclusive as possible, what suggestions might you have and why? 	
Wrap up by Chad 7:50-8:00	<ul style="list-style-type: none"> • Thank participants • Provide gift to facilitator • Invitation for further feedback sent via e-mail by XXXX date • General message about LDRRAC being open to public involvement, inquiries and attendance at meetings 	
Misc.	New LDRRAC Resource Member Request <ul style="list-style-type: none"> • Request received from the Western Black Student Association to be a resource member on LDRRAC 	<ul style="list-style-type: none"> • Chad to follow-up with Jackie on request and any parameters

	<ul style="list-style-type: none"> • Discussion as to any limitations which should be established as to how many or what types of resource organizations are feasible to have on committee • Reflecting on the past revision to the Terms of Reference, confirmed that more than one organization within each of the category is fine, but that the organization appoints one representative • Clarified that it is ideal to have umbrella organizations representing that particular societal sector, rather than specifics • Clarified that members of the public can attend any meeting and ask the Chair to be heard – rather than being a resource member and bound by attendance requirements which may be a challenge for students <p>Eternity Martis articles</p> <ul style="list-style-type: none"> • Anne Marie contacted Forrest for an update • He will contact Eternity to invite her to the October 8 meeting • LDRRAC can cover her transportation costs 	<ul style="list-style-type: none"> • Forrest to ask Eternity if she would be willing to attend LDRRAC
<p>Next meeting</p>	<ul style="list-style-type: none"> • October 1, 2015 12:00-1:30, Human Resources, City Hall 	