

TO:	CHAIR AND MEMBERS FINANCE AND ADMINISTRATION COMMITTEE MEETING ON SEPTEMBER 28, 2011
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT:	AMENDMENTS TO CIVIC ADMINISTRATION BY-LAW A-39

RECOMMENDATION

That, on the recommendation of the City Clerk, the attached proposed by-law (Appendix "A") to amend By-law No. A-39, as amended entitled "A By-law respecting the Civic Administration" to change the titles of Chief Administrative Officer and Deputy Chief Administrative Officer to City Manager and Deputy City Manager, respectively **BE INTRODUCED** at the Municipal Council meeting on October 3, 2011.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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BACKGROUND

The Civic Administration was directed to bring forward an amendment to the Civic Administration By-law, By-law No. A-39, as amended to change the titles of "Chief Administrative Officer" and "Deputy Chief Administrative Officer" to "City Manager" and "Deputy City Manager", respectively. In response to this direction, the attached proposed by-law (Appendix "A") introduces the necessary amendments to Civic Administration By-law A-39, as amended.

RECOMMENDED BY:
CATHY SAUNDERS CITY CLERK

APPENDIX "A" - REVISED

Bill No.
2011

By-law No. A-

A by-law to amend By-law A-39 entitled, "A By-law respecting the Civic Administration" to change the titles of "Chief Administrative Officer" and Deputy Chief Administrative Officer" to "City Manager" and "Deputy City Manager", respectively.

WHEREAS the Council of The Corporation of the City of London wishes to amend By-law A-39 entitled "A By-law respecting the Civic Administration";

AND WHEREAS section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power shall be exercised by by-law;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The Civic Administration By-law, being By-law No. A-39, is hereby amended as follows:

- (i) by deleting the words "the Chief and Deputy Chief Administrative Officer" contained in part (a) of section 1 and by replacing them with the words "the City Manager and Deputy City Manager";
- (ii) by deleting the table contained in section 3 in its entirety and by replacing it with the following new table:

Department	Head
City Manager's Office	City Manager
Community Services	Executive Director, Community Services
Planning, Environmental and Engineering Services	Executive Director, Planning, Environmental and Engineering Services
Finance	City Treasurer and Chief Financial Officer

- (iii) by deleting the term "Chief Administrative Officer" contained throughout the by-law and by replacing it with the term "City Manager"; and
- (iv) by deleting the term "Deputy Chief Administrative Officer" contained throughout the by-law and by replacing it with the term "Deputy City Manager".

2. This by-law comes into force and effect on October 3, 2011.

PASSED in Open Council on October 3, 2011.

Joe Fontana
Mayor

Catharine Saunders
City Clerk

First Reading – October 3, 2011
Second Reading – October 3, 2011
Third Reading – October 3, 2011