

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON TUESDAY, NOVEMBER 04, 2014
FROM:	JAMES P. BARBER MANAGING DIRECTOR, CORPORATE SERVICES & CITY SOLICITOR
SUBJECT	ANNUAL REPORT RISK MANAGEMENT SERVICES

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That, on the recommendation of the City Solicitor and on the advice of the Risk Manager, this report **BE RECEIVED** for information.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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None

BACKGROUND

The purpose of this information report is to provide Committee and Council with a summary of activities within the Risk Management Division. Report attached.

The Division's goal is to provide adequate financial protection against liability to employees, third parties, loss of assets and loss of use of property in such a manner that after claims and expenses have been paid, assets replaced or repaired and operations resumed, there should be no significant financial effect on the City. This work is done in collaboration with Corporate Departments and insured City Boards to minimize the overall corporate cost of risk.

Risk Management Division is committed to the process of identifying and assessing risks and supporting appropriate action to prevent or minimize the affect risk has on service delivery. Specific undertakings include the following:

- **Loss Prevention**
 - Facilities owned by the City and insured Boards are inspected on a regular basis to identify changes in hazards.
 - City buildings are appraised to confirm that the insured values are adequate.
 - Internal advice on risk assessment and best practices for minimizing risk.
- **Risk Financing**
 - Transfer of risk by contracts. Using Indemnity and Hold Harmless agrees to protect the Corporation.
 - Insurance is purchased to cover risks with potential to cause the City a serious financial burden.
 - Self-Insured Reserve Fund. Budgeting for losses under our deductible or over the limits of insurance.
- **Claims Handling**
 - Third party claims are assessed to identify any potential that the City may be liable for the occurrence.
 - Statements of Claim are referred to the City Solicitor's office whenever possible to minimize the cost of defense.

The report captures the cost of insurance and paid claim expenses for 2013 and forecasts rising cost for both. The upcoming analysis for additional reserve funding and review of insurance procurement are noted in the report.

PREPARED BY:	RECOMMENDED BY:
JASON WILLS - MANAGER RISK MANAGEMENT	JAMES P. BARBER MANAGING DIRECTOR, CORPORATE SERVICES & CITY SOLICITOR