

2ND REPORT OF THE
GOVERNANCE WORKING GROUP

Meeting held on April 27, 2015, commencing at 4:04 PM, in Committee Room #5, Second Floor, London City Hall.

PRESENT: Councillor V. Ridley (Chair); Mayor M. Brown and Councillors B. Armstrong, M. Cassidy, J. Helmer, J. Morgan, M. Salih, P. Squire, H.L. Usher and M. van Holst; and C. Saunders (Secretary).

ALSO PRESENT: A. Zuidema and J. Smout.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

II. CONSENT ITEMS

2. Revised Governance Working Group Terms of Reference

That the revised Governance Working Group Terms of Reference BE RECEIVED for information.

3. Discussion of Governance Working Group Work Plan 2015

That the Governance Working Group Work Plan 2015 BE AMENDED to change the meeting date of Monday, June 29, 2015 to Thursday, June 25, 2015.

4. Council Procedure By-Law No. A-45

That the City Clerk BE REQUESTED to take the following actions with respect to the Council Procedure By-Law No. A-45:

- a) investigate and report back on options and best practices with respect to parliamentary procedures within the context of the Robert's Rules of Order and Bourniot's Rules of Order; in being noted that the report back should include a comparison between the above-noted Rules of Order;
- b) review section 2.7 " Meetings – in session – entrance to floor – restriction" of the Council Procedure By-law and report back on the purpose of the section, the current practice, address the current practice at Standing Committee meetings and provide clarity to the public with respect to the practice;
- c) review and report back at the next Governance Working Group (GWG) meeting on the implications of adding two additional meetings in July and August; it being noted that the report back is to include historical information with respect to the number of reports that have been submitted in the months of June, July, August and September; the number of Special Standing Committee and Council meetings that have been called and the number of compressed Standing Committees that have been called;
- d) investigate and report back on the potential of facilitating separate meetings to provide for orientation where Members of Council would have the option of attending as well as the provision of on-line video options for orientation, for the 2018 Council term;
- e) review and report back on how the Council Procedural By-law could be written in "plain language" within the context of legislative requirements and the Robert's Rules of Order and Bourniot's Rules of Order;
- f) review and report back on possible amendments to Part 6 "Committee of the Whole and Standing Committee Agendas" to better reflect current practices, provide some flexibility and provide an improved method of time management at the Standing Committee meetings;

- g) amend section 6.4 “Consent Items – process to address” to read as follows:
 “All of the items listed in the consent part of the Agenda of a standing committee or Committee of the Whole may be the subject of one motion and that motion shall be neither debatable nor amended; provided however, that any member of the standing committee or the Committee of the Whole may ask for any item(s) included in the consent motion to be separated from that motion whereupon the consent motions without the separate item(s) may, at the discretion of the Chair be put, and/or be considered at the end of the meeting.”
- h) that subject to the approval of g) above, ensure that section 6.5 “Items for Direction – defined” is amended to reflect the changes to section 6.4 noted in part g) above;
- i) add a definition of “Deferred Matters” to section 1.1 “Definitions”;
- j) prepare an appropriate amendment to section 9.6 “Speaking – limitation – subject – maximum 5 minutes” and section 9.9 “Speaking – under debate – questions – before vote” to clarify that questions asked under the context of section 9.9 are not subject to the 5 minute limitation provided for in section 9.6;
- k) prepare an appropriate amendment to section 9.15 “speaking – rising and addressing” to provide for flexibility to rise or sit to speak to respond to health and safety concerns;
- l) review and report back on possible amendments to Part 11 “Motions-Order-Putting Motions” to clarify and ensure that Part 11 reflects current practices and to provide for discretion of the Chair to modify rules as required at Standing Committee meetings;
- m) investigate and report back on possible amendments to section 12.18 “Voting – simultaneous – rotation – recorded vote” to reflect best practices and to provide for random rotation of calls for recorded votes;
- n) add a definition of “Emergent Motions” to section 1.1 “Definitions”;
- o) investigate and report back on the requirement for original signatures on By-laws; and,
- p) investigate and report back on the requirement for the separation of the three reading of By-laws.

III. SCHEDULED ITEMS

None.

IV. ITEMS FOR DIRECTION

None.

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

None.

VI. CONFIDENTIAL

None.

VII. NEXT MEETING DATE

The meeting will be held on May 25, 2015, at 4:00 PM, in Committee Room #5.

VIII. ADJOURNMENT

The meeting adjourned at 7:58 PM.