

REVISED

1ST REPORT OF THE

GOVERNANCE WORKING GROUP

Meeting held on March 30, 2015, commencing at 4:03 PM, in Committee Room #5, Second Floor, London City Hall.

PRESENT: Councillor V. Ridley (Chair); Mayor M. Brown and Councillors B. Armstrong, M. Cassidy, J. Helmer, J. Morgan, M. Salih, P. Squire, H.L. Usher and M. van Holst; and C. Saunders (Secretary).

ALSO PRESENT: Councillor P. Hubert; and A. Zuidema and J. Smout.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Election of Chair and Vice-Chair

That Councillor V. Ridley BE ELECTED Chair and Councillor J. Morgan BE ELECTED Vice Chair of the Governance Working Group (GWG).

II. CONSENT ITEMS

3. Governance Working Group Terms of Reference

That the current Terms of Reference of the Governance Working Group BE RECEIVED for information.

4. Deputy Mayor Policy

That the Council resolution dated December 10, 2014, regarding the Deputy Mayor Policy, BE RECEIVED for information.

5. Appointment process for Boards, Commissions and Advisory Committees

That the Council resolution dated February 25, 2015, regarding recommended changes to the appointment process for boards, commissions and advisory committees, BE RECEIVED for information.

6. Application Form for Appointment to City of London Boards, Commissions, and Advisory Committees

That the application form for appointment to City of London boards, commissions and advisory committees BE RECEIVED for information.

7. Council Policy 5(16) - General Policy for Advisory Committees

That Council Policy 5(16) - General Policy for Advisory Committees BE RECEIVED for information.

III. SCHEDULED ITEMS

None.

IV. ITEMS FOR DIRECTION

8. Additional Considerations for the Governance Working Group

That the following actions be taken with respect to the Governance Working Group (GWG):

- a) the following actions be taken with respect to Council Members' and Appointed Citizen Members' Remuneration:
 - i) potential adjustments to Council Members' remuneration, in accordance with Council Policy 5(32) entitled "Remuneration for Elected Officials and Appointed Citizen Members" BE DEFERRED;
 - ii) the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer and the City Clerk BE REQUESTED to submit a report at a future meeting of the Corporate Services Committee with respect to the steps necessary to implement the 2015 compensation adjustments for appointed citizen members of local boards and commissions where stipends are paid, in accordance with Council Policy 5(32) entitled "Remuneration for Elected Officials and Appointed Citizen Members"; and,
 - iii) the next Council Compensation Task Force BE REQUESTED to consider in their review, the remuneration relating to the Deputy Mayor positions and the Councillors' positions;
- b) the past Chair of the 2013 Council Compensation Review Task Force BE REQUESTED to attend a future meeting of the Governance Working Group as a delegation to provide an overview of the process undertaken and the recommendations of the 2013 Council Compensation Review Task Force;
- c) the following matters BE REFERRED to the Strategic Priorities and Policy Committee for consideration:
 - i) a review of the Council Procedure By-law, with respect to potential changes that would assist in improving time management of both Standing Committee and Council Meetings including, but not limited to, introduction of new/additional business, the length and number of times a Member of Council should be permitted to speak, guidelines for non-committee members' participation; and inclusion of proposed timelines for agenda items;
 - ii) a ranked voting system for appointments of citizens to boards, commissions and advisory committees;
 - iii) a process that would provide Members of Council and the public with information as to when staff will report back on major initiatives and/or development applications; and,
 - iv) a proposed process for providing Members of Council with a list of the current projects being undertaken by the Civic Administration.
- d) the following matters BE REFERRED to the Corporate Services Committee for consideration:
 - i) the legislative authority to discuss boards, commissions and advisory committee appointments in closed session;
 - ii) a proposed process for reviewing Council policies in order to ensure that the policies continue to be relevant and are appropriately updated;
 - iii) a process for reporting out on expenditures which the Civic Administration has been delegated the authority to approve;
 - iv) potential methods for enhancing public participation at Public Participation Meetings, including the use of social media;
 - v) the expanded utilization of the electronic agenda and voting system, including use of the data generated by the system; and,
 - vi) how a shared calendar might be created in order to provide the Mayor and Councillors with information on upcoming community events where it is anticipated that Members of Council may be in attendance, including information on who is expected to speak at the event on behalf of the City; and,

- d) the Terms of Reference of the Governance Working Group BE AMENDED to provide for the holding of informal, semi-annual discussions where Members of Council could bring forward ideas for improvements to processes and procedures.

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

None.

VI. CONFIDENTIAL

None.

VII. NEXT MEETING DATE

The meeting will be held on April 27, 2015, at 4:00 PM, in Committee Room #5.

VIII. ADJOURNMENT

The meeting adjourned at 6:11 PM.