

**13TH REPORT OF THE**  
**CORPORATE SERVICES COMMITTEE**

Meeting held on May 19, 2015, commencing at 12:05 PM, in the Council Chambers, Second Floor, London City Hall.

**PRESENT:** Deputy Mayor M. Cassidy (Chair) and Councillors A. Hopkins, J. Morgan, H.L. Usher and J. Zaifman and L. Rowe (Secretary).

**ALSO PRESENT:** Councillors J. Helmer, M. Salih, P. Squire, V. Ridley and M. van Holst; J.P. Barber, A.L. Barbon, J. Braam, A. Dunbar, M. Hayward, J. Logan, V. McAlea Major, S. Matthews, M. McErlain, S. Miller, S. Spring, C. Saunders, S. Swance and B. Warner.

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**I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

That it BE NOTED that Councillor A. Hopkins disclosed a pecuniary interest in clause 3 of this Report having to do with the Employee Absenteeism 2014 Update as her son is employed by The Corporation of the City of London.

**II. CONSENT ITEMS**

2. Outstanding London Ambassador Award

That the following actions be taken with respect to the staff report dated May 19, 2015, including the attached revised Appendix "B", regarding the outstanding London Ambassador Award:

- a) the staff report BE RECEIVED for information;
- b) clause 5a) of the 8th Report of the Corporate Services Committee, as adopted by the Municipal Council on March 10, 2015, BE RECONSIDERED;
- c) subject to the approval of b), above, the Terms of Reference for the Outstanding London Ambassador Award BE AMENDED to:
  - i) permit recipients, in the case of an individual, to be a non-London resident, if the individual lived in London during the period of time when the initiative was undertaken by the individual, although they may no longer live here;
  - ii) include a representative from each of Western University's Alumni Association and Fanshawe College's Alumni Association; and
- d) the City Clerk BE REQUESTED to investigate the design and acquisition of a pin for an award and report back on options for such an award, including costs.

Voting Record:

Motion to reconsider clause 5a) of the 8<sup>th</sup> Report of the Corporate Services Committee.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, J. Zaifman (4)

NAYS: H.L. Usher (1)

Motion to amend the terms of reference as follows and to ask the City Clerk to investigate the design and acquisition of a pin for an award and report back on options for such an award, including costs.

- i) permit recipients, in the case of an individual, to be a non-London resident, if the individual lived in London during the period of time when the initiative was undertaken by the individual, although they may no longer live here;
- ii) include a representative from each of Western University's Alumni Association and Fanshawe College's Alumni Association;

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, J. Zaifman (4)

NAYS: H.L. Usher (1)

### 3. Employee Absenteeism 2014 Update

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the staff report dated May 19, 2015 regarding the 2014 employee absenteeism update BE RECEIVED for information.

Motion Passed

YEAS: M. Cassidy, J. Morgan, H.L. Usher, J. Zaifman (4)

RECUSED: A. Hopkins (1)

### 4. RFP 15-05 Financial Banking Services

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken:

- a) the proposal submitted by The Bank of Nova Scotia, 255 Queens Ave, Suite 1200, One London Place, London, Ontario, N6A 5R8 for Financial Banking Services at their submitted rates, for a five (5) year period, with an option to renew for an additional five (5) year period, BE ACCEPTED; it being noted that the proposal submitted by The Bank of Nova Scotia scored the highest overall during the evaluation and their financial proposal was the most competitive of the four received;
- b) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with this project;
- c) the approval hereby BE GIVEN conditional upon the Corporation entering into a formal contract relating to the subject matter of this approval; and
- d) the Mayor and the City Clerk BE AUTHORIZED to execute any contract or other documents, if required, in a form or forms acceptable to the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, to give effect to the above recommendations.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

### 5. Procurement of Goods and Services Policy Revisions

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the attached proposed revised by-law to amend Schedule "C" to By-law No. A.-6151-17, being "A By-law to establish policies for the sale and other disposition of land, hiring of employees, procurement of goods and services, public notice, accountability and transparency, and delegation of powers and duties, as required under section 270(1) of the Municipal Act, 2001", BE INTRODUCED at the Municipal Council

meeting on May 26, 2015 in order to revise the Procurement of Goods and Services Policy to:

- a) add “integrity commissioner” to section 6.2 (c), and;
- b) add “integrity commissioner” to Schedule “B” of the Procurement of Goods and Services Policy as a new subsection 8 vii.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

6. City-Initiated Assessment Appeals

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, Taxation staff BE AUTHORIZED to proceed with appeals under the Assessment Act for the properties as set out in Schedule A to the staff report dated May 19, 2015.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

7. Request from O.C. Holdings '87 Inc. - Extend its Option to Purchase - Innovation Park, Phase 1 - Parts 2, 3 and 4 - Plan 33R-17213

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager, Realty Services, the following actions be taken:

- a) the request submitted by O. C. Holdings '87 Inc. to extend its option to purchase until May 1, 2017, on approximately 9.79 acres of land located on the east side of Innovation Drive, described as Parts 2, 3 and 4, Plan 33R-17213, save and except Parts 1 and 2, Plan 33R-19042, as outlined on the location map attached to the staff report dated May 19, 2015, BE APPROVED; and
- b) the proposed by-law attached to the staff report dated May 19, 2015 as Appendix “B” BE INTRODUCED at the Municipal Council meeting to be held on May 26, 2015, to approve this request and to authorize the Mayor and the City Clerk to execute the Amended Option Agreement;

it being noted that the year stated in line 4 of the Background section of the staff report dated May 19, 2015 should read 2013, not 2015.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

8. Declare Surplus City-Owned Property - Part of Unopened Road Allowance on Registered Plan 48(C) Lying North of CPR

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager, Realty Services, the following actions be taken with respect to a portion of the vacant City-owned property, described as Part of the unopened road allowance as shown on Registered Plan 48(C), also described as Parts 1, 2 and 3, Plan 33R-19116, containing an area of approximately 0.822 acres (0.333 ha):

- a) the subject property BE DECLARED SURPLUS; and
- b) the subject property BE OFFERED for sale to the abutting property owners at fair market value in accordance with the Sale and Other Disposition of Land Policy.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

9. Declare Surplus City-Owned Property - 3 Mark Street

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager, Realty Services, the following actions be taken with respect to a vacant parcel of City owned land municipally known as 3 Mark Street, further described as part of Block B, Plan 795 (subject to a reference plan), abutting 1192 Highbury Avenue North:

- a) the subject property ("Surplus Lands") BE DECLARED SURPLUS; and
- b) the subject property ("Surplus Lands") BE DISPOSED OF in compliance with the City's Sale and Other Disposition of Land Policy.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

**III. SCHEDULED ITEMS**

None.

**IV. ITEMS FOR DIRECTION**

10. Required Expenditure - HVAC Units/Caps on Outside Stairwells - Covent Garden Market Corporation

That Covent Garden Market BE AUTHORIZED to spend an amount of approximately \$110,000 to cover the cost of replacing 2 heating and cooling roof top units and to spend approximately \$70,000 to put caps on stairwells on Market Square which are used to enter the underground parking.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

11. Consideration of Appointment to the London Diversity and Race Relations Advisory Committee (Requires 1 Representative from the LGBT Groups)

That Thomas Wall BE APPOINTED as a Non-Voting Member representing the LGBT Groups on the London Diversity and Race Relations Advisory Committee, for the term ending February 28, 2019.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

12. Governance Working Group - Matters Referred to the Corporate Services Committee

That the Municipal Council resolution dated April 15, 2015 regarding a process for reviewing Council policies; reporting of expenditures that the Civic Administration has been delegated authority to approve; potential methods for enhancing public participation at public participation meetings, including the use of social media; and expanded utilization of the electronic agenda and voting system, including use of the data generated by the system BE REFERRED to the appropriate members of the Civic Administration, for review and report back, with the understanding that the Civic Administration's review of these various matters will incorporate input from Members of Council who have raised these potential improvements, as well as input from other Council Members who may also have input to offer on these matters

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

13. Request for Approval of an Expense on an Exception Basis

That, notwithstanding Council Policy 28(2) – Council Members’ Expense Account, the request by Councillor S. Turner to provide up to \$625.00 from his annual expense allocation to cover the costs associated with the rental of the Showmobile for the Gathering on the Green, which is being held on June 6, 2015 in Wortley Village, BE APPROVED.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

14. (ADDED) Reg Cooper Square

That the Civic Administration BE REQUESTED to undertake a review of the by-law which governs the use of Reg Cooper Square to see how the Square may be better utilized for community purposes, with consultation with residents of Centennial House and consideration of permissible weight loads.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

**VI. CONFIDENTIAL**

*(See Confidential Appendix to the 13th Report of the Corporate Services Committee enclosed for Members only.)*

The Corporate Services Committee convened in camera from 1:58 PM to 2:25 PM after having passed a motion to do so, with respect to the following matters:

C-1. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

C-2. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the

public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

## **VII. ADJOURNMENT**

The meeting adjourned at 2:27 PM.