

**Terms of Reference – Draft 2 (Januart 29, 2015)**

**Accessibility Advisory Committee**

<b>Existing</b>	<b>Proposed</b>
<p><b>Role</b></p> <p>While it is the legislative mandate of the Municipal Council to make the final decision on all matters that affect the Municipality, the role of an advisory committee is to provide recommendations, advice and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee, to facilitate public input to City Council on programs and ideas and to assist in enhancing the quality of life of the community, in keeping with the Municipal Council’s Strategic Plan principles. Advisory committees shall conduct themselves in keeping with the policies set by the Municipal Council pertaining to advisory committees, and also in keeping with the Council Procedure By-law.</p>	<p><b>Role:</b></p> <p>The role of an advisory committee is to provide recommendations, advice and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee, to facilitate public input to City Council on programs and ideas and to assist in enhancing the quality of life of the community, in keeping with the Municipal Council’s Strategic Plan principles. Advisory committees shall conduct themselves in keeping with the policies set by the Municipal Council pertaining to advisory committees, and also in keeping with the Council Procedure By-law.</p>
<p><b>Mandate</b></p> <p>The Accessibility Advisory Committee (ACCAC) shall advise and assist "the organizations" in promoting and facilitating a barrier-free London for citizens of all abilities (universal accessibility), including persons with disabilities. This aim shall be achieved through the review of municipal policies, programs and services and the identification, removal and prevention of barriers faced by persons with disabilities.</p> <p>The Accessibility Advisory Committee reports to Municipal Council, through the Community Services Committee. The Accessibility Advisory Committee is responsible for the following:</p>	<p><b>Mandate:</b></p> <p>The mandate of the Accessibility Advisory Committee is to promote an awareness and understanding of issues and concerns of the citizens of the City of London with disabilities, with a goal to improving the quality of life for those with disabilities.</p>

<b>Duties - Required by the <i>Ontarians with Disabilities Act (ODA 2001)</i></b>	<b>Duties - Required by the <i>Ontarians with Disabilities Act (ODA 2001)</i></b>
1. Participating in the annual development and/or refinement of "the organizations" Accessibility Plan(s) which are intended to improve the quality of life for all Londoners, including persons with disabilities;	1. Participate in the preparation and implementation of the City's Accessibility Plan and advise on its effectiveness with the Identification, Prevention and Removal of barriers to persons with disabilities:
2. Advising "the organizations" on the implementation and effectiveness of the City's annual Accessibility Plan to ensure that it addresses the identification, removal and prevention of barriers to persons with disabilities in "the organization's" by-laws, and all its policies, programs, practices and services;	
3. Selecting and reviewing in a timely manner the site plans and drawings for new development, described in section 41 of the <i>Planning Act</i> ,	2. Select and review, in a timely manner, site plans and drawings for new development, described in section 41 of the <i>Planning Act</i> ,
4. Reviewing and monitoring existing and proposed procurement policies of "the organizations" for the purpose of providing advice with respect to the accessibility for persons with disabilities to the goods or services being procured;	3. Review and monitor existing and proposed procurement policies for the purpose of accessibility for persons with disabilities to the goods or services being procured;
5. Reviewing access for persons with disabilities to buildings, structures and premises (or parts thereof) that the City purchases, constructs, significantly renovates, leases, or funds for compliance with the City of London's Accessibility Design Standards (FADS);	(( 4. Review access for persons with disabilities to buildings, structures and premises (or parts thereof) that the City purchases, constructs, significantly renovates, leases, or funds for compliance with the City of London's Accessibility Design Standards (FADS); )) <i>Delete and use clause 9</i>

<b>Other Duties</b>	<b>Other Duties:</b>
6. Advising "the organizations" on issues and concerns (barriers) faced by persons with disabilities and the means by which "the organizations" may work towards the elimination of these barriers;	5. Be an ongoing resource to City Council, Businesses, Organizations, Agencies, Individual and Others about measures to improve the quality of life for persons with disabilities, through the identification, prevention and removal of barriers to make London an accessible, livable City for all people.
7. Advising "the organizations" on universal transportation issues and how to enable barrier-free access for persons with disabilities. Issues related to universally accessible forms of transportation, conventional transit and taxi services, specialized services such as Para-transit, sidewalk design (curb cuts), traffic signalization, etc. shall be considered;	6. Review City Design and Engineering Standard, Policies and other Documents related to the "Built Environment" and advise Council of their impact on persons with disabilities:
8. Advising, consulting and reporting findings and recommendations to "the organizations" on matters related to the status of persons with disabilities. The Committee shall be informed on matters of government policy (municipal, provincial or federal) affecting persons with disabilities and shall inform "the organizations" about the impact of these policies on London;	7. Inform and advise City Council of the impact of Government (Municipal, Provincial, Federal) Policy and Legislation, and the impact of these policies on persons with disabilities and City Council;
9. Annually reviewing and recommending changes to the City of London's Facility Accessibility Design Standards (FADS);	8. Participate with Staff in the review and update of the City of London's Facility Accessibility Design Standards (FADS);
10. Reviewing and making recommendations on barriers faced by persons with disabilities to existing facilities owned, leased, or operated (in full or part) by the City of London;	9. Advise City Council on accessibility issues relating to buildings, structures or premises owned or leased by the City or which are subject to a Municipal Capital Facilities Agreement; and any other project that is specifically identified by Council as a P3 project;
11. Reviewing public works policies and standards (sidewalks, snow removal, etc.) and advising "the organizations" on the accessibility for persons with disabilities;	
12. Coordinating the immediate and ongoing dissemination of information in various formats to the disabled community, etc. and to the public at large regarding issues faced by persons with all types of disabilities and regarding the work undertaken by the Accessibility	10. Consult with the community, groups and organizations to receive and communicate emerging issues to City Council and City administration;

Advisory Committee; and	
<p>13. Supporting, encouraging and being an ongoing resource to "the organizations",</p> <p>individuals, agencies and the business community by educating and building community awareness about measures (such as the availability of employment, leisure and educational choices) for improving the quality of life for persons with disabilities, through the removal of physical barriers, incorporation of universal design standards, and education to overcome attitudinal barriers to make London an accessible, livable City for all people.</p>	
	<p>11. Review and advise City Council on the impact and effectiveness of City Bylaws, Policies and Procedures, Administration Training Materials and other information as requested, on persons with disabilities;</p>
	<p>12. Coordinate the dissemination of information to the disabled community and the public at large regarding the Advisory Committee and any pertinent Corporate decisions;</p>
<p><b>Qualifications:</b></p> <p>Each voting member of the Committee is an independent representative to the Committee and does not represent the concerns of only one disability or group. The members of this Committee shall work together for the purpose of developing a common approach which is reasonable and practical.</p>	<p><b>Qualification:</b></p> <p>No Change</p>
<p><b>Conduct</b></p> <p>The conduct of Advisory Committee members shall be in keeping with Council Policy.</p>	<p><b>Conduct:</b></p> <p>No Change</p>
<p><b>Meetings</b></p> <p>Meetings shall be once monthly at a date and time set by the City</p>	<p><b>Meetings:</b></p>

Clerk in consultation with the advisory committee. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Advisory Committee may meet at any time and at any location and are in addition to the regular meetings of the Advisory Committee.

No Change