

Report of the Archaeological Sub-Committee of the LACH

1. Committee Members:

Darryl Dann: (chair) O.A.S. representative to the LACH
Sarah Gibson: Member-at-Large on the LACH
Tara Jenkins: outside resource member, Professional Archaeologist
Additional members may be recruited for specific tasks, as needed

* **Note:** On March 1, 2015 Tara will become the O.A.S. representative to the LACH and will assume the role of chairperson of the Archaeological Sub-committee. Darryl will remain on the sub-committee as an outside resource member

2. The Ontario Archaeological Society: London Chapter:

- next meeting, Thursday, February 12 is Members' Night
- Darryl will be one of the speakers and will be informing the membership about the LACH, its role in the protection of London's archaeological resources, Tara Jenkins becoming their representative on the LACH as well as updating them on the A.M.P. process.

3. City of London Archaeological Master Plan Update:

Excerpts from the tabled proposed budget for 2015:

2015 Proposed Budget / 2016-2018 Forecast:

"The Archaeological Master Plan was completed in 1996. Legislation changes since then require the updating of the city's Archaeological Master Plan to ensure that archaeological resources are protected during the process of change"

Included in the 2015 Proposed Budget:

"Update the Archaeological Master Plan – This requires consulting services in the amount of \$75,000."

4. For discussion:

Does the LACH have a further role in supporting / advocating for this, throughout the budget process?

Respectfully submitted,



Darryl Dann
January 14, 2015

London Advisory Committee on Heritage
Terms of Reference

Role

While it is the legislative mandate of the Municipal Council to make the final decision on all matters that affect the Municipality, the role of an advisory committee is to provide recommendations, advice and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee, to facilitate public input to City-Municipal Council on programs and ideas and to assist in enhancing the quality of life of the community, in keeping with the Municipal Council's Strategic Plan principles. Advisory committees shall conduct themselves in keeping with the policies set by the Municipal Council pertaining to advisory committees, and also in keeping with the Council Procedural By-law.

Mandate

The London Advisory Committee on Heritage shall serve as the City's municipal heritage committee, pursuant to Section 28 of the Ontario Heritage Act. As part of their decision making process, Municipal Council shall consult with the London Advisory Committee on Heritage in accordance with the Ontario Heritage Act, as specified through the passing of a by-law or policy, or as set out in this mandate.

The London Advisory Committee on Heritage reports to the Municipal Council, through the Planning and Environment Committee. The purpose of the London Advisory Committee on Heritage is to advise the Municipal Council on the conservation of cultural heritage resources in the community and to lead-guide London in the conservation of its cultural heritage through planning, education, and stewardship, and to advise the City of London on the conservation of heritage resources in the community.

Cultural heritage resource means a human work or a place that gives evidence of human activity or has spiritual or cultural meaning or value, and which has been determined to have historic value. Cultural heritage resources include both physical and intangible resources, properties protected under the Ontario Heritage Act, built heritage resources, cultural heritage landscapes, archaeological resources, paleontological resources, and both documentary and material heritage.

The London Advisory Committee on Heritage is responsible for the following:

- to advise Municipal Council within its capacity as the City's municipal heritage committee;
- to recommend and to comment on appropriate policies for the conservation of cultural heritage resources within the City of London, including Official Plan policies;
- to recommend and to comment on the protection designation, such as designation under the Ontario Heritage Act, of cultural heritage resources within the City of London;
- to recommend and to comment on the utilization, acquisition and management of cultural heritage resources within the City of London, including those that are municipally owned;
- to recommend and to comment on cultural heritage matters;
- to recommend and comment on various planning and development applications and/or proposals which may impact recognized or potential cultural heritage resources;
- to review and to comment on the preparation, development, and implementation of any plans as may be identified or undertaken by the City of London or its Departments departments where and when cultural heritage issues may be applicable;
- to advise Municipal Council and comment on legislation, programs, and funding of Provincial Ministries and other governmental agencies that may impact on the community's cultural heritage resources;
- to assist in developing and maintaining an up-to-date information base on cultural heritage resources, and to assist in the identification, evaluation of the condition, conservation, and management of those resources, on an ongoing basis, through the review of documents prepared by the Civic Administration and/or local community groups;
- to promote public awareness of and education on the community's cultural heritage resources and the policies of the Official Plan that relate to them;
- to provide a forum for citizen input and participation on cultural heritage issues in the City of London;

- to serve as a coordinating and review body for cultural heritage initiatives in the City of London by facilitating the development of partnerships and networks among all stakeholders;
- to work in cooperation with stakeholder groups, municipal departments, other government bodies, agencies, the media, and any organizations or individuals interested in the conservation of the community's cultural heritage resources; and,
- to appoint such ~~Ad hoc Sub-Committees~~ sub-committees or ~~Working~~ working ~~Groups~~ groups as deemed necessary to assist in the accomplishment of the mandate of the London Advisory Committee on Heritage's goals, purposes and objectives.

Composition

Voting Members

The London Advisory Committee on Heritage shall consist of a minimum of five members to a maximum of fourteen members. Appointments to the London Advisory Committee on Heritage may include the following~~Fourteen members consisting of:~~

- Three members at large;
- One representative from the Emerging Leaders Initiative; and,
- Where possible, appointments to LACH may include a representative ~~One representative of each of the following broad sectors or spheres of interest:~~
 - Built Heritage (e.g., Architectural Conservancy Ontario ~~London London Branch of the Architectural Conservancy of Ontario~~);
 - Local History (e.g., London & Middlesex Historical Society);
 - Archaeology/Anthropology (e.g., Ontario Archaeological Society, London Chapter);
 - Natural Heritage (e.g., Mellwraith Field Naturalists Nature London);
 - Movable Heritage – Archives (e.g., Archives Association of Ontario);
 - Movable Heritage – Museums & Galleries (e.g., Museum London or the Royal Canadian Regiment Museum);
 - Neighbourhoods (e.g., Urban League of London);
 - Development Community (e.g., London Home Builders Association/London Development Institute);
 - Urban Design Community (e.g., London Urban Design Association) London and area Planning Consultants; and,
 - Rural/Agricultural Community (e.g., Agricultural Advisory Committee).

Should it not be possible to represent a sector or sphere of interest on LACH after consultation with other heritage organizations in the respective sector, member at large appointments may increase.

Non-Voting Resource Group

~~One~~ Representative of each of the following:

- Heritage Planner(s)/City's Planning Division;
- ~~Archaeologist/City's Planning Division~~
- ~~Parks Planning and Design Division~~
- Culture Office;
- One Post-Secondary Student; and,
- London Heritage Council.

Sub-committees and Working Groups

The London Advisory Committee on Heritage may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide secretariat support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the London Advisory Committee on Heritage as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the London Advisory Committee on Heritage.

Terms of Office

Appointments to ~~advisory committees~~ the London Advisory Committee on Heritage shall, in all but one case, be for a four-year term, commencing March 1 of the first year of a Municipal Council term and ending on February 28 or, in the case of a leap year, February 29 of the first year of the following Municipal Council term. In the case of the Non-voting Post-Secondary Student Member, the term shall be for one year, commencing March 1 of each year and ending on February 28 or, in the case of a leap year, February 29 of the following year.

Appointment Policies

Appointments shall be in keeping with Council Policy.

Non-voting Post-Secondary Student Members shall be cooperatively nominated by the Fanshawe Student Union and the University Students' Council, Western University.

Qualifications

Each voting member of the London Advisory Committee on Heritage is an independent representative to the Committee and does not represent the concerns of only one ~~disability or group~~ sector or sphere of interest. The members of ~~this the~~ London Advisory Committee on Heritage shall work together ~~fulfill the mandate of this advisory committee. for the purpose of developing a common approach which is reasonable and practical.~~

Members shall be chosen for their special expertise, experience, dedication, and commitment to the mandate of the London Advisory Committee on Heritage ~~in promoting and facilitating a barrier-free London to persons of all abilities.~~

Non-voting representatives from local resource groups shall be members or employees of the organization they represent.

Non-voting post-secondary students shall be current students at either Fanshawe College, Western University, Brescia University College, Huron University College or King's University College.

Conduct

The conduct of the London Advisory Committee on Heritage members shall be in keeping with Council Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the London aAdvisory Ccommittee on Heritage. Length of meetings shall vary depending on the agenda. Meetings of sub-committees and/or working groups that have been formed by the London Advisory Committee on Heritage may meet at any time and at any location and are in addition to the regular meetings of the London Advisory Committee on Heritage.

Meetings shall not conflict with regular meetings of Municipal Council or the Planning and Environment Committee.

Remuneration

London Advisory eCommittee on Heritage members shall serve without remuneration.

Reference: By-law No. A-5453-115

Late Date of Revision: January 9, 2015

TO:	CHAIR AND MEMBERS LONDON ADVISORY COMMITTEE ON HERITAGE
FROM:	JOHN M. FLEMING MANAGING DIRECTOR, PLANNING AND CITY PLANNER
SUBJECT:	REVISIONS TO LONDON ADVISORY COMMITTEE TERMS OF REFERENCE JANUARY 14, 2015

RECOMMENDATION

That, on the recommendation of the Managing Director, Planning and City Planner, with the advice of the Heritage Planner, the Terms of Reference for the London Advisory Committee (LACH) on Heritage **BE REVISED** as follows:

- i. The existing mandate be removed, and replace with:

The London Advisory Committee on Heritage shall serve as the City's municipal heritage committee, pursuant to Section 28 of the *Ontario Heritage Act*. As part of their decision making process, Municipal Council shall consult with the London Advisory Committee on Heritage in accordance with the *Ontario Heritage Act*, as specified through the passing of a by-law or policy, or as set out in this mandate.

The London Advisory Committee on Heritage reports to the Municipal Council, through the Planning and Environment Committee. The purpose of the London Advisory Committee on Heritage is to advise the Municipal Council on the conservation of cultural heritage resources in the community and to guide London in the conservation of its cultural heritage through planning, education, and stewardship.

Cultural heritage resource means a human work or a place that gives evidence of human activity or has spiritual or cultural meaning or value, and which has been determined to have historic value. Cultural heritage resources include both physical and intangible resources, properties protected under the Ontario Heritage Act, built heritage resources, cultural heritage landscapes, archaeological resources, paleontological resources, and both documentary and material heritage.

- ii. That references to "heritage resources" be replaced with references to "cultural heritage resources";
- iii. That "to advise Municipal Council within its capacity as the City's municipal heritage committee" be added to the bullet list of LACH responsibilities;
- iv. That the bullet point of LACH responsibilities stating "to recommend and to comment on the designation, under the *Ontario Heritage Act*. Of heritage resources within the City of London" be removed and replaced with "to recommend and to comment on the protection, such as designation under the *Ontario Heritage Act*, of cultural heritage resources within the City of London";
- v. That "to recommend and comment on various planning and development applications and/or proposals which may impact recognized or potential cultural heritage resources" be added to the bullet list of LACH responsibilities;
- vi. That the bullet point of LACH responsibilities stating "to comment on legislation, programs and funding of Provincial Ministries and other governmental agencies that impact on the community's heritage resources" be removed and replaced with "to advise Municipal Council and comment on legislation, programs, and funding that may impact the community's cultural heritage resources";
- vii. That the bullet point of LACH responsibilities stating "to assist in developing and maintaining an up to date information base on heritage resources, and to assist in the evaluation of the condition, conservation and management of those resources on an

LACH Terms of Reference
K.Gonyou

- ongoing basis through the review of documents prepared by Civic Administration and/or local community groups” be removed and replaced with “to assist in developing and maintaining an up to day information on cultural heritage resources, and to assist in the identification, evaluation, conservation, and management of those resources, on an ongoing basis, through the review of documents prepared by the Civic Administration and/or local community groups;”
- viii. That the bullet point of LACH responsibilities stating “to serve as a coordinating body for heritage initiatives in the City of London by facilitating the development of partnerships and networks among all stakeholders” be removed and replaced with “to serve as a coordinating and review body for cultural heritage initiatives in the City of London by facilitating the development of partnerships and networks among all stakeholders”;
 - ix. That the bullet point of LACH responsibilities stating “to appoint such Ad hoc Sub-Committees or Working Groups as deemed necessary to assist in the accomplishment of the Committee’s goals, purpose and objectives” be removed and replaced with “to appoint such sub-committees or working groups as deemed necessary to accomplish the mandate of the London Advisory Committee on Heritage;”
 - x. That, under Composition, Voting Members, “one representative of each of the following broad sectors or sphere of interest” be removed and replaced with “Where possible, appointments to LACH may include a representative of the following broad sectors or spheres of interest” and that “Should it not be possible to represent a sector or sphere of interest on LACH, member at large appointments may increase” be added under the Composition heading;
 - xi. That, under Composition, Non-Voting Resource Group, “Archaeologist/City’s Planning Division” and “Parks Planning and Design Division” be removed;
 - xii. That, under Composition, Non-Voting Resource Group, “London Heritage Council” and “Culture Office” be added; and,
 - xiii. That the first and second paragraphs of the Qualifications section be removed and replaced as follows:

Each voting member of the London Advisory Committee on Heritage is an independent representative and does not represent the concerns of only one sector or sphere of interest. Members of the London Advisory Committee on Heritage shall work together to fulfil the mandate of this advisory committee.

Members shall be chosen for their specialized expertise, experience, dedication, and commitment to the mandate of the London Advisory Committee on Heritage.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

February 1995. *Model for the London Advisory Committee on Heritage.*

PURPOSE AND EFFECT OF RECOMMENDED ACTION

The purpose of this recommendation is to amend the London Advisory Committee on Heritage (LACH) Terms of Reference to add a non-voting resource member from the Culture Office and the London Heritage Council, for consistency with the *Ontario Heritage Act*, and enhancing community involvement and participation.

ANALYSIS

As London’s municipal heritage committee, LACH’s advisory role on cultural heritage matters is enabled by Section 28 of the *Ontario Heritage Act*. However, the LACH Terms of Reference do not contain a reference to this enabling legislation. Efforts have been made to consider revisions

LACH Terms of Reference
K.Gonyou




to clarify the mandate of LACH in the language of the *Ontario Heritage Act*, where appropriate.

One of the major focuses of the community consultation as part of the Vision '96 process emphasized the importance and role of broad community representation on LACH. From its conception, LACH has maintained a strong sectorial or sphere of interest representation. This was in part to encourage the development of partnerships and networks in various sectors and within the community at large, without weighting LACH with members from any dominant group or organization. Draft amendments to the LACH Terms of Reference seek to ensure that qualified and interested individuals are eligible to serve on LACH.

Improving coordination within London's heritage sector was a major goal and recommendation of the *Cultural Prosperity Plan* adopted by Municipal Council in 2014. To encourage this and to build networks, it is recommended that a representative of the London Heritage Council be considered for a position on the non-voting resource group of LACH. The London Heritage Council is an umbrella organization which represents all sectors of cultural heritage. The role of the London Heritage Council on LACH can help to foster networks and build capacity within London's heritage sector through greater cooperation.

CONCLUSION

It is recommended that the Terms of Reference for the London Advisory Committee on Heritage (LACH) BE REVISED to add a non-voting resource member from the Culture Office and the London Heritage Council, for consistency with the *Ontario Heritage Act*, and enhancing community involvement and participation.

PREPARED BY:	SUBMITTED BY:
	
KYLE GONYOU HERITAGE PLANNER, URBAN REGENERATION	JIM YANCHULA, MCIP, RPP MANAGER, URBAN REGENERATION
RECOMMENDED BY:	
	
JOHN M. FLEMING, MCIP, RPP MANAGING DIRECTOR, PLANNING AND CITY PLANNER	

2015-01-09
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London Advisory Committee on Heritage
Terms of Reference

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Late Date of Revision: January 9, 2015

Heritage Planners' Report to the LACH: January 14, 2015

1. Strategic Heritage Planning (Urban Regeneration) to include as major priorities
 - Launching of hcd studies for SoHo and St. George - Grosvenor
 - Archaeological Master Plan Review
 - Heritage Inventory (Register) Revision
 - Delegation of Authority for Alteration Permits
 - Implementation of HCD Plans
2. Inventory (Register) Revisions- West London (areas outside the Blackfriars-Petersville hcd)
 - Mid-Century Modern Buildings
 - Old East Industrial Buildings
 - London Door Buildings
3. HCDs Under Appeal - Blackfriars-Petersville - hearing date - February 17
 - Wortley Village-Old South - date to be determined
4. Endowment Fund for Heritage - 2015 -Applications accepted until April 7.
 - i) Architectural Heritage (Designated Properties)
 - ii) Moveable Heritage
 - iii) Natural Heritage
 - iv) Archaeological Heritage
 - v) Cultural Landscapes

Web-site: <http://www.lcf.on.ca/receive/london-endowment-heritage-grant-program>

5. Municipally Owned Heritage Properties - Eldon House Interpretive Centre Washroom Renovations
 - Normal School - Site Plan Review Stage
 - Blackfriar's Bridge EA Update
6. Heritage Week - February 16-22 - ACO-HLF Awards Event-Gala - February 19

Events

Jan. 17 - 10:00 a.m.-12:00 - Eldon House - Behind the Ropes Tour

Jan. 22- 8:00 p.m. First Hussars Documentary - HMCS Prevost -Officers Ward Room

Jan. 24- Robbie Burns Gala - Carousel Room WFD

Ongoing- Eldon House Exhibit- The World in Miniature

- Museum London - Nature London at 150.