

From: Duclos, Bert (MTCS)

Sent: Thursday, March 12, 2015 11:28 AM

Subject: Ministry of Tourism, Culture and Sport Information for Municipal Heritage Committee

(To municipal staff liaison: Please pass this on to the chairperson of your municipal heritage committee)

Dear Municipal Heritage Committee Chairperson,

The Ministry of Tourism, Culture and Sport maintains two checklists to help non-specialists, such as approval authorities and proponents, determine whether a property or project area has the potential to contain archaeological resources, and potential built heritage resources and cultural heritage landscapes. The Ministry has recently updated these checklists with additional guidance and sources of information. The updated checklists are available online:

Criteria for Evaluating Archaeological Potential: A Checklist for the Non-Specialist

Link in the Forms Repository (English):

[http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/GetFileAttach/021-0478E~3/\\$File/0478E.pdf](http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/GetFileAttach/021-0478E~3/$File/0478E.pdf)

On our website: http://www.mtc.gov.on.ca/en/archaeology/archaeology_assessments.shtml

Criteria for Evaluating Potential for Built Heritage and Cultural Heritage Landscapes: A Checklist for the Non-Specialist

Link in the Forms Repository:

[http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/GetFileAttach/021-0500E~1/\\$File/0500E.pdf](http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/GetFileAttach/021-0500E~1/$File/0500E.pdf)

On our website: <http://www.mtc.gov.on.ca/en/heritage/tools.shtml>

The documents are available in French as well.

We routinely point property owners and proponents towards these checklists when we provide comments on development projects. These checklists were designed to work with land use planning processes that fall under a number of legislation, including:

- *Planning Act*
- *Environmental Assessment Act*
- *Aggregate Resources Act*
- *Ontario Heritage Act* – Standards and Guidelines for Conservation of Provincial Heritage Properties

The checklists are based on established criteria and guiding principles, and are one tool to help identify potential cultural heritage resources and to determine whether further technical cultural heritage studies should be prepared as part of a planning application, process, project or study. Some approval authorities and Parent Class Environmental Assessments already have a pre-approved screening checklist, methodology or process in place for identifying potential cultural heritage resources, in which case, those should be followed.

We will be sending out a similar announcement to various contact lists, so apologies for the inevitable duplication.

Regards,

Bert

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