

November 25, 2014

Chair and Members
Corporate Services Committee

RE: Request for Reimbursement of Expenses – Community Event Sponsorship

Dear Colleagues,

a.) Whereas the Travel and Convention Policy 28(2), section (d), states:

“...elected officials may, at their discretion, submit a request through the Corporate Services Committee for approval of an expense, on an exception basis.”

I am requesting reimbursement for expenses of the below community events as these events are ones which I have participated in for numerous years and have provided service to the residents of Ward 2:

- 1) Payment for a quartet to carol to senior residential homes within Ward 2;
- 2) Reimbursement for participation in the Ward 2 Argyle BIA Santa Clause Parade, in the manner of a specialized vehicle float.

b.) Secondly, I am requesting that civic administration revisit the Travel and Convention Policy, Chapter 28 of the City Council Policy Manual, and make necessary amendments to include community event sponsorships which would allow for Councillors to participate in certain community events. The community event sponsorships should have a reasonable cap as to avoid any misuse.

Bill Armstrong, Councillor Ward 2
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