



300 Dufferin Avenue
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London
CANADA

October 30, 2014

Chair and Members
Corporate Services Committee

Re: Office Reallocation – 2014-2018 Council Term

Dear Colleagues,

I respectfully request in accordance with the existing Council policy [5(27)] to relocate my office to a specific location on an exception basis. For the 2014 – 2018 term of Council, I am requesting approval to occupy the office presently utilized by Councillor Bud Polhill.

5(27) Allocation of Councillors' Offices

That a policy be established, effective December 1, 2010, whereby at the beginning of each Council term, offices will be allocated to Councillors as follows:

- (a) allocation will be based on the assignment of offices in ward order starting with the office closest to the entrance to the Councillors' Office area, with provision for incumbent re-elected Councillors to be allowed to stay in their current office; and
- (b) re-elected Councillors will be permitted, at their discretion, to submit a request through the Finance and Administration Committee for the allocation of a specific office, on an exception basis."

ADOPTED AUGUST 28, 2006, AMENDED NOV 27, 2006, NOVEMBER 1, 2010

Respectfully submitted,

Harold Usher, P. Eng. DTM
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