

ACCAC – Built Environment and Facilities Sub-Committee (BEFSC)

MEETING REPORT

Wednesday, April 1, 2015

Members Present: Jim Sanders (chair), Jill Bell, Michael Dawthorne, Florencia de Las

Also Present: Angelo DiCicco – Planning Division

- Start: 4:00pm
- Discussion Item 1: Site Plan reviews
 - Informal discussion with Angelo DiCicco as a background/preamble to the Planning Department invitation to present at our ACCAC general meeting
 - AODA, Part VII, Municipal Accessibility Advisory Committees are required to; “review in a timely manner the site plans and drawings described in section 41 of the Planning Act that the committee selects”
 - Buildings* that are required to submit a Municipal Site Plan Application include: Industrial, Commercial, Educational, and Apartment Dwellings (2 or more stories)
 - * both new construction and “redeveloped” properties
 - Site Plans are evaluated to any/all “Applicable Laws” under the Ontario Building Code (described within clause 1.4.1.3), the AODA – Reg 191/11 for accessibility, as well as the City’s Z-1 Zoning Bylaw for parking
 - Role of our advisory committee is to review that any/all accessibility requirements have been recognized, and to suggest any further “best practice” recommendations that may enhance accessibility
Re: dimensional details and specifics of any legislation is expected to be evaluated as part of the building permit process and/or final inspection process
 - Suggest: that the ACCAC establish a “working group” of 3-4 members to receive and evaluate site plan submissions presented, electronically, to the City Clerk’s office for our review. Re: working group to be limited in members as timelines for reviews are often very tight (3-5 business days) and on an as-needed basis (Re: unpredictable demand)
 - Suggest: that our sub-committee establish a summary checklist of notable aspects to review and consider in this regard
- Discussion Item 2: Playspace Survey project
 - Final draft of online survey presented: <https://www.surveymonkey.com/s/HKLBYC6>
 - Soon to be publically released and linked from the City’s website
 - Sub-committee to prepare a short descriptive-introduction for website and/or email release.
- Discussion Item 2: Working Documents
 - Funding/Grant opportunities summary (as written, no updates)
 - Accessibility Regulation summary (as written, no updates)
- Discussion Item 3: Community Gardens
 - Work in progress, no updates
- Adjournment: 5:15pm
- Next meeting: Wednesday May 6, 4-5 pm, meeting room #1