



April 15, 2015

Corporate Services Committee
The Corporation of the City of London
300 Dufferin Ave.
London, ON N6A 4L9

RE: Required Expenditure – HVAC units/Caps on outside stairwells

This is a part of an on- going retro fitting of our older HVAC - Heating and Cooling roof top units over the next 4 years. It is in our capital projections and 5 year plan. As we did in 2014, we are seeking authorization to cover the cost of replacing 2 units this June at an approximate cost of \$110,000. Without replacement, our contractor cannot guarantee they can keep them running.

In our 2015 we budgeted to put caps on our stairwells on Market Square, which are used to enter underground parking. These stairwells are 2 storeys and fill constantly with snow, debris and water from rain etc. At times these stairs become very unsafe. This item is also in our capital budget for 2015 at approximately \$70,000 to be complete June 2015.

NOTE: Both items are approved by our Board, but it is a requirement that we seek approval from Municipal Council.

Yours truly,

Robert T. (Bob) Usher
General Manager
Covent Garden Market

