



Ms. Cathy Saunders
City Clerk
City of London
300 Dufferin Avenue
London, ON N6A 4L9

October 12, 2014

Dear Ms. Saunders,

On behalf of the Board of Directors for Eldon House Corporation, I am writing to you to make you aware of a motion passed at our recent meeting on October 2, 2014, regarding the size of the Board. As you are aware, Eldon House Corporation is a local board of the City of London charged with the responsibility of independently operating Eldon House.

Based on the experience of the Board in its operation of Eldon House over the past two years, our request and the motion that was passed, is that the Eldon House Board be increased from five directors to nine directors.

The recommended increase is based on the size of other boards that our Directors have served on, as well as the volume of items that require direction on a regular basis to ensure Eldon House's growth and success as an independent operation. The increase in directors will provide room for succession planning and turnover, enable Executive positions to be spread over more people (i.e. our Vice Chair currently also serves as Secretary), and have sufficient Board bench-strength when there are absences. Meantime, a Board of 9 is not so large that it becomes cumbersome. The increased number of Board members will also provide support in the way of attendance at Eldon House events and activities, as we've been stretched to have Board representation at the frequent Eldon House special events and fundraising activities over the past two years.

Further to the Board's request, we would also ask the City to consider the following criteria regarding some key areas of expertise for future board members: human resources, CUPE/union relations, administrative experience with municipal boards, public history/educational background, community relations and business partnerships, marketing and promotion, and/or knowledge of the operation of heritage properties/museums. These recommended areas of experience are in addition to the standing requirement of the Board having one director with legal experience and one director with financial management/accounting experience.

The Eldon House Board of Directors asks that its request to increase the size of the Board please be acted upon as soon as possible, in order to ensure the change is in effect for the upcoming term of Council and the new Board. Thank you for your consideration of this pivotal and timely matter.

Sincerely,

Maureen Spencer Golovchenko
Board Chair

cc. R. Lutz, Board Secretary

Armistead, Robin

Subject: FW: Rush Request to Increase Eldon House Board Size

From: RLutz Art [<mailto:rlutzart@hotmail.com>]
Sent: Sunday, October 19, 2014 9:30 PM
To: Maureen Spencer-Golovchenko; Armistead, Robin
Subject: RE: Rush Request to Increase Eldon House Board Size

Here is the motion as I recorded it from our meeting and as it will appear in the minutes of the 36th Report.

POOLE AND LUTZ

That The City **BE REQUESTED** to expand the size of the Eldon House Board from five directors to nine directors. **CARRIED.**

Thanks,
Roxanne