

**1ST REPORT OF THE**  
**CORPORATE SERVICES COMMITTEE**

Meeting held on December 16, 2014, commencing at 12:00 PM, in the Council Chambers, Second Floor, London City Hall.

**PRESENT:** Councillor M. Cassidy (Chair) and Councillors A. Hopkins, J. Morgan, H.L. Usher and J. Zaifman and L. Rowe (Secretary).

**ALSO PRESENT:** Councillors J. Helmer, T. Park, V. Ridley, M. Salih and M. van Holst; A. Zuidema, J.P. Barber, J. Braam, K. Dawtrey, A. Dunbar, A. Hagan, G.T. Hopcroft, V. McAlea Major, L. Palarchio, J. Senese and S. Swance.

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**I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

Recommendation: That it BE NOTED that the following pecuniary interests were disclosed:

- a) Councillor J. Zaifman disclosed a pecuniary interest in clause 11 of this Report having to do with City of London Days at the Budweiser Gardens by indicating that he is employed by the Parkinson Society.
- b) Councillor A. Hopkins disclosed a pecuniary interest in clause C-1 of the Confidential Appendix to the 1st Report of the Corporate Services Committee having to do with a matter pertaining to reports, advice and recommendations of officers and employees of the Corporation concerning labour relations and employee negotiations matters in regard to one of the Corporation's unions, and advice which is the subject of solicitor-client privilege and communications necessary for that purpose.

2. Election of Vice-Chair for the term ending November 30, 2015

Recommendation: That Councillor J. Zaifman BE ELECTED Vice Chair of the Corporate Services Committee for the term ending November 30, 2015.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

**II. CONSENT ITEMS**

3. 2014 Operating Budget Status - Third Quarter Report

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the 2014 Operating Budget Status – Third Quarter Report for the General (Property Tax Supported), Water and Wastewater and Treatment Budgets:

- a) the 2014 Operating Budget Status – Third Quarter Report for the General (Property Tax Supported) Budget, Water Budget and Wastewater and Treatment Budget BE RECEIVED for information; it being noted that the Civic Administration is projecting:
  - i) \$1.5 million in net savings for the General (Property Tax Supported) Budget as identified by Civic Service Areas and Boards and Commissions; it being noted that the year-end position could fluctuate significantly based on factors beyond the control of Civic Administration, such as Ontario Works caseload and winter maintenance;

- ii) a \$0.6 million deficit in the Water rate supported budget; it being noted that a draw from the Water Capital Reserve Fund may be required to balance the year end position;
  - iii) \$0.8 million savings in the Wastewater and Treatment rate supported budget;
- b) the Civic Administration's contribution of \$1,826,617 (\$1,450,522 – property tax supported; \$226,368 – water; and \$149,727 – wastewater) to the Efficiency, Effectiveness and Economy reserves in 2014 BE RECEIVED for information.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

4. 2014 Capital Budget Status - Third Quarter Report

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the 2014 Capital Budget Status - Third Quarter Report dated December 16, 2014 BE RECEIVED for information.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

5. City of London's Aaa Credit Rating

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the staff report dated December 16, 2014 regarding the City of London's Aaa credit rating BE RECEIVED for information.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

6. Request for Write Off of Accounts Receivable

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the Civic Administration BE AUTHORIZED to write off the outstanding Accounts Receivable, attached as Appendix "A" to the staff report dated December 16, 2014, in accordance with the Uncollectible Accounts Receivable Policy.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

7. Court Security Prisoner Transportation Program Funding Agreement

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law, as appended to the staff report dated December 16, 2014, BE INTRODUCED at the Municipal Council meeting on December 18, 2014 to approve the Ontario Funding Agreement for the Court Security Prisoner Transportation Program between The Corporation of the City of London and Her Majesty the Queen in Right of Ontario, and to authorize the Mayor and the City Clerk to execute the Agreement.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

8. London's Hosting of 2014 AMO Annual General Meeting, Conference and Trade Show Sponsorship and Budget

Recommendation: That, on the recommendation of the Director of Intergovernmental and Community Liaison, the staff report dated December 16, 2014 with respect to the sponsorship and budget for the hosting of the AMO Annual General Meeting, Conference and Trade Show for 2014 BE RECEIVED for information.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

9. London and Middlesex Immigration Portal Enhancements and Second Annual International Student Welcome Event

Recommendation: That, on the recommendation of the Director of Intergovernmental and Community Liaison, the staff report dated December 16, 2014 regarding the London and Middlesex Immigration Portal Enhancements and the Second Annual Welcome International Students Event, BE RECEIVED for information.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

10. Canadian Trade Agreements and Canada-China Foreign Investment Protection Agreement Update

Recommendation: That, on the recommendation of the Director of Intergovernmental and Community Liaison, the staff report dated December 16, 2014, providing an update on the Update on the Canadian Trade Agreements and Canada-China Foreign Investment Promotion and Protection Agreement, BE RECEIVED for information.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

11. City of London Days at the Budweiser Gardens

Recommendation: That, on the recommendation of the City Clerk, notwithstanding Council Policy 3(8) – City of London Days at the Budweiser Gardens, which restricts a group from having more than two event days over a five year consecutive period, the request from the Parkinson Society Southwestern Ontario to host a Charity Lunch Event featuring local restaurants on June 15, 2015 BE APPROVED as a City of London Day at the Budweiser Gardens; it being noted that only one other request has been received for 2015.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher (4)

RECUSED: J. Zaifman (1)

12. Status of Information and Discussions with Greenhouse Proponent to be Located on City-Owned Land in the Vicinity of the W12A Landfill and Resource Recovery Area

Recommendation: That, on the recommendation of the Director, Environment, Fleet & Solid Waste, the staff report dated December 16, 2014 with respect to the status of information and discussions with a greenhouse operator that may locate on City-owned land in the vicinity of the W12A landfill and resource recovery area BE RECEIVED for information.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

13. Report of the Federation of Canadian Municipalities Board of Directors Meeting - Ottawa, ON, November 18-21, 2014

Recommendation: That the communication dated December 5, 2014, from Councillor H.L. Usher, regarding the Federation of Canadian Municipalities Board of Directors meeting held on November 18-21, 2014 in Ottawa, Ontario BE RECEIVED for information.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

**III. SCHEDULED ITEMS**

None.

**IV. ITEMS FOR DIRECTION**

14. Request for Reimbursement of Expenses - Community Event Sponsorship

Recommendation: That the following actions be taken with respect to the request dated November 25, 2014, from Councillor B. Armstrong, for reimbursement for payment for a quartet to carol senior residential homes within Ward 2 and for a specialized vehicle float for the Ward 2 Argyle BIA Santa Claus Parade:

- a) Councillor B. Armstrong BE REQUESTED to provide details regarding the amount of the expenditures for which he is seeking reimbursement in order for the Committee to have sufficient information to properly consider the matter; and
- b) the City Clerk BE DIRECTED to review the Council Members' Expense Policy and report back on what changes might be in order in keeping with best practices, with a view to streamlining the process; it being noted that accountability and openness is accomplished through the regular posting of expenditures.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

15. Establishment of "Outstanding London Ambassador" Award

Recommendation: That the request by Councillor Salih to implement an "Outstanding London Ambassador" award BE REFERRED to the City Clerk to report back at a future meeting of the Corporate Services Committee with the following information, in order to consider what actions it wishes to take with respect to the request:

- a) a proposed policy, including criteria and guidelines, regarding such an award;
- b) details as to how such an award might complement existing awards by the Municipal Council, and other similar local awards; and
- c) an identification of any other gaps in recognitions that are identified through investigation of the practices of other municipalities.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

16. Councillor Expense Funds

Recommendation: That the two communications from J. Kogelheide regarding the policy for Council Members' expenses BE REFERRED to the review of the Council Members' Expense Policy that the City Clerk is being directed to undertake, in accordance with clause 14b) of the 1st Report of the Corporate Services Committee which states:

“the City Clerk BE DIRECTED to review the Council Members' Expense Policy and report back on what changes might be in order in keeping with best practices, with a view to streamlining the process; it being noted that accountability and openness is accomplished through the regular posting of expenditures”.

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

17. Consideration of Appointments to the Environmental and Ecological Planning Advisory Committee (Requires up to 5 Members at Large)

Recommendation: That the following individuals BE APPOINTED as Voting Members on the Environmental and Ecological Planning Advisory Committee, for the term ending February 28, 2015:

Katrina Moser  
Meaghan Murphy  
Sarah Peirce  
Joseph R. Stinziano

Motion Passed

YEAS: M. Cassidy, A. Hopkins, J. Morgan, H.L. Usher, J. Zaifman (5)

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

None.

**VI. CONFIDENTIAL**

*(See Confidential Appendix to the 1st Report of the Corporate Services Committee enclosed for Members only.)*

The Corporate Services Committee convened in camera from 12:45 PM to 1:20 PM after having passed a motion to do so, with respect to the following matter:

C-1. A matter pertaining to reports, advice and recommendations of officers and employees of the Corporation concerning labour relations and employee negotiations matters in regard to one of the Corporation's unions, and advice which is the subject of solicitor-client privilege and communications necessary for that purpose.

Motion Passed

YEAS: M. Cassidy, J. Morgan, H.L. Usher, J. Zaifman (4)

**VII. ADJOURNMENT**

The meeting adjourned at 1:21 PM.