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TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON MONDAY, FEBRUARY 13, 2012
FROM:	JOHN BRAAM, P.ENG. ACTING EXECUTIVE DIRECTOR, PLANNING, ENVIRONMENTAL & ENGINEERING SERVICES & CITY ENGINEER
SUBJECT	TENDER 11-106 SUPPLY & DELIVERY OF MAINTENANCE HOLE FRAMES, COVERS & CATCH BASIN FRAMES, GRATES

RECOMMENDATION

That on the recommendation of the Director of Water and the City Engineer, the following actions be taken:

1. The tender submitted by Emco Corporation Waterworks, 944 Leathorne Street, London, ON N5Z 3M5 for the supply and delivery of maintenance hole frames, covers and catch basin frames, grates at their total tendered price of \$126,371.50(HST Exclusive), **BE ACCEPTED**; it being pointed out that the bid submitted by Emco Corporation Waterworks was the lowest of four (4) bids received and meets the City's terms, conditions, requirements, and specifications in all areas;
2. That the Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in connection with this award; and
3. Approvals hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or issuing a purchase order relating to the subject matter of this approval.

BACKGROUND

Purchasing Process

Four (4) bids were received as a result of this tender call. The submissions were reviewed by the Division Manager, Sewer Operations, the supervisor of Inventory and Supply Services and Purchasing & Supply staff to ensure compliance with our specifications.

Discussion

After reviewing the bids received, Emco Corporation Waterworks was the overall low bidder and met all the terms, conditions, requirements and specifications.

Financial Impact

Funding for this expenditure is in the 2012 operating budget. A summary of bids is attached as Appendix "A"

Acknowledgements

This report was prepared with the assistance of Rick Pedlow, Division Manager, Sewer Operations and by Chris Ginty C.P.P.B, Procurement Officer, Purchasing and Supply.

SUBMITTED BY:	RECOMMENDED BY:
RICK PEDLOW DIVISION MANAGER SEWER OPERATIONS	JOHN BRAAM, P.ENG. ACTING EXECUTIVE DIRECTOR, PLANNING, ENVIRONMENTAL & ENGINEERING SERVICES & CITY ENGINEER
REVIEWED AND CONCURRED BY:	
MIKE TURNER DEPUTY CITY TREASURER	