

Chair and Members  
Community and Protective Services Committee

February 6, 2015  
(Award Contract)

**RE: Recreation Activity Management System  
RFP14-48  
Capital Project RC2070 - Customer Service Systems  
Active Network Limited - \$56,400.00 (excluding H.S.T.)**

**FINANCE REPORT ON THE SOURCES OF FINANCING:**

Finance confirms that the cost of this project can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Managing Director of Parks & Recreation and the Managing Director of Neighbourhood, Children, and Fire Services, the detailed source of financing for this project is:

<b><u>ESTIMATED EXPENDITURES</u></b>	<b><u>Approved Budget</u></b>	<b><u>Committed to Date</u></b>	<b><u>This Submission</u></b>	<b><u>Balance for Future Work</u></b>
Construction	\$194,579	\$194,579		\$0
City Related Expenses	750,732	649,449	57,393	43,890
Computer Equipment	349,747	349,747		0
<b>NET ESTIMATED EXPENDITURES</b>	<b><u>\$1,295,058</u></b>	<b><u>\$1,193,775</u></b>	<b><u>\$57,393</u></b> 1)	<b><u>\$43,890</u></b>
<b><u>SOURCE OF FINANCING:</u></b>				
Capital Levy	\$559,610	\$458,327	\$57,393	\$43,890
Debenture Quota	2) 715,448	715,448		0
Capital Receipts	20,000	20,000		0
<b>TOTAL FINANCING</b>	<b><u>\$1,295,058</u></b>	<b><u>\$1,193,775</u></b>	<b><u>\$57,393</u></b>	<b><u>\$43,890</u></b>

**Financial Note:**

1) Contract Price	\$56,400
Add: HST @13%	7,332
Total Contract Price Including Taxes	63,732
Less: HST Rebate	6,339
Net Contract Price	<u>\$57,393</u>

2) **NOTE TO CITY CLERK**

Administration hereby certifies that the estimated amounts payable in respect of this project does not exceed the annual financial debt and obligation limit for the Municipality of Municipal Affairs in accordance with the provisions of Ontario Regulation 403/02 made under the Municipal Act, and accordingly the City Clerk is hereby requested to prepare and introduce the necessary authorizing by-laws.

An authorizing by-law should be drafted to secure debenture financing for project RC2070 - Customer Service Systems for the net amount to be debentured of \$715,448.

- 3) The annual operating cost of licensing and maintaining the new recreation activity management system for the term of the contract will be 1% of revenue processed (estimated at \$161,050 annually based on 2015 budget submission) commencing upon completion of project.

The current operating budget for CLASS of \$75,000 will be applied to this expense and additional costs of the new system, including external hosting by the vendor and additional banking fees, of approximately \$100,000, will be included in go-forward operating budgets as necessary/required to support this system.