

APPENDIX “B”

Final Report and Recommendations to London City Council

The Community Engagement Task Force recommends that the following next steps are critical to ensure the successful implementation of the policy.

Recommendations

As outlined in the key success factors in the Policy, community engagement is a shared responsibility between the City and the community. As such, the Task Force has identified some important work that can and should be a collaborative effort between the City and community members. These three recommendations, listed below, are aimed at increasing our knowledge and efforts towards improved community engagement and can be completed with an extension of up to an additional six months in the mandate of the task force.

1. In order for the Community Engagement Policy to be successful, the Task Force recommends that its mandate be extended for up to an additional six months to complete the following tasks:
 - Elaborate on the use of the “empower” level of engagement (engagement from outside in, for example: community level strategic planning);
 - Conduct a comparative analysis of legislation and by-laws in other provinces and cities that support enhanced levels of community engagement;
 - Explore the concept of Civics 101 and how it can complement and enhance community engagement, including the development of curriculum and a delivery system (for example: London Strengthening Neighbourhoods Strategy, volunteers, neighbour to neighbour, existing vehicles, etc.).
2. Council adopt the attached Community Engagement Policy, as drafted by the Community Engagement Task Force.
3. Council identify resources to ensure the successful implementation of the Community Engagement Policy.
4. Specific City staff be assigned responsibility for overseeing the implementation of the new community engagement policy.
5. City staff and Council be educated on the new Community Engagement Policy, including how to reach those not currently engaged.
6. City staff identify the level of engagement used in all reports going to Council.
7. As part of implementation, City departments review the various opportunities, efficiencies and challenges associated with implementing the Community Engagement Policy.

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8. City staff map existing processes to the Community Engagement Framework contained in the policy.
9. Ongoing learnings and work completed by the Community Engagement Task Force continue to inform the ongoing work of the City of London.
10. To support implementation of the policy, build a toolkit for City staff that is flexible and that provides consistency for engagement efforts across the entire organization.
11. City staff explore the use of a Community Ambassador Program to be champions for community engagement at the neighbourhood level (for example: program established in the City of Philadelphia).
12. On a quarterly basis, Council hold a Council meeting in a community setting.
13. City staff develop an evaluation and reporting process for community engagement, including the development of metrics for the outcomes identified in the Community Engagement Policy.
14. Council report back in one year on progress towards implementing the Community Engagement Policy.