

5TH REPORT OF THE
GOVERNANCE WORKING GROUP

Meeting held on July 29, 2015, commencing at 4:00 PM, in Committee Room #5, Second Floor, London City Hall.

PRESENT: Councillor V. Ridley (Chair); Councillors M. van Holst, B. Armstrong, M. Salih, J. Helmer, M. Cassidy, P. Squire, J. Morgan, H.L. Usher and C. Saunders (Secretary).

ABSENT: Mayor M. Brown.

ALSO PRESENT: Councillor J. Zaifman; and K. Graham and J. Smout.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

II. CONSENT ITEMS

2. 4th Report of the Governance Working Group

That the 4th Report of the Governance Working Group, from its meeting of July 6, 2015, BE RECEIVED for information.

3. Governance Working Group Work Plan 2015 (Revised July 15, 2015)

That the revised Governance Working Group Work Plan 2015 BE RECEIVED for information.

4. Council Procedure By-law

That the review of the provisions of the Council Procedure By-law BE DEFERRED to the September 28, 2015 meeting of the Governance Working Group (GWG).

5. Council Policy 5(1) "Appointment of Deputy Mayor"

That the City Clerk BE REQUESTED to amend section (d) of Council Policy 5(1) "Appointment of Deputy Mayor" to provide for the use of a ranked voting process with respect to the selection and appointment of the Deputy Mayor selected by Municipal Council.

6. Multi-Year Appointment Process for Standing Committee Chairs and Vice Chairs

That the City Clerk BE REQUESTED to amend Council Policy 5(34) "Appointment of Council Members to Standing Committees of Council and Various Civic Boards and Commissions" to reflect the current Standing Committee structure and appointment process.

7. Recruitment Process for Advisory Committees, Boards, Commissions and Striking Committee Terms of Reference

That the Civic Administration BE REQUESTED to undertake the following actions with respect to the recruitment process for Advisory Committees, Boards, Commissions and Striking Committee Terms of Reference:

- a) the City Solicitor's Office BE REQUESTED to review and report back to the Governance Working Group (GWG) regarding the recommendation from the Striking Committee that applicants be requested to voluntarily disclose information pertaining to diversity;

b) the City Clerk and the City Solicitor's Office BE REQUESTED to review and report back to the Governance Working Group (GWG) regarding the processes undertaken by other municipalities with respect to Council appointments to Advisory Committees, Boards and Commissions and provide a recommendation regarding best practices that could be considered to ensure a transparent, streamlined and fair process for appointments; it being noted that the review is to consider, but not be limited to, the following matters:

- i) staggered term appointments to provide for appointments to be made at the beginning and middle of each term of Council so that the process is not onerous;
- ii) membership of the Striking Committee;
- iii) provisions that restrict Striking Committee members from being appointed to Advisory Committees, Boards or Commissions;
- iv) possible creation of a different type of committee structure for appointments;
- v) a process that provides for the short listing of applicants;
- vi) an interview process for applicants;
- vii) an improved communications and recruitment process;
- viii) clear and plain language descriptions of the role of the Advisory Committees, Boards and Commissions; and,
- ix) clearer guidelines with respect to the disclosure of potential conflicts of interest by appointed Advisory Committee members.

8. Provision of Current List of Projects to Members of Council

That the review of a process for the provision of a current list of projects to Members of Council BE DEFERRED to the October 28, 2015 meeting of the Governance Working Group (GWG) for further discussion; it being noted that input from the City Manager will be sought at that time.

III. SCHEDULED ITEMS

None.

IV. ITEMS FOR DIRECTION

None.

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

9. Governance Working Group Terms of Reference

That the Governance Working Group (GWG) Terms of Reference BE AMENDED to extend the term to December 31, 2015, in order to provide additional time for the GWG to complete its work.

VI. CONFIDENTIAL

None.

VII. NEXT MEETING DATE

Monday, September 28, 2015, 4:00 PM - Committee Room #5.

VIII. ADJOURNMENT

The meeting adjourned at 7:04 PM.